



Office of the City Manager

CONSENT CALENDAR

June 13, 2017

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Savita Chaudhary, Director, Department of Information Technology

Subject: Contract No. 8432A Amendment: AMCS Resource Technology for Zero Waste Software Maintenance and Professional Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 8432A with AMCS Resource Technology, formerly PC Scale Inc., for continued software maintenance and support of the Public Works Department's Zero Waste scale house, thereby increasing the contract amount by \$44,184 for a total not to exceed of \$216,282 from September 10, 2010 to June 30, 2020.

FISCAL IMPACTS OF RECOMMENDATION

An increase in spending authority of \$44,184 is sought to cover annual software support, maintenance, training and peripheral hardware. Funds are allocated as follows:

\$10,781	FY 2018 Annual Support & Maintenance Budget Code: 820-2702-410-3047 (Zero Waste Fund, Information Technology, Software Maintenance)
\$9,190	FY 2018 Professional Services Budget Code: 820-2702-410-3038 (Zero Waste Fund, Information Technology, Professional Services)
\$4,641	FY 2018 Hardware, Signature Pad Budget Code: 820-2702-410-7144 (Zero Waste Fund, Information Technology, Hardware)
<b>\$24,612</b>	<b>FY 2018 Total: Support, Professional Services, and Hardware</b>

	FY 2019 Annual Support & Maintenance
\$9,786	Budget Code: 820-2702-410-3047 (Zero Waste Fund, Information Technology, Software Maintenance)
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<b>\$9,786</b>	<b>FY 2019 Total: Support and Maintenance</b>
	FY 2020 Annual Support & Maintenance
\$9,786	Budget Code: 820-2702-410-3047 (Zero Waste Fund, Information Technology, Software Maintenance)
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<b>\$9,786</b>	<b>FY 2020 Total: Support and Maintenance</b>
 <b>Summary:</b>	
\$24,612	FY 2018 Total: Support, Professional Services, and Hardware
\$9,786	FY 2019 Total: Support and Maintenance
\$9,786	FY 2020 Total: Support and Maintenance
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<b>\$44,184</b>	<b>FY 2018 through 2020 Total: Support, Professional Services, and Hardware</b>

The contract amendment has been entered into the City’s contract database and assigned CMS No. C756Z.

CURRENT SITUATION AND ITS EFFECTS

The Department of Public Works Zero Waste Division uses AMCS, formerly PC Scale, software to accept payment from drive in customers, facilitate monthly billing to larger routine customers, and to provide accurate tonnage readings and report metrics for refuse, recycling, and organics collected by City trucks. This software has streamlined Zero Waste operations which now processes approximately four hundred transactions a day resulting in approximately \$18,000 in daily revenue. This amendment seeks to extend support, maintenance, and training through June 2020 as well as add additional wireless hardware signature pads which will allow Zero Waste operations to significantly reduce the amount of paper by keeping digital receipt records instead of multiple paper copies.

BACKGROUND

In 2009, the Public Works Department, in coordination with the Information Technology Department, developed a Request for Proposal (RFP) (Specification No. 08-10316-C) for an Integrated Software System for the Transfer Station. The intention of this RFP was to replace to replace the City’s existing scale house system which was outdated and no longer supported by a reliable vendor. Four responses were received to the RFP. A review panel comprised of Zero Waste, Information Technology and Finance/Customer Service staff evaluated the proposals. PC Scale Inc. scored the highest in the evaluation process and was selected.

In 2010, with Council approval, the City entered into a contract agreement with PC Scale Inc. to provide new scale house software. PC Scale Inc. successfully installed their server and client based software, provided customized programming integration with Accounts Receivable (MR) and Utility Billing (CX) modules within FUND\$, and provided training to all scale house staff.

In 2014, Council approved a contract extension with PC Scale who continued to provide excellent customer service and software maintenance.

In late 2014, the AMCS Resource Technology Group acquired PC Scale Inc.

#### RATIONALE FOR RECOMMENDATION

The AMCS software has improved customer service, streamlined operations, and assisted with providing accurate data collection of tonnage for refuse, recycling and organics. AMCS has provided excellent support when needed.

#### ALTERNATIVE ACTIONS CONSIDERED

City Staff believes that the AMCS software fits with the City's operational and financial objectives. As such, City Staff has not considered replacing AMCS software at this time.

#### ENVIRONMENTAL

The AMCS software provides detailed reporting metrics on waste management for various oversight agencies such as the EPA. This ensures that the City follows proper waste management protocols that are in line with regulations that keep the City clean. Furthermore, the implementation of the digital signature pad will reduce the copies of receipts from three to one; a 66% decrease in the use of paper.

#### CONTACT PERSON

Savita Chaudhary, Director, Information Technology, 981-6541

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 8432A AMENDMENT, AMCS RESOURCE TECHNOLOGY GROUP  
SOFTWARE

WHEREAS, the City operates the Zero Waste Transfer Station at 1201 Second Street and relies upon critical software systems to handle customer service, billing, incoming and outgoing tonnage tracking, producing reports for various County and State agencies, and producing management reports facilitating the efficient operation of the transfer station; and

WHEREAS, the City issued a Request for Proposal (Specification No. 08-10316-C) for Integrated Software System for the Transfer Station and received four responses; and

WHEREAS, the RFP responses were evaluated by staff from the Public Works, Information Technology, and Finance departments; and PC Scale, Inc. was identified as the vendor who could provide the best value to the City; and

WHEREAS, Council approved \$137,740 to enter into contract with PC Scale, Inc. in 2009; and

WHEREAS, PC Scale Inc. software has improved customer service, streamlined operations, and assisted with providing accurate data collection of tonnage for refuse, recycling and organics; and

WHEREAS, Council approved \$34,358 to amend Contract No. 8432 with PC Scale, Inc. in 2014 for software maintenance and support; and

WHEREAS, in 2014, AMCS Resource Technology group acquired PC Scale Inc.; and

WHEREAS, additional funding in the amount of \$44,184, for a total not-to-exceed value of \$216,282 for software maintenance, professional services, and hardware is available in 820-2702-410-3047, 820-2702-410-3038, 820-2702-410-7144; and

WHEREAS, the contract has been entered in the City's contract database and assigned CMS No. C756Z.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 8432A with AMCS Resource Technology Group, increasing the contract amount \$44,184 for a total not to exceed of \$216,282 from September 10, 2010 through June 30, 2020.