



Office of the City Manager

CONSENT CALENDAR
July 24, 2018

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Phillip L. Harrington, Director, Department of Public Works

Subject: Contracts: On-Call Civil Engineering and Construction Management Services: Bellecci & Associates; LCC Engineering & Surveying, Inc.; Parisi CSW Design Group; Pavement Engineering, Inc.; Harrison Engineering, Inc.; and Mark Thomas

RECOMMENDATION

Adopt six Resolutions authorizing the City Manager to execute the following contracts and any amendments, extensions, or change orders for on-call civil engineering and construction management services for capital improvement projects, each for a period of September 1, 2018 through June 30, 2021:

1. Bellecci & Associates for an amount not to exceed \$1,000,000;
2. LCC Engineering & Surveying, Inc., for an amount not to exceed \$500,000;
3. Parisi CSW Design Group for an amount not to exceed \$1,500,000;
4. Pavement Engineering, Inc., for an amount not to exceed \$1,500,000;
5. Harrison Engineering, Inc., for an amount not to exceed \$500,000; and
6. Mark Thomas for an amount not to exceed \$500,000.

FISCAL IMPACTS OF RECOMMENDATION

Initial funding for the consultant contracts is available in the Fiscal Year (FY) 2019 Engineer Streets and Storm/Green Infrastructure capital program budgets in Capital Improvement Fund (610) and Measure M Fund (630). Funding for civil engineering and construction management work for projects using Measure T-1 Infrastructure Bond Fund (607) and Clean Stormwater Fund (831) will be added in FY 2019 via the first Amendment to the FY 2019 Annual Appropriations Ordinance. Funding for FY 2020 through FY 2021 of each contract is subject to appropriation in the future fiscal year's capital budget based on the department's needs for civil engineering and construction management services.

Contract: On-Call Civil Engineering and Construction Management Services:
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Design Group; Pavement Engineering, Inc.; Harrison Engineering Inc.,
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The contracts have been entered into the City’s Contract Management System and assigned the CMS numbers in the table below:

Consultant	CMS No.
Bellecci & Associates (Bellecci)	DATCQ
LCC Engineering & Surveying, Inc (LCC)	J738Z
Parisi CSW Design Group (Parisi)	J2WDP
Pavement Engineering Inc. (PEI)	IKGVS
Harrison Engineering Inc. (HEI)	QU2AZ
Mark Thomas (MT)	X3652

CURRENT SITUATION AND ITS EFFECTS

A Request for Qualifications (RFQ) was issued April 9, 2018 (Specification No. 18-11207-C) seeking qualified firms or individuals to provide on-call civil engineering design and construction management services for various capital improvement programs and projects.

On May 8, 2018, the City received sixteen Statement of Qualifications (SOQs) from engineering firms, which were evaluated by a review panel. Bellecci, LCC, Parisi, PEI, HEI, and MT received the highest rankings of the firms evaluated, and were determined to be the best qualified to meet the City’s needs. The City also confirmed the consultants’ qualifications by checking references.

BACKGROUND

Over the next several years, the Engineering Division of the Public Works Department is expecting significantly increased workloads, resulting from deferred maintenance, ongoing capital projects, and T1 projects. The City has used civil engineering consultants in the past to design and manage projects to supplement City staff. These include situations in which the nature of the work is specialized such as paving, drainage, and green infrastructure for design, permitting, construction administration, and inspections. On-call contracts provide professional design, engineering, and construction management services when needed and reduce the need for hiring additional staff.

ENVIRONMENTAL SUSTAINABILITY

There are no negative environmental effects of this action. These contracts will help ensure successful completion of capital improvement projects including stormwater improvements to reduce flood potential and green infrastructure projects to implement Measure T1.

RATIONALE FOR RECOMMENDATION

Bellecci, LCC, Parisi, PEI, HEI, and MT have particular expertise in engineering design, construction management, and construction support. These firms received highest

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rankings of the firms evaluated and are the best qualified to meet the City's needs. City staff recommends awarding a contract to each of these consultants to get the best value for the City. These contracts will distribute the anticipated workload; create an alternative source for services; and allow the City to secure more competitive proposals. If these contracts are not awarded, the City will no longer have on-call civil engineering consultant services available, which would negatively impact the City's ability to proceed with planned capital improvement projects. The City has insufficient staffing and resources to design, manage, and inspect construction of the number of projects in its capital program.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to move forward with these contracts, in which case, the progress of planned capital improvement projects would be significantly delayed.

CONTACT PERSON

Phillip L. Harrington, Director, Public Works (510) 981-6303

Nisha Patel, Manager of Engineering, Public Works (510) 981-6406

Joe Enke, Supervising Civil Engineer, Public Works (510) 981-6411

Attachments:

- 1: Resolution – Contract with Bellecci & Associates
- 2: Resolution – Contract with LCC Engineering & Surveying, Inc.
- 3: Resolution – Contract with Parisi CSW Design Group
- 4: Resolution – Contract with Pavement Engineering Inc.
- 5: Resolution – Contract with Harrison Engineering Inc.
- 6: Resolution – Contract with Mark Thomas

RESOLUTION NO. ##,###-N.S.

CONTRACT: BELLECCI & ASSOCIATES FOR ON CALL CIVIL ENGINEERING AND
CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Bellecci & Associates has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610), and the Measure M Bond Fund (630), and funding using Measure T1 Infrastructure and Facilities Bond Fund (607) and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. DATCQ.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with Bellecci & Associates for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: LCC ENGINEERING & SURVEYING, INC. FOR ON CALL CIVIL
ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from LCC Engineering & Surveying, Inc. has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610) and the Measure M Bond Fund (630). and funding using Measure T1 Infrastructure and Facilities Bond Fund (607), and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. J738Z.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with LCC Engineering & Surveying, Inc., for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$500,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PARISI CSW DESIGN GROUP FOR ON CALL CIVIL ENGINEERING
AND CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Parisi CSW Design Group has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610), and the Measure M Bond Fund (630), and funding using Measure T1 Infrastructure and Facilities Bond Fund (607) and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. J2WDP.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with Parisi CSW Design Group for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$1,500,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PAVEMENT ENGINEERING INC. FOR ON CALL CIVIL ENGINEERING
AND CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Pavement Engineering Inc. has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610) and the Measure M Bond Fund (630), and funding using Measure T1 Infrastructure and Facilities Bond Fund (607) and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. IKGVS.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with Pavement Engineering, Inc., for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$1,500,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: HARRISON ENGINEERING INC. FOR ON CALL CIVIL ENGINEERING
AND CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Harrison Engineering Inc. has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610) and the Measure M Bond Fund (630), and funding using Measure T1 Infrastructure and Facilities Bond Fund (607) and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. QU2AZ.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with Harrison Engineering, Inc., for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$500,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: MARK THOMAS FOR ON CALL CIVIL ENGINEERING AND
CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, on April 9, 2018, the City released a Request for Qualifications (Specification No. 18-11207-C) seeking firms or individuals to provide on-call civil engineering design and construction management services for capital improvement projects; and

WHEREAS, on May 8, 2018, the City received sixteen submissions, which were reviewed and rated by a panel; and

WHEREAS, the six highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Mark Thomas has been found by City staff to be one of the six highest-rated firms responsive to the City's request; and

WHEREAS, funding is available in the Fiscal Year (FY) 2019 budget in the Capital Improvement Fund (610) and the Measure M Bond Fund (630), and funding using Measure T1 Infrastructure and Facilities Bond Fund (607) and the Clean Storm Water Fund (831) will be added in FY 2019 via the first Amendment to the Annual Appropriations Ordinance; and

WHEREAS funding in FY 2020 and 2021 will be respectively identified and requested for appropriation as projects arise; and the contract has been entered into the citywide contract database and assigned CMS No. X3652.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, extensions, or change orders with Mark Thomas for on-call civil engineering services for the contract period of September 1, 2018 through June 30, 2021 in an amount not to exceed \$500,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

