To:           Honorable Mayor and Members of the City Council  
From:         Human Welfare and Community Action Commission  
Submitted by: Praveen Sood, Chairperson, Human Welfare and Community Action Commission  
Subject:      Filling Vacancies Among the Elected Representatives for the Poor  

RECOMMENDATION  
Adopt a Resolution confirming the appointment of Ms. Leah Simon-Weisberg (District 3), as an elected representative for the poor on the Human Welfare and Community Action Commission (HWCAC), having been selected by the remaining elected representatives for the poor at the HWCAC September 16, 2015 meeting, and that her term expires November 16, 2016.  

FISCAL IMPACTS OF RECOMMENDATION  
None  

CURRENT SITUATION AND ITS EFFECTS  
Failure to maintain full membership on the HWCAC, which also acts as the Board of the Berkeley Community Action Agency (CAA), could result in a loss of Community Services Block Grant (CSBG) funding. Vacancies on the Berkeley CAA Board were noted as a “finding” during the most recent desk review of this program conducted by the State Department of Community Services and Development.  

BACKGROUND  
The HWCAC is made up of fifteen members, nine of whom are appointed by Berkeley City Council members and six of whom are elected representatives of the poor. Berkeley Municipal Code Section 3.78.080 stipulates that elections of representatives of the poor are held biennially in the month of November in even numbered years. The next election will take place in November 2016. Subsection C of the code states, “...the remaining representatives of the poor...shall select a person to fill the vacancy until the next election....” and that the, “...name of the selected representatives shall be submitted to the City Council for confirmation.” BMC 3.78.030 (b) also states in part, that the remaining elected commission members shall recommend to the Council that the newly elected person fill out the term of the appointment.
At the September 16, 2015 HWCAC meeting, the remaining elected representatives of the poor selected Ms. Simon-Weisberg to fill the District 3 vacancy by the following vote: M/S/C (Cross/Olvieri) to elect Leah Simon-Weisberg to fill the vacant District 3 seat. 

**Vote:** Ayes – Cross, Olivieri, Trigueros; Noes – None.

**ENVIRONMENTAL SUSTAINABILITY**
There are no known environmental effects associated with the recommendation of this report.

**RATIONALE FOR RECOMMENDATION**
Failure to maintain full membership on the HWCAC could threaten future CSBG funding.

**ALTERNATIVE ACTIONS CONSIDERED**
None

**CITY MANAGER**
The City Manager concurs with the content and recommendations of the Commission’s Report.

**CONTACT PERSON**
Raquel Molina, Associate Management Analyst, HHCS, (510) 981-5412

Attachments:
1: Resolution
RESOLUTION NO. ##.###-N.S.


WHEREAS, Berkeley Municipal Code Section 3.78.080 stipulates that election of representatives of the poor are held biennially in the month of November in even numbered years, and the next election will take place in November 2016; and

WHEREAS, Subsection C states “…the remaining representatives of the poor…shall select a person to fill the vacancy until the next election…” and that the “…name of the selected representatives shall be submitted to the City Council for confirmation”; and

WHEREAS, at the September 16, 2015 HWCAC regular meeting, the remaining elected representatives of the poor unanimously selected Ms. Leah Simon-Weisberg (District 3) to fill one vacancy with her term ending November 16, 2016.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that Ms. Leah Simon-Weisberg (District 3) is confirmed as an elected representative of the poor serving on the Human Welfare and Community Action Commission having been selected by the remaining elected representatives for the poor at the HWCAC September 16, 2015 meeting, and that her term expires November 16, 2016.