



Office of the City Manager

CONSENT CALENDAR
April 25, 2017

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Phillip L. Harrington, Director, Department of Public Works
 Subject: Purchase Order: National Auto Fleet Group for Four Long Haul Tractor Trailers

RECOMMENDATION

Adopt a Resolution satisfying requirements of City Charter Article XI Section 67.2 allowing the City to participate in National Joint Powers Alliance contract bid procedures, and authorizing the City Manager to execute a purchase order for four long haul tractor trailers with National Auto Fleet Group in an amount not to exceed \$975,900.

FISCAL IMPACTS OF RECOMMENDATION

The purchase of four long haul tractor trailers will not exceed \$975,900 and includes shipping, document fees, California tire fees, delivery to City of Berkeley, extended warranties and sales tax. Funding is available in the FY 2017 Equipment Replacement Fund 860-5703-410-7042.

CURRENT SITUATION AND ITS EFFECTS

These trucks and trailers are used by Zero Waste Division of the Public Works Department to haul refuse, recycling and debris from the city's Solid Waste Management and Transfer Station to the Altamont Landfill for disposal or recycling. The four trucks and four trailers currently in operation have reached the end of their economic life and are due for replacement.

BACKGROUND

Throughout the year, Department of Public Works purchases vehicles and equipment for City Departments through the Equipment Replacement fund. If a purchase request exceeds \$25,000, the Department of Finance General Services Division solicits bids or "piggybacks" off other competitively bid contracts to ensure City departments receive the best pricing. Each City Department pays its proportionate share into the Equipment Replacement Fund, and those funds are utilized to replace equipment at the end of its useful life.

The City of Berkeley has been a no-cost member of the National Joint Powers Alliance (NJPA), a municipal contracting agency operating under the legislative authority of

Minnesota Statute 123A.21.¹ The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. NJPA allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs. NJPA serves all educational government and non-profit agencies nationwide and offers cooperatively contracted products, equipment and service opportunities to government entities throughout the U.S.

All NJPA contracts have been competitively solicited nationwide. On June 22, 2016 NJPA released Request for Proposal No. 081716 for Class 6, 7, and Chassis with Related Equipment, Accessories, and Services. The solicitation was released for approximately seventy-one days and fourteen proposals were submitted. Upon their review NJPA selected National Auto Fleet Group as the best most responsive proposer to meet the specifications, thusly awarding Contract No. 081716-NAF.

For all contracts, NJPA charges administrative fees based upon a percentage of sales, and that fee is paid by the contractor. In this instance, an additional fee 1% will be paid by NJPA Contract holder National Auto Fleet Group, and this cost will not be passed on to the City.

ENVIRONMENTAL SUSTAINABILITY

These long haul tractor trailers will be powered by renewable diesel fuel and meet or exceed all current state, federal and local emissions regulations.

RATIONALE FOR RECOMMENDATION

All city vehicles have an established economic life and each city department pays into a replacement fund so that when vehicles reach the end of their life and due for replacement they are fully funded.

ALTERNATIVE ACTIONS CONSIDERED

None. If the trucks are not replaced they will continue to have excessive repairs and downtime.

CONTACT PERSON

Bill Ivie, Superintendent, Equipment Maintenance (510) 981-6469

Attachments:

1: Resolution

¹ <http://www.njpa.org/>

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: NATIONAL AUTO FLEET GROUP FOR FOUR LONG HAUL
TRACTOR TRAILERS

WHEREAS, four long haul tractor trailers are needed by the Department of Public Works Zero Waste Division to haul refuse, recycling and debris from the city's Solid Waste Management and Transfer Station to the Altamont Landfill for disposal or recycling; and

WHEREAS, the trucks and trailers currently in use have reached the end of their economic life and are due for replacement; and

WHEREAS, equipment must be replaced based upon a reasonable schedule that allows operators to efficiently and effectively carry out their duties; and

WHEREAS, City Charter XI Section 67.2 allows the City to purchase goods without undergoing a competitive bid process if the City used pricing obtained by another entity through a competitive bid process; and

WHEREAS, on June 22, 2016 National Joint Powers Alliance (NJPA) released Request for Proposal No. 081716 for Class 6, 7, and 8 Chassis with Related Equipment, Accessories, and Services, and upon their review NJPA selected National Auto Fleet Group as the best most responsive proposer to meet the specifications, thusly awarding Contract No. 081716-NAF; and

WHEREAS, NJPA contract bid procedures satisfy the procurement requirements of the City of Berkeley; and

WHEREAS, funds in the amount of \$975,900 are available in FY 2017 Equipment Replacement Fund 860.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order for four long haul tractor trailers with National Auto Fleet Group in an amount not to exceed \$975,900.

