



Office of the City Manager

CONSENT CALENDAR  
April 25, 2017

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Phillip L. Harrington, Director, Department of Public Works

Subject: Contract Amendments: Cunha Engineering and Logan Surveying, Inc. For On-Call Survey Services

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to execute amendments to Contract No. 10213 with Cunha Engineering, Inc., and Contract No. 10194 with Logan Surveying, Inc., increasing the original contract amounts for on-call survey services by \$100,000 each for total amounts not to exceed \$225,000, and extending the terms of the contracts to July 11, 2018.

FISCAL IMPACTS OF RECOMMENDATION

The original contracts with Cunha Engineering, Inc., Logan Surveying, Inc., Kister Savio & Rei, Inc., and Towill, Inc. cover the 1.5-year period from January 11, 2016 through July 11, 2017 with not to exceed totals of \$125,000 each. Expenditure authorizations through February 8, 2017 for those four contracts have been approximately as follows:

Sanitary Sewer Program: Fund 830-5213-432-3035-various:	\$113,674
Street Rehabilitation Program: Fund 610-5212-431-3035-various:	\$213,233
Other Programs (Storm Water, Parks, Map Checking)	\$8,040
Total authorizations	<u>\$334,947</u>

For the rest of the contract period, the remaining \$165,053 and the proposed increase of \$200,000 for the Cunha and Logan contracts will be allocated from the FY 2017 or FY 2018 capital budget based on each project, program, or department's surveying needs. Funding from the Sanitary Sewer Fund is available in the FY 2018 base budget.

These amendments have been assigned the following CMS numbers: Cunha – CMS No. ASX2B; Logan – CMS No. ACD46.

CURRENT SITUATION AND ITS EFFECTS

On September 24, 2015, the City issued a request for qualifications (RFQ) for On-Call Survey Services (Specification No. 16-10975-C) and Council approved the award of four contracts for on-call survey services from January 11, 2016 through July 11, 2017 to Cunha, Logan, Kister Savio & Rei and Towill.

From January 11, 2016 to February 8, 2017, authorized work per contract has been completed as follows: Cunha - 74%; Logan - 91%; Kister Savio & Rei - 59%; and Towill - 44%. Although five months remain in the contracts, we anticipate a great need for on-call survey services over the next two years for multiple projects generated by the November 2016 passage of the Measure T1 Infrastructure & Facilities GO Bond. Specific projects will include accelerated street paving, green infrastructure, and parks capital improvements. Since Cunha and Logan have proven to be more cost effective and responsive than the other firms retained, staff proposes amending their contracts for increased expenditure authority and extended time periods. If these contracts are not amended, the City will not be able to continue using their services when the not to exceed amounts are reached.

#### BACKGROUND

In order for certain capital improvement programs to move forward, City resources must be supplemented with outside survey consultants. There is a continuous need for topographic survey for designing streets, sewers, traffic, storm drain and parks projects, and for construction survey for these projects. Survey monument preservation, required by State law, consumes most of the in-house survey resources utilized by the City.

#### ENVIRONMENTAL SUSTAINABILITY

These contract amendments will help ensure successful completion of capital improvement projects including sanitary sewer improvements needed to implement the Sanitary Sewer Management Plan; storm water improvements to reduce flood potential; and green infrastructure projects to implement Measures M and T1.

#### RATIONALE FOR RECOMMENDATION

If these contracts are not amended, the City will no longer have survey consultant services available when current not-to-exceed amounts are reached. This would negatively impact the City's ability to proceed with planned capital improvement projects.

#### ALTERNATIVE ACTIONS CONSIDERED

Staff are issuing a new request for qualifications (RFQ) for survey consultants. However, due to the large demand for surveying work, imminent need for survey consultant capability, and long lead time required to issue a new RFQ, and to select and contract with new consultants, staff recommends amending these current consultant contracts.

#### CONTACT PERSON

Paul V. Kaushal, Manager of Engineering/City Engineer (510) 981-6396

#### Attachments:

- 1: Resolution – Contract No. 10213 Cunha
- 2: Resolution – Contract No. 10194 Logan

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10213 AMENDMENT: CUNHA ENGINEERING  
FOR ON CALL SURVEY SERVICES

WHEREAS, on December 15, 2015 by Resolution No. 67,312-N.S., the City Council authorized Contract No. 10213 with Cunha Engineering, Inc. for on-call survey services, in an amount not to exceed \$125,000 for a one and one half year period; and

WHEREAS, the City does not have sufficient in-house resources to perform the volume of necessary survey services in the time frame needed; and

WHEREAS, the City desires to retain on-call survey services for various Public Works projects and for requests from other departments; and

WHEREAS, funds are available from the Sanitary Sewer Fund (830) and Capital Improvement Fund (610) in the current year budget, and will be allocated from each fiscal year's capital budget based on each project or program, and the contract has been entered into the City contract database and assigned CMS No. ASX2B.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to the Contract No. 10213 with Cunha Engineering, Inc. for on-call survey services increasing the amount by \$100,000 for a total not to exceed \$225,000, and extending the term of the contract by one year to July 11, 2018. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk (CMS No. ASX2B).

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10194 AMENDMENT: LOGAN SURVEYING, INC.  
FOR ON CALL SURVEY SERVICES

WHEREAS, on December 15, 2015 by Resolution No. 67,314 N.S., the City Council authorized Contract No. 10194 with Logan Surveying, Inc. for on-call survey services, in an amount not to exceed \$125,000 for a one and one half year period; and

WHEREAS, the City does not have sufficient in-house resources to perform the volume of necessary survey services in the time frame needed; and

WHEREAS, the City desires to retain on-call survey services for various Public Works projects and for requests from other departments; and

WHEREAS, funds are available from the Sanitary Sewer Fund (830) and Capital Improvement Fund (610) in the current year budget, and will be allocated from each fiscal year's capital budget based on each project or program, and the contract has been entered into the City contract database and assigned CMS No. ACD46.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10194 with Logan Surveying, Inc. for on-call survey services increasing the amount by \$100,000 for a total not to exceed \$225,000, and extending the term of the contract by one year to July 11, 2018. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk (CMS No. ACD46).