



Office of the City Manager

CONSENT CALENDAR  
May 16, 2017

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Henry Oyekanmi, Director, Finance  
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on May 16, 2017

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$9,724,350**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
2180 & PSB Carpet Tiles	610 639	Capital Improvement Fund Measure G Ser B Pub SAF Bldg	\$317,350
Streetlight Assessment Rate Increase -Consultant	470	Streetlight Assessment District	\$100,000
Clean Stormwater Rate Increase Proposition 218 - Consultant	831	Clean Storm Water	\$100,000
Sanitary Sewer Rehab: Haste Telegraph EtAl	830	Sanitary Sewer Operation	\$4,155,000
Sanitary Sewer Rehab: Carleton Euclid	830	Sanitary Sewer Operation	\$2,200,000
Sanitary Sewer Rehab: 9 <sup>th</sup> Posen EtAl	830	Sanitary Sewer Operation	\$1,460,000

Cazadero Landslide Construction	610	Capital Improvement Fund	\$612,000
Self-Contained Breathing Apparatus (SCBA)	010	General Fund	\$570,000
Armored Courier Services	010	General Fund	\$210,000
<b>Total:</b>			<b>\$9,724,350</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on May 16, 2017
  - a) 2180 & PSB Carpet Tiles
  - b) Streetlight Assessment Rate Increase –Consultant
  - c) Clean Stormwater Rate Increase Proposition 218 – Consultant
  - d) Sanitary Sewer Rehab: Haste Telegraph EtAl
  - e) Sanitary Sewer Rehab: Carleton Euclid

Formal Bid Solicitations and Request for Proposals  
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- f) Sanitary Sewer Rehab: 9th Posen EtAl
- g) Cazadero Landslide Construction
- h) Self-Contained Breathing Apparatus (SCBA)
- i) Armored Courier Services

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: May 16, 2017

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
17-11133-C	2180 & PSB Carpet Tiles	6/1/2017	6/23/2017	Install 13,500 sq. ft of carpet tiles at 2180 Milvia -2nd, 3rd, 4th, 5th and 6th Floors and 7,500 sq. ft for the Police Department in the PSB and 950 sq. ft. for the Fire Department	\$317,350	610-5215-463-30-43 – 17BM02 \$195,750 (FY 18)  639-5215-463-30-43 – 17BM02 \$121,600 (FY 18)	Public Works - Engineering	Taylor Lancelot 981-6421
17-11137-C	Streetlight Assessment Rate Increase- Consultant	5/17/2017	6/20/2017	Consultant to conduct a rate study and comply with the Proposition 218 process to increase streetlight assessment	\$100,000	470-5406-431-30-38	Public Works - Admin and Fiscal	Anjanette Scott 981-6317
17-11138-C	Clean Stormwater Rate Increase Proposition 218 - Consultant	5/17/2017	6/27/2017	Consultant will perform rate increase study and perform all requirements to comply with the Proposition 218 requirements to increase clean stormwater fees	\$100,000	831-5218-432-30-38	Public Works - Admin and Fiscal	Anjanette Scott 981-6317
17-11139-C	Sanitary Sewer Rehabilitation: Haste, Telegraph, Second, Visalia, Colusa, Bancroft, Gilman, Cedarwood Lane, Sixth, Sacramento, Fourth, Ellsworth, Dana, and Vincente Backline	6/26/2017	7/17/2017	Sewer rehabilitation and replacement project to repair and replace old and deteriorated sewer lines	\$4,155,000	830-5213-432-6510 – 18SR02	Public Works - Engineering	Kenneth Emeziem 981-6444  Tiffany Pham 981-6427

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17-11140-C	Sanitary Sewer Rehabilitation: Carleton, Fairview, Mabel, Derby, Oregon, Matthews, Euclid, Hilldale, and Forest	5/18/2017	6/6/2017	Sewer rehabilitation and replacement project to repair and replace old and deteriorated sewer lines	\$2,200,000	830-5213-432-6510 – 18SR02	Public Works - Engineering	Ricardo Salcedo 981-6407  Kenneth Emeziem 981-6444
17-11141-C	Sanitary Sewer Rehabilitation: Ninth, Posen, Indian Rock, Beverly Place, Halkin Lane and Backline, Pardee, King, California, Northside, Gilman, Neilson, and Ordway	5/18/2017	6/8/2017	Sewer rehabilitation and replacement project to repair and replace old and deteriorated sewer lines	\$1,460,000	830-5213-432-6510 – 18SR02	Public Works - Engineering	Kenneth Emeziem 981-6444  Adadu Yemane 981-6413
<b>DEPT. TOTAL</b>					<b>\$8,332,350</b>			
17-11142-C	Cazadero Landslide Construction	5/25/2017	6/8/2017	Construction of landslide repair at Cazadero Camp	\$612,000	610-5995-450.65-70 16EM04	PRW/ Capital	Liza McNulty 981-6437
<b>DEPT. TOTAL</b>					<b>\$612,000</b>			
17-11143-C	Self-Contained Breathing Apparatus (SCBA)	5/17/2017	7/13/2017	Respiratory equipment used by firefighters to provide breathable air during firefighting or emergency situations	\$570,000	010-6405-420-7041	Fire Suppression	Gil Dong (Fire Chief) 981-5500
<b>DEPT. TOTAL</b>					<b>\$570,000</b>			
17-11144-C	Armored Courier Services	5/17/2017	7/27/2017	Armored Courier for Bank Deposits	\$210,000	010-3102-410-3032	Finance Treasury	Rosario Riche 981-7334
<b>DEPT. TOTAL</b>					<b>\$210,000</b>			

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<b>GRAND TOTAL</b>					<b>\$9,724,350</b>			



