



Office of the City Manager

CONSENT CALENDAR
May 30, 2017

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Amend 2017 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution amending the City Council regular meeting schedule for 2017 to change the starting time of regular City Council meetings to 6:00 p.m. beginning with the July 11, 2017 meeting; and rescinding Resolution No. 67,649-N.S.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

At its May 1, 2017 meeting, the City Council Agenda Committee discussed the scheduling of agenda items and timing for City Council regular meetings. The Agenda Committee identified changing the starting time of regular City Council meetings from 7:00 p.m. to 6:00 p.m. as a possible strategy for managing the timing of meetings. Upon conclusion of the discussion, the Agenda Committee directed staff to prepare an item for the consideration of the City Council that reflects a new starting time of 6:00 p.m. After reviewing the schedule and calendar, the first opportunity to implement the earlier start time is the July 11, 2017 City Council regular meeting. The attached Resolution reflects the Agenda Committee's direction.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

City Council Worksessions are typically proposed to begin prior to a regularly scheduled Council meeting. These meetings are agendaized as special meetings as needed.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

This amendment to the 2017 City Council meeting schedule is consistent with the City Council Agenda Committee's direction to staff.

ALTERNATIVE ACTIONS CONSIDERED

The City Council could choose to not amend the 2017 meeting schedule and maintain the starting time of regular meetings at 7:00 p.m.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

1: Resolution

Exhibit A: 2017 Council Calendar

RESOLUTION NO. ##,###-N.S.

AMENDING CITY COUNCIL 2017 REGULAR MEETING SCHEDULE AND
RESCINDING RESOLUTION NO. 67,649-N.S.

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings; and

WHEREAS, the schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur on specified Tuesdays of each month with starting times of 7:00 p.m. through June 27, 2017 and with starting times of 6:00 p.m. beginning with the July 11, 2017 meeting, and with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2017; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2017 regular meeting schedule on specified Tuesdays as indicated:

Winter Recess – December 14, 2016 – January 23, 2017
January 24 and January 31, 2017
February 14 and February 28, 2017
March 14 and March 28, 2017
April 4 and April 25, 2017
Spring Recess – April 5 – April 24, 2017
May 2, May 16 and May 30, 2017
June 13 and June 27, 2017
July 11 and July 25, 2017
Summer Recess – July 26 – September 11, 2017
September 12 and September 26, 2017
October 3, October 17 and October 31, 2017
November 14 and November 28, 2017
December 5 and December 12, 2017
Winter Recess – December 13, 2017 – January 22, 2018

BE IT FURTHER RESOLVED that regular meetings occurring from January 24 to June 27, 2017 shall be scheduled to start at 7:00 p.m., and regular meetings occurring beginning with the July 11, 2017 meeting shall be scheduled to start at 6:00 p.m.

BE IT FURTHER RESOLVED that Resolution No. 67,649-N.S. is hereby rescinded.

Exhibit A: 2017 Council Calendar

City Clerk Department 2017 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Work Session	Council
January		
Winter Recess (December 14, 2016 – January 23, 2017)		
Jan 24		7:00 p.m.
Jan 31		7:00 p.m.
February		
Feb 14		7:00 p.m.
Feb 28		7:00 p.m.
March		
Mar 14		7:00 p.m.
Mar 28		7:00 p.m.
April		
April 4		7:00 p.m.
Spring Recess (April 5 – April 24, 2017)		
April 25		7:00 p.m.
May		
May 2		7:00 p.m.
May 16		7:00 p.m.
May 30		7:00 p.m.
June		
June 13		7:00 p.m.
June 27		7:00 p.m.
July		
July 11		6:00 p.m.
July 25		6:00 p.m.
Summer Recess (July 26 – September 11, 2017)		
September		
Sept 12		6:00 p.m.
Sept 26		6:00 p.m.
October		
Oct 3		6:00 p.m.
Oct 17		6:00 p.m.
Oct 31		6:00 p.m.
November		
Nov 14		6:00 p.m.
Nov 28		6:00 p.m.
December		
Dec 5		6:00 p.m.
Dec 12		6:00 p.m.
Winter Recess (December 13, 2017 – January 22, 2018)		

City Clerk Department 2017 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

January

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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19	20	21	22	23	24	25
26	27	28				

March

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
30						

May

Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30	31			

June

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	

July

Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

September

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

 Council Meeting

 City Holiday

 VTO

