



Office of the City Manager

INFORMATION CALENDAR

December 19, 2017

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Referral Response: Voter Registration Forms in All City Buildings that are Accessible to the Public

INTRODUCTION

This report is a response to the City Manager referral adopted by the City Council on September 12, 2017 sponsored by Councilmember Davila. This item was designated as a short-term referral by the City Manager and was completed on November 8, 2017.

CURRENT SITUATION AND ITS EFFECTS

The City Clerk Department obtained voter registration displays and registration forms from the California Secretary of State in all the required languages for Alameda County – English, Spanish, Chinese, Tagalog, and Vietnamese. These displays include information to contact the City Clerk Department when they need to be replenished.

The displays were placed on the main floor of 28 city buildings. The complete list is found in Attachment 1 to this report.

Regarding the portion of the referral requiring community based agencies that contract with the City to provide registration forms, the City plans to incorporate the requirement in the agency contracts in the next round of allocations in 2019.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable effects associated with the recommendation in the report.

POSSIBLE FUTURE ACTION

Staff plans to add the requirement to community agency contracts in the next allocation cycle.

FISCAL IMPACTS OF POSSIBLE FUTURE ACTION

Use of staff time to update the contract templates and to provide forms to community agencies.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

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Attachments:

1: List of City Buildings

Name	Street	Status
Berkeley Fire Department Division of Training	997 Cedar	Delivered 10/23
James Kenney Community Center	1720 Eighth Street	Delivered 10/23
Live Oak Community Center	1301 Shattuck Avenue	Delivered 10/23
Berkeley Animal Shelter	1 Bolivar Drive	Delivered 10/23
FIRE STATION #1	2442 8TH ST	Delivered 10/23
FIRE STATION #2	2029 BERKELEY WAY	Delivered 10/23
FIRE STATION #4	1900 MARIN	Delivered 10/23
FIRE STATION #6	999 CEDAR	Delivered 10/23
FIRE STATION #7	3000 SHASTA	Delivered 10/23
Ann Chandler Public Health Center	830 University Avenue	Delivered 10/23
West Berkeley Senior Center	1900 Sixth Street	Delivered 10/23
City of Berkeley Corporation Yard	1326 Allston Way	Delivered 10/23
Family, Youth and Children's Services	3282 Adeline	Delivered 10/24
Civic Center Building	2180 Milvia Street	Delivered 10/24
Public Safety Building	2100 Martin Luther King Jr. Way	Delivered 10/24
Civic Center Annex (1947 Center Street Office Building)	1947 Center Street, Floors B to 4	Delivered 10/24
Frances Albrier Community Center	2800 Park Street	Delivered 10/24
Berkeley Housing Authority	1936 University Avenue, Suite B	Delivered 10/24
FIRE STATION #3	2710 RUSSELL	Delivered 10/24
North Berkeley Senior Center	1901 Hearst Avenue	Delivered 10/24
South Berkeley Senior Center	2939 Ellis Street	Delivered 10/24
Adult Mental Health Service	1890 Alcatraz Avenue	Delivered 11/2
City Hall (City Council Chambers)	2134 MLK	Delivered 11/7
Willard Clubhouse	2720 Hillegass Avenue	Delivered 11/8
Shorebird Park Nature Center	201 University Avenue	Delivered 11/8
MLK Youth Services Center	1730 Oregon Street	Delivered 11/8
FIRE STATION #5	2680 SHATTUCK	Delivered 11/8
King Pool	1700 Hopkins Street	Delivered 11/15
West Campus Pool	2100 Browning Street	Currently Closed
Mental Health Services	535 and 521 University Avenue	Not Yet Open

