



Office of the City Manager

CONSENT CALENDAR
May 16, 2017

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Phillip L. Harrington, Director, Department of Public Works
 Subject: Purchase Order: National Auto Fleet Group for Four Dump Trucks

RECOMMENDATION

Adopt a Resolution satisfying requirements of City Charter Article XI Section 67.2 allowing the City to participate in National Joint Powers Alliance contract bid procedures, and authorizing the City Manager to execute a purchase order for four dump trucks with National Auto Fleet Group in an amount not to exceed \$529,000.

FISCAL IMPACTS OF RECOMMENDATION

The purchase of four dump trucks will not exceed \$529,000 and includes delivery to City of Berkeley and sales tax. Funding is available in the FY 2017 Equipment Replacement Fund 860-5703-410-7042.

CURRENT SITUATION AND ITS EFFECTS

These trucks are used by the Streets and Sanitation Division of the Department of Public Works (DPW) to haul construction debris, spoils, Class II aggregate base rock, and asphalt paving material for various city projects on a daily basis. These trucks are over twenty years old, have reached the end of their economic life, and are past due the time for replacement.

BACKGROUND

Throughout the year, DPW purchases vehicles and equipment for City Departments paid for through the Equipment Replacement fund. If a purchase request exceeds \$25,000, the Department of Finance General Services Division solicits bids or “piggybacks” off competitively bid contracts to ensure City departments receive the best pricing. Each City Department pays its proportionate share into the Equipment Replacement Fund, and those funds are utilized to replace equipment at the end of its useful life.

The City of Berkeley has been a no-cost member of the National Joint Powers Alliance (NJPA), a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21.¹ The original 1978 statute was revised in 1995 to allow

¹ <http://www.njpa.org/>

government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. NJPA allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs. NJPA serves all educational, government, and non-profit agencies nationwide, and offers cooperatively contracted products, equipment and service opportunities to government entities throughout the U.S.

All NJPA contracts have been competitively solicited nationwide. On June 22, 2016 NJPA released Request for Proposal No. 081716 for Class 6, 7, and 8 Chassis with Related Equipment, Accessories, and Services. The solicitation was released for approximately seventy-one days and fourteen proposals were submitted. Upon their review NJPA selected National Auto Fleet Group as the best most responsive proposers to meet the specifications thusly awarding Contract No. 081716-NAF.

For all contracts, NJPA charges administrative fees based upon a percentage of the sales, and that fee is paid by the contractor. In this instance, an additional fee 1% will be paid by NJPA Contract holder National Auto Fleet Group, and this cost will not be passed on to the City.

ENVIRONMENTAL SUSTAINABILITY

The new trucks will be powered by renewable diesel fuel that meet or exceed all current state, federal and local emissions regulations. This is in keeping with the City's 2009 Climate Action Plan emissions reduction goals.

RATIONALE FOR RECOMMENDATION

All city vehicles are due for replacement at the end of their recognized economic lives. City departments that use fleet vehicles pay into the equipment replacement fund, which fully funds vehicles as they reach the end of their life.

ALTERNATIVE ACTIONS CONSIDERED

None. If these trucks are not replaced they will continue to require excessive repairs resulting in significant downtime and negatively impacting staff and maintenance projects.

CONTACT PERSON

Bill Ivie, Superintendent, Public Works Maintenance, (510) 981-6469

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: NATIONAL AUTO FLEET GROUP FOR FOUR DUMP TRUCKS

WHEREAS, four dump trucks are needed by the City of Berkeley Streets and Sanitation Division to haul construction debris, spoils, Class II aggregate base rock and asphalt paving material for various city projects on a daily basis; and

WHEREAS, these truck are over twenty years old and have reached the end of their economic life and are past due for replacement; and

WHEREAS, equipment must be replaced based upon a reasonable schedule that allows operators to efficiently and effectively carry out their duties; and

WHEREAS, City Charter XI Section 67.2 allows the City to purchase goods without undergoing a competitive bid process if the City uses pricing obtained by another entity through a competitive bid process; and

WHEREAS, on June 22, 2016 National Joint Powers Alliance (NJPA) released Request for Proposal No. 081716 for Class, 7, and 8 Chassis with Related Equipment, Accessories, and Services, and upon their review NJPA selected National Auto Fleet Group as the best most responsive proposer to meet the specifications, thusly awarding Contract No. 081716-NAF; and

WHEREAS, NJPA contract bid procedures satisfy the procurement requirements of the City of Berkeley; and

WHEREAS, funds in the amount of \$529,000 are available in the FY 2017 budget Equipment Replacement Fund 860.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that City Manager is authorized to execute a purchase order for four dump trucks with National Auto Fleet Group in an amount not to exceed \$529,000.

