



Kriss Worthington

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AMENDED CONSENT CALENDAR
May 30, 2017

To: Honorable Mayor and Members of the City Council
From: Councilmember Kriss Worthington

Subject: Amend the ~~Eliminate the required~~ Affidavits of Residency form by combining it with the appointment form into one document, and eliminate the requirement to manually submit form in favor of electronic submission.
~~for Commissioners~~

RECOMMENDATION

That the City of Berkeley ~~amend the Affidavit of Residency form by combining it with the appointment form into one document, and allowing applicants to submit the document electronically instead of in person. In addition, establish a six month residency reminder notification email from the City Clerk. eliminate the requirement for Commissioners to submit Affidavits of Residency when they are appointed, and annually thereafter, in pursuit of saving time and money for the City of Berkeley.~~

BACKGROUND

This revised Council item represents a compromise by retaining the Affidavit of Residency, but combining it with the appointment form. The City of Berkeley currently requires all Commissioners to submit a signed Affidavit of Residency before they can be officially appointed, and annually thereafter. If they fail to submit a physical copy of their Affidavit of Residency in person to the Civic Center within 30 days of their appointment as Commissioner (and the annual anniversaries of their appointment that follow thereafter), they are disqualified from holding their position and their appointment rescinded. Many Commissioners have had problems with this requirement, as it can be difficult for someone to take time out of their work day to visit the Civic Center simply to turn in a form, ~~especially on an annual basis~~. Due to the challenging nature of this requirement, many Commissioners fail to meet this requirement every year and are disqualified from their position; once they do fill the form out, they are reinstated as Commissioners. This creates unnecessary work and expense for the City of Berkeley.

The Affidavits of Residency ultimately accomplish very little in establishing the legitimacy of Commissioners, but create an inordinate amount of paperwork and processing work for the City staff. This bureaucratic red tape is unnecessary and should be eliminated as the City aims to make its processes more efficient. ~~It also needlessly hinders Commissioners from serving their community and upholding their position on the Commission Boards.~~ This will also allow for the elimination of paper waste and is an eco-friendly pursuit.

FINANCIAL IMPLICATIONS

This will decrease the cost of printing and the time required for processing paperwork for the City of Berkeley.

ENVIRONMENTAL SUSTAINABILITY

Eliminates paper waste and consistent with Berkeley's environmental sustainability goals

CONTACT PERSON

Councilmember Kriss Worthington

510-981-7170

ATTACHMENT:

1. Revised appointment form

AFFIDAVIT OF RESIDENCY FOR BERKELEY COMMISSIONERS

I, _____, declare as follows:

My primary residence is _____
(street address, or if none, a description of where you live, e.g. cross-streets)

Berkeley, California. I am currently a resident of the City of Berkeley. I hereby affirm my residency status on the date of my application.

Signature of Applicant: _____ Date: _____

DEMOGRAPHIC STUDY

Please indicate gender: Male Female

Please indicate whether you are currently a student: Yes No

Please indicate the racial/ethnic identity which you most closely identify with below
(response optional – please check only one category):

- WHITE** (Not of Hispanic origin.): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- BLACK** (Not of Hispanic origin.): All persons having origins in any of the Black racial groups of Africa.
- HISPANIC**: All persons of Mexican, Puerto Rican, Cuban, Central American, South American, or other Spanish culture or origin, regardless of race.
- ASIAN / PACIFIC ISLANDER**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, and Samoa.
- AMERICAN INDIAN / ALASKAN NATIVE**: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition. Please identify the try which you are affiliated with.
- OTHER / BI-RACIAL**: Persons who do not identify with any of the above categories or who have mixed or unknown racial/ethnic origins.

**APPOINTMENT FORM – BOARDS AND COMMISSIONS
(For Mayor and Council use only)**

Check appropriate box: New Appointment Reappointment Temporary Appt.
Temporary Appt.: From (date) _____ to (date) _____

Please send mail to: Home Business

Please indicate the name of the board/commission to which you are appointing this individual:
Board/Commission Name: _____

***Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions: Elmwood Advisory Board, Loan Administration Board, Human Welfare & Community Action Commission, West Berkeley Project Area Commission, Downtown Berkeley BID Advisory Board, Solano Avenue BID Advisory Board.
Special Category: _____

Signature: _____ Date: _____

Mayor/Councilmember

For Mayor/Councilmember and City Use Only:

| | | |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
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