



Office of the City Manager

CONSENT CALENDAR
May 30, 2017

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Phillip L. Harrington, Director, Department of Public Works

Subject: Contracts: DC Electric Group, Inc. and Columbia Electric, Inc. for On-Call Electrical Services

RECOMMENDATION

Adopt two Resolutions

1. Authorizing the City Manager to execute a contract for on-call electrical services with DC Electric Group, Inc. for a total not to exceed amount of \$75,000 for the period June 1, 2017 through June 30, 2022.
2. Authorizing the City Manager to execute a contract for on-call electrical services with Columbia Electric, Inc. for a total not to exceed amount of \$75,000 for the period June 1, 2017 through June 30, 2022.

FISCAL IMPACTS OF RECOMMENDATION

Funding for On Call Electrical Services will be allocated per job type, specifications and department the required work will be contracted for, including Department of Information Technology, Parks Recreation & Waterfront, and Department of Public Works. These are on call contracts and no costs will be incurred until an applicable emergency or project arises that cannot be handled by Public Works Electrical Staff. Therefore, funding will be subject to appropriation in the specific fiscal year and allocated from the Street Light Assessment District Fund 470-5406-431-3038 and Measure BB Local Streets and Roads Fund 406-5407-431-3038. Approximately \$75,000 is expected to be spent from each fund, which may change depending upon emergency work required during the course of the contract.

The contract for DC Electric Group has been assigned CMS No. TIQFL. The contract for Columbia Electric has been assigned CMS No. AIPKX.

CURRENT SITUATION AND ITS EFFECTS

Public Works has been using on call electrical contractors to supplement work performed by its Electrical Division. DC Electric Group, Inc. and Columbia Electric, Inc. (collectively Contractors) are licensed for, and provide the personnel and equipment needed to perform emergency repairs, critical projects (such as confined space entry for underground utilities installation), and repair or replacement of damaged street-light poles, Marina pier lights, and traffic signals. Contractors also engage as needed in removal, salvage, transportation, and installation of equipment for special projects by

other departments. In addition, one or both Contractors have previously performed electrical wiring (new and rewiring) and installed electrical components in various City Facilities undergoing renovations and upgrades.

BACKGROUND

On November 3, 2016, Public Works issued a Request for Proposals, Specification No. 16-11076-C for electrical on-call services. Four proposals were submitted and upon review, it was determined that selecting two vendors would ensure availability of these services in the instance of an emergency. DC Electric Group, Inc. and Columbia Electric, Inc. scored highest in consideration of pricing (labor and materials) and their ability to meet City requirements.

ENVIRONMENTAL SUSTAINABILITY

There are no associated environmental effects or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

Public Works is awarding a contract to each Contractor to provide expert services and reliable repair and emergency response for the City's electrical systems. Both Contractors have prior contracts with the city for emergency and planned projects, including repair or replacement of street lights, light poles, traffic signals, and extensive renovations in City facilities. Contractors have demonstrated responsiveness and cost effectiveness as they've worked well with the City's in-house Electrical Division.

ALTERNATIVE ACTIONS CONSIDERED

None. The City does not have in-house personnel, equipment or licenses needed for specialized repairs and installations, or for potential emergency repairs and replacement.

CONTACT PERSON

Mike Loyola, Senior Electrical Supervisor (510) 981-6490

Attachments:

- 1: Resolution
- 2: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACTS: DC ELECTRIC GROUP, INC. FOR ON-CALL ELECTRICAL SERVICES

WHEREAS, the City periodically requires emergency and non-emergency on-call electric services for repair, maintenance, replacement and installation of various electrical equipment in City facilities, and for traffic signals, street lights and other infrastructure at various locations; and

WHEREAS, the City does not have sufficient resources to provide the required repairs, replacement and maintenance in a timely or cost-effective manner; and

WHEREAS, the City issued a Request for Proposal (RFP) Specification No. 16-11076-C for on-call electrical services on November 3, 2016, four contractors responded to the RFP on December 8, 2016, and the proposal submitted by DC Electric Group, Inc. was one of two with the highest scores that met all requirements and specifications; and

WHEREAS, this is an on-call contract and no costs will be incurred until applicable emergencies or City projects emerge, funding for on-call electrical will be subject to appropriation in the specific fiscal year and allocated from Street Light Fund 470 and Traffic Signals Measure BB Fund 406.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with DC Electric Group, Inc., in an amount not to exceed \$75,000 for on-call electrical services for the period June 1, 2017 through June 30, 2022 (CMS No. TIQFL).

RESOLUTION NO. ##,###-N.S.

CONTRACTS: COLUMBIA ELECTRIC, INC. FOR ON-CALL ELECTRICAL SERVICES

WHEREAS, the City periodically requires emergency and non-emergency on-call electric services for repair, maintenance, replacement and installation of various electrical equipment in City facilities, and for traffic signals, street lights and other infrastructure at various locations; and

WHEREAS, the City does not have sufficient resources to provide the required repairs, replacement and maintenance in a timely or cost-effective manner; and

WHEREAS, the City issued a Request for Proposal (RFP) Specification No. 16-11076-C for on-call electrical services on November 3, 2016 , four contractors responded to the RFP on December 8, 2016, and the proposal submitted by Columbia Electric, Inc. was one of two with the highest scores that met all requirements and specifications; and

WHEREAS, this is an on-call contract and no costs will be incurred until applicable emergencies or City projects emerge, funding for on-call electrical will be subject to appropriation in the specific fiscal year and allocated from Street Light Fund 470 and Traffic Signals Measure BB Fund 406.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Columbia Electric, Inc. in an amount not to exceed \$75,000 for on-call electrical services for the period June 1, 2017 through June 30, 2022 (CMS No. AIPKX).