



Office of the City Manager

CONSENT CALENDAR
July 25, 2017

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Establish 2018 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the City Council regular meeting schedule for 2018, with starting times of 6:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

City Council Worksessions will be consolidated and scheduled for monthly special meetings.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

- 1: Resolution
Exhibit A: 2018 Council Calendar

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2018 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings; and

WHEREAS, the schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2018; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2018 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess – December 13, 2017 – January 22, 2018
January 23 and January 30, 2018
February 13 and February 27, 2018
March 13 and March 27, 2018
April 3 and April 24, 2018
Spring Recess – April 4 – April 23, 2018
May 1, May 15 and May 29, 2018
June 12 and June 26, 2018
July 10 and July 24, 2018
Summer Recess – July 25 – September 10, 2018
September 11 and September 25, 2018
October 2, October 16 and October 30, 2018
November 13 and November 27, 2018
December 4 and December 11, 2018
Winter Recess – December 12, 2018 – January 21, 2019

Exhibit A: 2018 Council Calendar

City Clerk Department 2018 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Work Session	Council
January		
Winter Recess (December 13, 2017 – January 22, 2018)		
Jan 23		6:00 p.m.
Jan 30		6:00 p.m.
February		
Feb 13		6:00 p.m.
Feb 27		6:00 p.m.
March		
Mar 13		6:00 p.m.
Mar 27		6:00 p.m.
April		
April 3		6:00 p.m.
Spring Recess (April 4 – April 23, 2018)		
April 24		6:00 p.m.
May		
May 1		6:00 p.m.
May 15		6:00 p.m.
May 29		6:00 p.m.
June		
June 12		6:00 p.m.
June 26		6:00 p.m.
July		
July 10		6:00 p.m.
July 24		6:00 p.m.
Summer Recess (July 25 – September 10, 2018)		
September		
Sept 11		6:00 p.m.
Sept 25		6:00 p.m.
October		
Oct 2		6:00 p.m.
Oct 16		6:00 p.m.
Oct 30		6:00 p.m.
November		
Nov 13		6:00 p.m.
Nov 27		6:00 p.m.
December		
Dec 4		6:00 p.m.
Dec 11		6:00 p.m.
Winter Recess (December 12, 2018 – January 21, 2019)		

