



Office of the City Manager

CONSENT CALENDAR  
May 2, 2017

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Amelia Funghi, Animal Services Manager  
 Subject: Contract No. R9704 Amendment: City of Albany for Animal Services

### RECOMMENDATION

Adopt a Resolution authorizing the City Manager to extend Contract No. R9704 and any amendments with the City of Albany to provide certain animal care services for which the City of Albany will pay the City of Berkeley \$206,477 for services performed from FY 2018 through FY 2020.

### FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley provides animal care services to the City of Albany and currently receives \$66,802 annually for these services. Berkeley's estimated cost for providing animal services to Albany for FY 2018 is \$66,801 with a 3% increase in FY 2019, (\$68,805), a 3% increase in FY 2020, (\$70,870) totaling, \$206,477. The City of Albany will reimburse the City of Berkeley for these additional estimated costs, and revenues will be deposited into General Fund account number 010-0704-345-4206. CMS No. A3IWC.

### CURRENT SITUATION AND ITS EFFECTS

The current contract between the City of Berkeley and the City of Albany will expire on 6/30/17. Upon request by the City of Albany, the City of Berkeley performs the following services:

1. Investigate, quarantine and report biting animals.
2. Impound stray domestic animals, at large or confined.
3. Investigate, quarantine and report upon vicious animals endangering the public or causing a traffic hazard.
4. Rescue and seek veterinary treatment for injured animals.
5. Pick up and dispose of dead animals.
6. Issue citations upon observation of violations to the Albany Municipal Code, Chapter X sections 10-4.2, 10-4.3, and 10-5.4.

The City of Berkeley also provides the following shelter services to impounded City of Albany animals:

1. Veterinary attention when deemed necessary by the City of Berkeley.
2. The orderly and humane administration of euthanasia of animals not adopted, redeemed or otherwise transferred from the custody of Berkeley Animal Services.
3. The disposal of dead animals.
4. Conducts hearings for potentially vicious and dangerous dogs.

#### BACKGROUND

The City of Albany does not have its own Animal Shelter nor does it employ Animal Control Officers, and therefore requires assistance in providing care and shelter as well as limited field services for animals within its City who are in need by reason of accident, sickness or being lost, stray or abandoned. In 2016, the City of Berkeley Animal Services handled 1850 live animals - 6% of these animals came from Albany. That same year 412 dead animals were collected for disposal - 6% were from Albany. Berkeley Animal Care Officers spend approximately 10 hours each week working for Albany, and the Berkeley Animal Services Manager investigates and holds hearings for potentially vicious and dangerous dogs from Albany, which takes up approximately six hours per year.

#### RATIONALE FOR RECOMMENDATION

The City of Berkeley is well equipped to and capable of providing the services outlined above for the City of Albany.

#### ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

#### CONTACT PERSON

Amelia Funghi, Manager, Animal Services, (510) 981 6603

Attachments:

- 1: Resolution
2. City of Albany proposed budget request

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. R9704 AMENDMENT: CITY OF ALBANY FOR ANIMAL CARE  
SERVICES

WHEREAS, The City of Albany requires field services and law enforcement for animal matters in their jurisdiction: and

WHEREAS, The City of Albany requires assistance in providing care and shelter for small animals within the City who are in need by reason of accident, sickness or being lost, stray or abandoned; and

WHEREAS, The City of Berkeley is well equipped to and capable of providing these services to the City of Albany.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. R9704 with any amendments with the City of Albany for animal care services for FY2018-FY2020 in the amount of \$206,477; CMS NO. A3IWC.

City of Albany  
Proposed Budget Request  
FY18 - FY20

City of Berkeley Animal Services  
Shelter Operations Costs and Field Services per year

Animal Services Assistants (2 + benefits)	\$184,000		
Animal Food	\$24,850		
Vet Fees	\$125,000		
Miscellaneous Supplies	<u>\$41,051</u>		
	\$374,901	x 6%	= \$22,494.06
Dead Disposal	\$20,400	x 6%	= \$1,224
<b>Overhead</b>			
Clerk Salary (1 +benefits)	\$111,238		
Water	\$9,600		
Gas/Electricity	\$48,000		
Facilities maintenance	\$45,425		
Refuse	<u>\$7,000</u>		
	\$221,263	x6%	= \$13,275.78
<b>Field Services</b>			
Vehicle Replacement	\$14,162		
Truck Fuel & Maintenance	\$23,643		
Field Supplies	<u>\$12,500</u>		
	\$50,305	x6%	= \$3,018.30
Animal Control Officer @ \$50.36 x 10hrs/wk x52			= \$26,187.20
Manager as hearing officer for V&D dogs @\$100.36 x 6hrs			= <u>\$602.16</u>
<b>TOTAL FY2018</b>			<b>= \$66,801.44</b>
<b>TOTAL FY 2019</b>			<b>= \$68,805.48</b>
<b>TOTAL FY 2020</b>			<b>= \$70,869.65</b>
			<b>= \$206,476.57</b>

**Last increase was in 2010 for a contract of \$47,024.66  
Increase of \$19,776.78 per annum**