



Office of the City Manager

CONSENT CALENDAR
July 24, 2018

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Phillip L. Harrington, Director, Public Works
 Subject: Contract No.10172 Amendment: Berkeley Touchless Carwash
 for Vehicle Washing Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 10172 with Berkeley Touchless Carwash to provide for vehicle washing services for City vehicles, increasing the contract amount by \$80,000 for an amended total not to exceed \$160,000, and extending the contract term to June 30, 2020.

FISCAL IMPACTS OF RECOMMENDATION

Funding is subject to appropriation in the Fiscal Year (FY) 2019 and FY 2020 budgets in the Equipment Maintenance Fund (865).

Fiscal Year	Amount
Original authorized contract NTE amount	\$ 80,000
FY 2019 and FY 2020	80,000
Amended contract NTE amount	\$160,000

This Contract Amendment is entered in the City's contract management system as CMS No. KGWWQ.

CURRENT SITUATION AND ITS EFFECTS

Berkeley Touchless Carwash (BTC) is the only carwash in the City that provides a full range of vehicle washing services, including machine-washing, hand-washing, and interior/exterior detailing, to maintain clean, presentable City vehicles. Additionally, it is the only vehicle washing service provider located within a reasonable distance from the City's Corporation Yard and Civic Center. The Public Works Department (Public Works) anticipates expending the original contract's not to exceed amount of \$80,000 in the first quarter of FY 2019 (prior to the current end of contract term). Amending the contract to

increase the NTE amount will allow continued use of the vehicle cleaning services provided by BTC without interruption.

BACKGROUND

Public Works has been using BTC's services to maintain clean and presentable Police, Parking Enforcement, and other City fleet vehicles since 1994. Berkeley Touchless Carwash has provided reliable, consistently satisfactory vehicle washing services for the City at a special rate, which is discounted from its standard published price list.

ENVIRONMENTAL SUSTAINABILITY

BTC captures water used in its vehicle washing services, filters it through a sediment containment system, and then forces the recycled water through high-pressure nozzles and pumps to minimize water use. Additionally, any wastewater generated drains into the sewer system where it is treated before being released back into the ecosystem.

RATIONALE FOR RECOMMENDATION

The City will not be able to utilize BTC's vehicle washing services and special discounted pricing unless the contract amendment is authorized.

ALTERNATIVE ACTIONS CONSIDERED

None. There are no other vehicle washing vendors in Berkeley who can provide the desired full range of services as those provided by Berkeley Touchless Carwash.

CONTACT PERSON

Greg Ellington, Equipment Maintenance Superintendent, Public Works (510) 981-6469

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO.10172 AMENDMENT: BERKELEY TOUCHLESS CARWASH FOR
VEHICLE WASHING SERVICES

WHEREAS, Berkeley Touchless Carwash is the only viable full service provider of vehicle machine washing, hand washing and interior/exterior detailing services in the City of Berkeley within a reasonable distance from the City's Corporation Yard and Civic Center; and

WHEREAS, Berkeley Touchless Carwash has been a reliable vendor providing consistently outstanding vehicle washing services for the City at special discounted pricing; and

WHEREAS, the expenditures will exceed the original not to exceed amount of \$80,000 on Contract No. 10172; and

WHEREAS, funding of an additional \$80,000 for two additional fiscal years (FY 2019 and FY 2020), for an amended contract not to exceed total of \$160,000, is subject to appropriation in the Equipment Maintenance Fund (Fund 865); and

WHEREAS, this contract amendment has been entered into the citywide contract database with CMS No. K6WWQ.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10172 with Berkeley Touchless Carwash, to provide vehicle washing and detailing services for Public Works, increasing the contract by \$80,000 for a total not to exceed amount of \$160,000, and extending the term to June 30, 2020. A record copy of the contract and amendment to be on file with the City Clerk.

