To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract No. 9535 Amendment: Carducci and Associates, Inc. for Landscape Architectural Services for Current Parks Projects

RECOMMENDATION
Adopt Resolution authorizing the City Manager to execute an amendment to Contract No. 9535 for on-call landscape architecture services with Carducci and Associates, Inc. by increasing the amount by $75,000 for a not to exceed contract amount of $395,000.

FISCAL IMPACTS OF RECOMMENDATION
Funding for this amendment in the amount of $75,000 is available in the following budget codes, CMS No. HYCAF:

<table>
<thead>
<tr>
<th>Account/Project Description</th>
<th>Budget Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gilman Fields Reserve Account</td>
<td>112-5849-450-30.35-17PK03</td>
<td>$15,000</td>
</tr>
<tr>
<td>John Hinkel Park Project, Parks Tax</td>
<td>450-5850-450.30-35-15CP01</td>
<td>$35,000</td>
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<tr>
<td>John Hinkel Park Project, Parks Tax</td>
<td>450-5850-450.30-35-14PK02</td>
<td>$25,000</td>
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The Gilman Fields Reserve Account funds will be appropriated as part of the Second Amendment to the FY 2018 Annual Appropriations. The Parks Tax Funds are currently appropriated in the FY 2018 budget.

CURRENT SITUATION AND ITS EFFECTS
Of the six highly qualified on-call landscape architect firms currently under contract with the City, Carducci and Associates, Inc. is currently working on completing the Artificial Turf Replacement Project at Tom Bates Regional Sports Complex and the Upper and Lower John Hinkel Park Renovation Projects.

The Artificial Turf Replacement Project at the Tom Bates Regional Sports Complex is currently underway to replace the worn out artificial turf that was installed in 2008. During the design phase, a potential cross drainage problem was discovered, which requires additional analysis and testing for potential repair before the new artificial turf is installed.
On October 5, 2017, the Landmarks Preservation Commission heard a presentation of the proposed design elements for the John Hinkel Park Renovation Project. Based on their comments, modifications to the project scope are needed from the landscape architect.

In order to complete the existing work and additional tasks for both projects described above, the Carducci and Associates, Inc. contract requires an amendment.

BACKGROUND
The City utilizes on-call consultants to supplement City staff for project design and management, including situations where the nature of the work is specialized, such as, landscape architecture design and construction administration. On-call consultants enable the City to meet constrained schedules particularly for grant-funded projects.

On July 15, 2013, the City issued a Request for Qualifications (RFQ) for on-call landscape architectural and project development services. The City received 24 Statements of Qualifications (SOQs). After evaluation by a five-member review panel, RHAA and Carducci & Associates, Inc. were among the firms selected, and on October 19, 2013, the City Council authorized the City Manager to execute contracts for on-call landscape architectural services for a three-year period ending on November 1, 2016. On September 27, 2016, the City Council authorized the City Manager to approve an extension of the contract term expiring on December 31, 2018 which would allow Carducci and Associates, Inc. to continue to assist the City on projects that were in various stages of design.

ENVIRONMENTAL SUSTAINABILITY
Consultants and City staff evaluate water and energy efficiency upgrade opportunities during the design of improvement and renovation projects. Improving City facilities and reducing water and energy consumption is consistent with the City’s Climate Action Plan goals.

RATIONALE FOR RECOMMENDATION
The firm Carducci & Associates Inc. includes highly qualified staff for the projects. They have the required expertise in design, landscape architecture, project management, and support to meet the City’s on-going maintenance and capital program needs, and complement the personnel and capacity available in the Parks, Recreation, and Waterfront Department.

ALTERNATIVE ACTIONS CONSIDERED
None

CONTACT PERSON
Christina Erickson, Deputy Director, PRW, 981-6712
Wendy Wellbrock, Associate Civil Engineer, PRW, 981-6346
Nelson Lam, Associate Civil Engineer, PRW, 981-6395

Attachments:
1: Resolution: Carducci & Associates
RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 9535 AMENDMENT: CARDUCCI & ASSOCIATES, INC. FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES

WHEREAS, July 15, 2013, the City released a Request for Qualifications (Specification No. 13-10765-C) seeking firms or individuals to provide on-call landscape architecture and project development services; and

WHEREAS, on August 15, 2013, the City received 24 Statements of Qualifications, which were reviewed and ranked by a 5-person selection panel; and

WHEREAS, on October 29, 2013 by Resolution No. 66,349-N.S., Council authorized the City Manager to approve a contract and any amendments with Carducci & Associates, Inc. for on-call landscape architecture and project development services for the contract period of November 4, 2013 through November 1, 2016 in an amount not to exceed $100,000; and

WHEREAS, on April 26, 2016 by Resolution No. 67,446-N.S., Council authorized the City Manager to approve an amendment to Contract No. 9535 with Carducci & Associates, Inc. for on-call landscape architecture and development services increasing the amount by $50,000 for a revised contract amount not to exceed $150,000, and a revised contract term expiring June 30, 2017; and

WHEREAS, on September 27, 2016 by Resolution No. 67,446-N.S., Council authorized the City Manager to approve an amendment to Contract No. 9535 with Carducci & Associates, Inc. for on-call landscape architecture and development services increasing the amount by $70,000 for a revised contract amount not to exceed $220,000, and a revised contract term expiring December 31, 2018; and

WHEREAS, on January 24, 2017 by Resolution No. 67,810-N.S., Council authorized the City Manager to approve an amendment to Contract No. 9535 with Carducci & Associates, Inc. for on-call landscape architecture and development services increasing the amount by $100,000 for a revised contract amount not to exceed $320,000; and

WHEREAS, funding for this amendment is available in Gilman Fields Reserve budget code 112-5849-450-30.35-17PK03, and John Hinkel Park, Parks Tax budget codes 450-5850-450.30-35-15CP01 and 450-5850-450.30-35-14PK02. CMS No. HYCAF.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 9535 with Carducci & Associates Inc. for landscape architectural services increasing the amount by $75,000 for a revised contract amount not to exceed $395,000.