



Office of the City Manager

CONSENT CALENDAR
April 7, 2015

To: Honorable Mayor and Members of the City Council
From:  Christine Daniel, City Manager
Submitted by: Gil Dong, Fire Chief
Subject: Contract: ECMS, Inc. for Turnout Testing, Inspection, and Repair

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with ECMS, Inc. for annual turnout testing, inspection and repair for all fire personnel for the term May 1, 2015 to May 30, 2016 in the amount of \$30,000 per fiscal year with an option to extend for two additional one-year terms for a total cost not to exceed \$90,000.

FISCAL IMPACTS OF RECOMMENDATION

The term of the contract is from May 1, 2015 to May 30, 2016 in the amount of \$30,000 per fiscal year. There is an option to extend for two additional one-year terms for a total term of three years and a total cost not to exceed \$90,000. Funding for turnout testing, inspection and repair is budgeted annually in 010-6402-420-5540. All turnouts are required to be tested annually; however the cost of repairs will vary each year depending on the turnouts' age and condition. This contract has been entered into the Contract Management System and is assigned CMS No. U82AX.

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley is currently without a contract for annual turnout testing, inspection and repair. The previous contract with Scott's PPE provided these services annually for all fire personnel, as required per CAL-OSHA and National Fire Protection Association (NFPA) standards. This contract expired May 31, 2014.

BACKGROUND

The Fire Department purchases turnouts (i.e., protective firefighting coats and trousers) for firefighters performing in the line of duty. In 2001 the Fire Department began annual firefighter turnout testing as required by NFPA 1851. NFPA 1851 establishes requirements for the selection, care, and maintenance of firefighting protective ensembles to reduce health and safety risks to firefighters associated with improper ensemble maintenance, contamination, or damage.

The contract with Scott's PPE expired on May 30, 2014. The City of Berkeley initiated a competitive bid process for a new contract for turnout testing, inspection, cleaning and

repair services per NFPA 1851 standards. The Request for Proposals (RFP) Specification No. 15-10916-C opened on February 5, 2015 and closed on February 26, 2015.

Two vendors submitted proposals, which were reviewed by a three-member selection panel comprised of Fire Department staff. ECMS, Inc. received the highest average score based on the selection criteria used to evaluate the proposals, which included professional references, reasonableness of the company's cost proposal, specialized experience with fire and emergency medical services personnel, protective equipment, and the company's ability to meet the City's contracting requirements. Additionally, ECMS, Inc. will provide a database to enable the Fire Department to better track turnout records. This data will assist the department in budgeting and purchasing of new turnouts.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

A competitive bid process was conducted and ECMS, Inc. successfully met the bid requirements and ranked highest among all bidders. The City has deemed ECMS, Inc.'s pricing to be fair and reasonable. ECMS, Inc. is a local business with full-time employees. ECMS, Inc. offers benefits to its employees and their spouses or domestic partners. ECMS, Inc.'s workforce composition was the most diverse of the bidding companies.

This contract with ECMS, Inc. will ensure the City's compliance with NFPA 1851, and will maintain firefighter safety by reducing the health and safety risks associated with improper maintenance, contamination, or damage of protective clothing.

ALTERNATIVE ACTIONS CONSIDERED

The City can enter into a contract with the company that submitted the second-highest scoring proposal.

CONTACT PERSON

Melanie Jones, Administrative and Fiscal Services Manager, 981-5507

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: ECMS, INC. FOR TURNOUT TESTING, INSPECTION, AND REPAIR

WHEREAS, Berkeley firefighters wear special firefighting clothing and safety gear when responding to fire and hazardous materials calls; and

WHEREAS, the City is required to maintain the firefighting clothing and safety gear in accordance to the National Fire Protection Association 1851 and Cal-OSHA standards; and

WHEREAS, NFPA 1851 requirements cover selection, inspection, cleaning, and decontamination, repair, storage, retirement, disposition, special incident procedures, verification, and test procedures; and

WHEREAS, the City issued a Request for Proposals (Specification No. 15-10916-C) on February 5, 2015 for advanced turnout testing, cleaning, inspecting and repair; and

WHEREAS, ECMS, Inc. ranked the highest among all bidders; and

WHEREAS, alternate providers did not match ECMS, Inc.'s expertise in turnout testing, cleaning, inspection, and database services.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with ECMS, Inc. effective May 1, 2015 through May 30, 2016 (CMS No. U82AX) in the amount of \$30,000 per fiscal year with an option to extend for two additional one-year terms for a total of three years at the same annual cost per fiscal year (Budget Code 010-6402-420-5540) for a total not to exceed \$90,000.

