To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, Interim City Manager
Submitted by: Phillip Harrington, Acting Director, Public Works
Subject: Purchase Order: National Auto Fleet Group for One Ford F450 Super Duty Stencil Truck

RECOMMENDATION
Adopt a Resolution satisfying City Charter Article XI Section 67.2 requirements, accepting National Joint Powers Alliance (NJPA) contract bid procedures, and authorizing the City Manager to execute a purchase order for one Ford F450 Super Duty Stencil truck with National Auto Fleet Group for an amount not to exceed $129,300.

FISCAL IMPACTS OF RECOMMENDATION
This purchase will not exceed $129,300 and includes California tire fees and sales tax. Funding is available in FY 2016 budget, Fleet Division Fund, 860-5703-410-7042.

CURRENT SITUATION AND ITS EFFECTS
This Ford F450 Super Duty Stencil truck is needed by the Streets Division of the Public Works Department, and is utilized every day through the City for painting crosswalks, intersections, curbs and stop markings on road surfaces. The current truck is 16 years old and has reached the end of its economic life, and is due for replacement.

BACKGROUND
Throughout the year Public Works purchases vehicles through the Equipment Replacement Fund. For purchases over $25,000, Finance General Services solicits bids or piggybacks off competitively bid contracts to ensure best pricing. In addition, prior to each purchase, General Services performs market research to ensure the City is receiving the best available pricing. Each City Department pays its share into the Equipment Replacement Fund, and these funds are used to replace equipment at the end of their useful life.

The City of Berkeley has been a no-cost member of the National Joint Powers Alliance (NJPA). NJPA is a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating municipal agencies to reduce the cost of procurement by leveraging the benefits of contract purchasing. NJPA serves all education, government
and non-profit agencies nationally, offering cooperatively contracted products, equipment and service opportunities to government entities throughout the United States.

All NJPA contracts have been competitively solicited nationally. On September 6, 2011, NJPA released Request for Proposal No. 102811-NAF for Passenger Cars, Light Duty, Medium Duty, and Heavy Duty Trucks with Related Accessories. The solicitation was released for approximately 73 days. Sixteen proposals were submitted and after review, NJPA selected National Auto Fleet Group as the best and most responsive proposers that met the specifications, and National Auto Fleet Group was awarded Contract No. 102811-NAF.

NJPA charges a 1% administrative fee calculated on the percentage of the sale and the fee is paid by the vendor, in this case National Auto Fleet Group. The cost is not passed on to the City of Berkeley and does not affect the purchase price.

ENVIRONMENTAL SUSTAINABILITY
No hybrid or alternative fuel options are available for this application.

RATIONALE FOR RECOMMENDATION
Public Works equipment must be replaced based on a reasonable schedule to ensure that truck operators can efficiently and effectively perform their duties. If not replaced, the current truck will require costly mechanical repairs and excessive downtime.

ALTERNATIVE ACTIONS CONSIDERED
None

CONTACT PERSON
Bill Ivie, Equipment Superintendent, Public Works, 981-6469

Attachments:
1: Resolution
RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: NATIONAL AUTO FLEET GROUP FOR ONE FORD F450 SUPER DUTY STENCIL TRUCK

WHEREAS, one Ford F450 Super Duty Stencil Truck is needed by the Streets Division of the Public Works Department. This truck is utilized every day through the City for painting crosswalks, intersections, curbs and stop markings on road surfaces; and

WHEREAS, the Berkeley City Chapter Article XI. Public Works and Supplies, Section 6702 allows for the use of competitively bid pricing from public agency, and the City of Berkeley is a member of the National Joint Powers Alliance (NJPA); and

WHEREAS, on September 6, 2011, NJPA released Request for Proposal No. 102811-NAF for approximately 73 days, which was nationally competitively solicited and sixteen proposals were received; and

WHEREAS, the NJPA Proposal Evaluation Committee reviewed the proposals and selected National Auto Fleet Group as one of the responsive and responsible proposals that met the specifications, and on January 12, 2012, NJPA awarded Contract No. 102811-NAF to National Auto Fleet Group; and

WHEREAS, City of Berkeley Equipment Maintenance and General Services reviewed the specifications and determined the NJPA Contract meets the needs of the Equipment Maintenance Division; and

WHEREAS, funds for the purchase of one Ford F450 Super Duty Stencil Truck are available in the FY2016 budget in Equipment Replacement Fund 860-5703-410-7042 ($129,300).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to execute a purchase order for one Ford F450 Super Duty Stencil truck from National Auto Fleet Group in an amount not to exceed $129,300.