



Office of the City Manager

CONSENT CALENDAR
March 28, 2017

To: Honorable Mayor and Members of the City Council

From: *DWR* Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on March 28, 2017

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATIONTotal estimated cost of items included in this report is **\$1,435,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Strawberry Creek Park – Phase I Courts Renovation	450 679	Parks Tax Measure WW Park Bond-Grant	\$415,000
Tree Removal Service	450	Park Tax	\$750,000
Programmable Sound and Light Poles for BART Plaza	657	Public Art Fund	\$270,000
Total:			\$1,435,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those

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purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on March 28, 2017
 - a) Strawberry Creek Park – Phase I Courts Renovation
 - b) Tree Removal Services
 - c) Programmable Sound and Light Poles for BART Plaza

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: March 28, 2017

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
17-11123-C	Strawberry Creek Park – Phase 1 Courts Renovation Project	5/15/2017	6/1/2017	Renovation of existing tennis, soccer, and volleyball court and accessibility improvements.	\$415,000	450-5850-450.65-81 15PK03 \$122,500 679-5850-450.65-81 15PK03 \$292,500	Parks Rec & Waterfront	Scott Ferris 981-6711 Evelyn Chan 981-6430
17-11124-C	Tree Removal Services	3/29/2017	4/27/2017	Tree removal services; stump grinding including the removal of stumps where the upper portion of the tree has already been removed. (3-year term)	\$150,000/yr Three-year contract, with option to extend two years. NTE: \$750,000	TBD (on-call contract) funds are built into projects	Public Works/ Engineering	Taylor Lancelot 981-6421
DEPT. TOTAL					\$1,165,000			
17-11125-C	Programmable Sound and Light Poles for BART Plaza	3/29/2017	4/27/2017	Selection of Equipment and Programmable Board for the "Light and Sound" poles for the BART Plaza	Sound \$220,000 Lights \$50,000 TOTAL: \$270,000	657-8704-465-3038	OED/ Civic Arts	Mary Ann Merker 981-7533 Jordan Klein 981-7534
DEPT. TOTAL					\$270,000			

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GRAND TOTAL					\$1,435,000			