



Office of the City Manager

CONSENT CALENDAR
July 24, 2018

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Phillip L. Harrington, Director, Public Works Department
 Subject: Contracts: On-Call Civil Engineering Services for the Sanitary Sewer Program

RECOMMENDATION

Adopt three Resolutions authorizing the City Manager to execute the following contracts, and any amendments, extensions, or other change orders for on-call civil engineering services for the Sanitary Sewer Program, each for a period of August 1, 2018 to June 30, 2021:

1. West Yost Associates, for an amount not to exceed \$700,000;
2. Nute Engineering, for an amount not to exceed \$400,000; and
3. Coastland Civil Engineering, for an amount not to exceed \$400,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for these contracts in Fiscal Year (FY) 2019 will be available in the Engineering budget in the Sanitary Sewer Fund (830). Funding for FY 2020 and FY 2021 is subject to appropriation in the future fiscal years' budget for the Sanitary Sewer Program (Program) based on the department's need for civil engineering services.

The Contract Management System numbers are: CMS No. WMUP4 for West Yost Associates (WYA); CMS No. RR78C for Nute Engineering (NE); and CMS No. BUWKV for Coastland Civil Engineering (CCE).

CURRENT SITUATION AND ITS EFFECTS

A Request for Qualifications (RFQ) was issued March 7, 2018 (Specification No. 18-11188-C) seeking qualified firms or individuals to provide on-call civil engineering services for the Program.

On April 3, 2018, the City received Statements of Qualifications (SOQs) from five civil engineering firms. A panel of City staff reviewed the SOQs and selected WYA, NE, and CCE as the best qualified firms to meet the City's needs.

BACKGROUND

The City has implemented a long-term, mandated Sanitary Sewer Capital Improvement Program in order to comply with the Consent Decree (CD) filed September 22, 2014 to eliminate sanitary sewage overflows (SSOs), and to reduce storm water infiltration and inflow (I/I) into the sanitary sewer system. The CD mandates that the City complete a minimum amount of sewer rehabilitation work, including sewer main and lower lateral replacement, manhole rehabilitation, condition assessment, and urgent and unforeseen sewer repairs. Staff needs assistance from civil engineering firms for planning, design, and construction support to complete this required work.

The City contracted for on-call civil engineering services in July 2015. These contracts are due to expire on June 2019, and there is continuing need for services. The City seeks to enter into new on-call contracts for use on an as-needed basis for a term of three years.

ENVIRONMENTAL SUSTAINABILITY

Improvements to the City's sanitary sewer system will help to minimize the frequency of Sanitary Sewer Overflows, and reduce infiltration and inflow in the City's sewer system, which in turn will minimize impacts of untreated sewer discharge into the San Francisco Bay and protect water quality.

RATIONALE FOR RECOMMENDATION

WYA, NE, and CCE are all highly qualified civil engineering firms. The City does not have the capacity to provide these services in-house. Establishing on-call contracts allows City staff to retain services as-needed, quickly, and based on a standard fee schedule.

WYA satisfactorily completed several projects during its prior on-call consultant contract for the Program. Because WYA was the top ranked firm and has additional staff capacity and technical capability for larger projects, staff recommends awarding a larger contract to WYA.

ALTERNATIVE ACTIONS CONSIDERED

No alternative actions were considered. The City needs assistance from civil engineering firms to provide the necessary civil engineering services to complete required work.

CONTACT PERSON

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Nisha Patel, Manager of Engineering, Public Works (510) 981-6406
Kenneth Emeziem, Supervising Civil Engineer, Public Works (510) 981-6444

Attachments:

- 1: Resolution: Contract with West Yost Associates
- 2: Resolution: Contract with Nute Engineering
- 3: Resolution: Contract with Coastland Civil Engineering

RESOLUTION NO. ##,###-N.S.

CONTRACT: WEST YOST ASSOCIATES FOR ON-CALL CIVIL ENGINEERING SERVICES FOR SANITARY SEWER PROGRAM

WHEREAS, the delivery of sanitary sewer projects is part of the City's on-going Sanitary Sewer Program (Program) to replace the aging and deteriorated sanitary sewer system; and

WHEREAS, the Program is a requirement of compliance with the Consent Decree (CD) filed September 22, 2014; and

WHEREAS, additional civil engineering services is required because City staff cannot perform the volume of design required annually per the CD; and

WHEREAS, the City desires to retain civil engineering services including staff augmentation for the Program; and

WHEREAS, on March 7, 2018, the City released a Request for Qualifications (Specification No. 18-11188-C) seeking firms or individuals to provide on-call civil engineering services for the Program; and

WHEREAS, on April 3, 2018, the City received five submissions, which were reviewed and rated; and

WHEREAS, the submission from West Yost Associates has been found to be fully qualified and responsive to the City's request; and

WHEREAS, the desired on-call civil engineering services will be available on an as-needed basis over a three-year period for an amount not to exceed \$700,000; and

WHEREAS, funding is available in Fiscal Year (FY) 2019 from the Sanitary Sewer Fund (830), and funding for FY 2020 and FY 2021 is subject to appropriation based on each project or program, or the department's needs for civil engineering services; and the contract has been entered into the citywide contract database and assigned CMS No. WMUP4.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments, extensions, or change orders with West Yost Associates for on-call civil engineering for the Program for the contract period of August 1, 2018 through June 30, 2021 in an amount not to exceed \$700,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: NUTE ENGINEERING FOR ON-CALL CIVIL ENGINEERING SERVICES
FOR SANITARY SEWER PROGRAM

WHEREAS, the delivery of sanitary sewer projects is part of the City's on-going Sanitary Sewer Program (Program) to replace the aging and deteriorated sanitary sewer system; and

WHEREAS, the Program is a requirement of compliance with the Consent Decree (CD) filed September 22, 2014; and

WHEREAS, additional civil engineering services is required because City staff cannot perform the volume of design required annually per the CD; and

WHEREAS, the City desires to retain civil engineering services including staff augmentation for the Program; and

WHEREAS, on March 7, 2018, the City released a Request for Qualifications (Specification No. 18-11188-C) seeking firms or individuals to provide on-call civil engineering services for the Program; and

WHEREAS, on April 3, 2018, the City received five submissions, which were reviewed and rated; and

WHEREAS, the submission from Nute Engineering has been found to be fully qualified and responsive to the City's request; and

WHEREAS, the desired on-call civil engineering services will be available on an as-needed basis over a three-year period for an amount not to exceed \$400,000; and

WHEREAS, funding is available in Fiscal Year (FY) 2019 from the Sanitary Sewer Fund (830), and funding for FY 2020 and FY 2021 is subject to appropriation based on each project or program, or the department's needs for civil engineering services; and the contract has been entered into the citywide contract database and assigned CMS No. RR78C.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments, extensions, or change orders with Nute Engineering for on-call civil engineering services for the Program for the contract period of August 1, 2018 through June 30, 2021 in amount not to exceed \$400,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: COASTLAND CIVIL ENGINEERING FOR ON-CALL CIVIL
ENGINEERING SERVICES FOR SANITARY SEWER PROGRAM

WHEREAS, the delivery of sanitary sewer projects is part of the City's on-going Sanitary Sewer Program (Program) to replace the aging and deteriorated sanitary sewer system; and

WHEREAS, the Program is a requirement of compliance with the Consent Decree (CD) filed September 22, 2014; and

WHEREAS, additional civil engineering services is required because City staff cannot perform the volume of design required annually per the CD; and

WHEREAS, the City desires to retain civil engineering services including staff augmentation for the Program; and

WHEREAS, on March 7, 2018, the City released a Request for Qualifications (Specification No. 18-11188-C) seeking firms or individuals to provide on-call civil engineering services for the Program; and

WHEREAS, on April 3, 2018, the City received five submissions, which were reviewed and rated; and

WHEREAS, the submission from Coastland Civil Engineering has been found to be fully qualified and responsive to the City's request; and

WHEREAS, the desired on-call civil engineering services will be available on an as-needed basis over a three-year period for an amount not to exceed \$400,000; and

WHEREAS, funding is available in Fiscal Year (FY) 2019 from the Sanitary Sewer Fund (830); and funding for FY 2020 and FY 2021 is subject to appropriation based on each project or program, or the department's needs for civil engineering services; and the contract has been entered into the citywide contract database and assigned CMS No. BUWKV.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments, extensions, or change orders with Coastland Civil Engineering for on-call civil engineering services for the Program for the contract period of August 1, 2018 through June 30, 2021 in an amount not to exceed \$400,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

