To: Honorable Mayor and Members of the City Council
From: Dee Williams Ridley, City Manager
Submitted by: Amelia Funghi, Animal Services Manager
Subject: Contract No. R9710 Amendment: City of Piedmont for Animal Services

RECOMMENDATION
Adopt a Resolution authorizing the City Manager to extend Contract No. R9710 and any amendments with the City of Piedmont to provide certain animal care services for which the City of Piedmont will pay the City of Berkeley $152,578 for services performed from FY 2018 through FY 2020 and $285,676 in total.

FISCAL IMPACTS OF RECOMMENDATION
The FY 2017 budget currently reflects revenues of $44,366 from the City of Piedmont for animal care services. The City of Berkeley’s estimated cost of providing shelter operations for the City of Piedmont for FY 2018 is $49,364 with a 3% increase in FY 2019, ($50,845), a 3% increase in FY 2020, ($52,370) for a total of $152,578. The City of Piedmont will reimburse the City of Berkeley for these additional estimated costs, and revenues will be deposited into the General Fund account 010-0704-345-4202, CMS No. X8FBI.

CURRENT SITUATION AND ITS EFFECTS
The current contract between the City of Berkeley and the City of Piedmont will expire on 6/30/17. For many years, the City of Berkeley has provided certain animal care services to the City of Piedmont such as:

1. Shelter and feed animals brought to the Berkeley Animal Shelter by Piedmont.
2. Euthanize, after legal holding and only as necessary, animals brought to the Berkeley Animal Shelter.
3. Accept animals brought to the Berkeley Animal Shelter by residents of Piedmont.
4. Quarantine animals, as necessary, for rabies observation for and on behalf of Piedmont and Piedmont residents.
5. Issue pre-prepared citations of claimants of aforementioned animals, which citations have been completed and signed by a Piedmont Animal Control Officer.
BACKGROUND
The City of Piedmont does not have its own animal shelter and therefore requires assistance in providing care and shelter for small animals within its City that are in need by reason of accident, sickness or being lost, stray or abandoned. In 2016, the City of Berkeley Animal Services handled 1850 live animals - 8% of these animals came from Piedmont. This is an increase of 1% or 19 animals from 2015. In 2016, 412 dead animals were collected for disposal - 30% were from Piedmont. This is a decrease of 2% or eight animals from 2015.

RATIONALE FOR RECOMMENDATION
The City of Berkeley is well equipped to and capable of providing the services outlined above for the City of Piedmont.

ENVIRONMENTAL SUSTAINABILITY
There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON
Amelia, Animal Services Manager, 981-6603

Attachments:
1. Resolution
2. City of Piedmont Proposed Budget Request
RESOLUTION NO. ##,###-N.S.

CONTRACT NO. R9710 AMENDMENT: CITY OF PIEDMONT FOR ANIMAL CARE SERVICES

WHEREAS, The City of Piedmont requires assistance in providing care and shelter for small animals within its City that are in need by reason of accident, sickness or being lost, stray or abandoned; and

WHEREAS, The City of Berkeley is well equipped to and capable of providing these services to the City of Piedmont.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. R9710, CMS No. X8FBI, with any amendments with the City of Piedmont for animal care services for FY2018-FY2020 in the amount of $152,578.
### Piedmont
#### Proposed Budget Request
#### FY18-FY20

City of Berkeley Animal Services  
Shelter Operations Costs Only Per Year

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Services Assistants (2+ benefits)</td>
<td>$184,000</td>
</tr>
<tr>
<td>Animal Food</td>
<td>$24,850</td>
</tr>
<tr>
<td>Vet Fees</td>
<td>$125,000</td>
</tr>
<tr>
<td>Miscellaneous Supplies</td>
<td>$41,051</td>
</tr>
<tr>
<td></td>
<td><strong>$374,901</strong> x 8% = <strong>$29,992.08</strong></td>
</tr>
<tr>
<td>Dead Disposal</td>
<td>$20,400</td>
</tr>
<tr>
<td></td>
<td>x 30% = $6,120</td>
</tr>
</tbody>
</table>

**Overhead**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water</td>
<td>$9,600</td>
</tr>
<tr>
<td>Gas/Electricity</td>
<td>$48,000</td>
</tr>
<tr>
<td>Facilities maintenance</td>
<td>$45,425</td>
</tr>
<tr>
<td>Clerk Salary ½ (+ benefits)</td>
<td>$55,619</td>
</tr>
<tr>
<td>Refuse</td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td><strong>$165,644</strong> x 8% = <strong>$13,251.52</strong></td>
</tr>
</tbody>
</table>

**TOTAL FY 2018** = $49,363.60  
**TOTAL FY 2019** = $50,844.51  
**TOTAL FY 2020** = $52,369.84  
= **$152,577.95**