



Office of the City Manager

CONSENT CALENDAR  
July 25, 2017

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Paul Buddenhagen, Director, Health, Housing and Community Services  
 Subject: Revenue Contracts: FY 2018 Aging Services Programs

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager or her designee to execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals, family caregiver support, senior center activities, and information and assistance services to seniors for the following programs for Fiscal Year 2018:

- a. Congregate Meals in the amount of \$33,481;
- b. Home Delivered Meals in the amount of \$39,846;
- c. Family Caregiver Support Program in the amount of \$33,972;
- d. Senior Center Activities in the amount of \$29,854; and
- e. Information and Assistance Services in the amount of \$51,740.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive five grants totaling \$188,893 from Alameda County Area Agency on Aging for FY 2018 for the programs listed below. The contracts require matching funds totaling \$28,545 as detailed below, and the Division will utilize General Fund in its approved FY 2018 budget to provide the match. The grant budgets will be adjusted to match the contract amounts and these changes will be included in the First Amendment to the FY 2018 Annual Appropriations Ordinance.

1. **Congregate Meals:** CMS No. AGJQ3. Revenue Budget Code 085-7924-331-6001. The FY 2018 contract is for \$33,481 and supports staff coordination and management of home delivered meals (budget code 085-7924-463-various). The contract requires a match of \$3,720 (Expense Code 010-7922-463-various and 010-7924-463-various).
2. **Home Delivered Meals:** CMS No. A5SPT. Revenue Budget Code 085-7924-331-6040. The FY 2018 contract is for \$39,846 and supports staff coordination and management of home delivered meals (budget code 085-7924-463-various). The contract requires a match \$4,430 (Expense Code 010-7924-463-various).

3. **Family Caregiver Support Program:** CMS No. DACDT. Revenue Budget Code 178-7927-331-6060. The FY 2018 contract is for \$33,972 and supports caregiver outreach, training and respite services for care receivers (budget code -178-7927-463-various). The contract requires a match \$11,325 (Expense Code 010-7927-463-various).
4. **Senior Center Activities:** CMS No. IQTQ8. Revenue Budget Code 178-7929-331-1215. The FY2018 contract is for \$29,854 and supports staff coordination and delivery of senior center outreach, activities, classes, and special events (budget code 178-7929-463-various). The contract requires a match of \$3,320 (Expense Code 010-7929-463-various).
5. **Information and Assistance Services:** CMS No. EYTTF. Revenue Budget Code 175-7926-331-6010. The FY 2018 contract is for \$51,740 and supports staff management and delivery of information, assistance, referral and follow-up services (budget code 175-7926-463-various). The contract requires a match of \$5,750 (Expense Code 010-7926-463-various).

#### CURRENT SITUATION AND ITS EFFECTS

In February 2014, Alameda County issued a request for proposals for caregiver, senior center and nutrition services. The City of Berkeley applied for this funding and received notification of grant awards for caregiver services, senior center activities and administration of Senior Nutrition Programs on April 15, 2014 for a four-year period.

#### BACKGROUND

The City of Berkeley receives funding from city, county and state sources as well as private donations to serve senior residents of Berkeley, and to coordinate the Tri-City Nutrition Program. The Department of Health, Housing & Community Services is committed to providing a broad range of community services, including services to meet the needs of seniors in the community. The Aging Services Division provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

#### ENVIRONMENTAL SUSTAINABILITY

The home-delivered and congregate meal programs composts meal waste.

#### RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers and meals programs, and provide critical support to ensure the Aging Services Division can continue to provide services at North and South Berkeley Senior Center, and Senior Nutrition Programs.

#### ALTERNATIVE ACTIONS CONSIDERED

The Aging Services Division assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Leah Talley, Manager of Aging Services, HHCS, 981-5178

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Nutrition Meals
3. Resolution: Family Caregiver Support Program
4. Resolution: Senior Center Activities
5. Resolution: Information and Assistance Services

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2018 CONGREGATE  
MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for Fiscal Year 2018 in the amount of \$33,481 (Revenue Budget Code 085-7924-331-6001); and

WHEREAS, the City of Berkeley provides match of \$3,720 in General Funds (Expense Code 010-7922-463 various and 010-7924-463-various); and

WHEREAS, the funds will support the coordination and management of congregate meals at five sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (budget code 085-7924-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2018 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments CMS No. AGJQ3. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2018 HOME  
DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for Fiscal Year 2018 in the amount of \$39,846 (Revenue Budget Code 085-7924-331-6040); and

WHEREAS, the City of Berkeley provides match of \$4,430 in General Funds (Expense Code 010-7924-463-various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 085-7924-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2018 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. A5SPT. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA FISCAL YEAR 2018 FAMILY CAREGIVER  
SUPPORT PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Family Caregiver Support services for Fiscal Year 2018 in the amount of \$33,972 (Revenue Budget Code 178-7927-331-6060); and

WHEREAS, the City of Berkeley provides match of \$11,325 in General Funds (Expense Code 010-7927-463-various); and

WHEREAS, the funds will support the provision of caregiver outreach, training and respite services for care receivers (budget code 178-7927-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2018 for the Family Caregiver Support Program, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. DACDT. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2018 SENIOR CENTER  
ACTIVITIES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support Senior Center Activities for Fiscal Year 2018 in the amount of \$29,854 (Revenue Budget Code 178-7929-331-1215); and

WHEREAS, the City of Berkeley provides match of \$3,320 in General Funds (Expense Code 010-7929-463-various); and

WHEREAS, the funds will support the coordination and delivery of senior center outreach, activities, classes, and special events (budget code 178-7929-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2018 for Senior Center Activities, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. IQTQ8. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2018 INFORMATION  
AND ASSISTANCE SERVICES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to provide Information and Assistance Services for Fiscal Year 2018 in the amount of \$29,854 (Revenue Budget Code 175-7926-331-6010); and

WHEREAS, the City of Berkeley provides match of \$5,750 in General Funds (Expense Code 010-7926-463-various); and

WHEREAS, the funds will support the management and delivery of information, assistance, referral and follow-up services provided in the North and South Berkeley Senior Centers, and in the Social Services Unit (budget code 175-7926-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2018 for Information and Assistance Services, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. EYTTF. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.