



Office of the City Manager

CONSENT CALENDAR
April 25, 2017

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on April 25, 2017

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$4,561,223**.

| <u>PROJECT</u> | <u>Fund</u> | <u>Source</u> | <u>Amount</u> |
|------------------------------------|-------------|--------------------------|--------------------|
| On-Call Survey Consultant Services | 830 | Sanitary Sewer Operation | \$900,000 |
| Berkeley Tuolumne Camp Design | 330 | Playground Camp Fund | \$3,661,223 |
| Total: | | | \$4,561,223 |

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

Formal Bid Solicitations and Request for Proposals
Scheduled For Possible Issuance After Council
Approval On April 25, 2017

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BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on April 25, 2017
 - a) On-Call Survey Consultant Services
 - b) Berkeley Tuolumne Camp Design

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: April 25, 2017

| SPECIFICATION NO. | DESCRIPTION OF GOODS / SERVICES BEING PURCHASED | APPROX. RELEASE DATE | APPROX. BID OPENING DATE | INTENDED USE | ESTIMATED COST | BUDGET CODE TO BE CHARGED | DEPT. / DIVISION | CONTACT NAME & PHONE |
|--------------------|---|----------------------|--------------------------|--|--|--|----------------------------|--|
| 17-11128-C | On-Call Survey Consultant Services | 4/26/2017 | 5/25/2017 | To select land surveying firms to provide on-call survey services to aid in the design of the City's Capital Improvement Projects. | FY 2018: \$300,000 FY 2019: \$300,000 FY 2020: \$300,000 (3 years) NTE: \$900,000 | 830-5213-432-30.35 -- 17SR02 830-5213-432-30.35 -- 18SR02 830- 5213-432-30.35 -- 19SR02 | Public Works - Engineering | Ricardo Salcedo 981-6407 Kenneth Emeziem 981-6444 |
| DEPT. TOTAL | | | | | \$900,000 | | | |
| 17-11131-C | Berkeley Tuolumne Camp Design | 5/4/2017 | 5/25/2017 | Services to complete bid ready design plans, specifications and cost estimates for the reconstruction of Berkeley Tuolumne Camp | \$3,661,223 | 330-5998-450.30-35 17CP01 Funds available in Camps Fund reserve (from BTC insurance payments to date). Will be budgeted in FY18 | PRW/ Capital | Liza McNulty 981-6437 |
| DEPT. TOTAL | | | | | \$3,661,223 | | | |
| GRAND TOTAL | | | | | \$4,561,223 | | | |

