



Office of the City Manager

CONSENT CALENDAR

November 18, 2014

To: Honorable Mayor and Members of the City Council

From:  Christine Daniel, City Manager

Submitted by: Henry Oyekanmi, General Services Manager

Subject: Contract: First Alarm Security and Patrol, Inc. dba: First Security Services (FSS) for Citywide Security Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with First Security Services to provide Security services at various City locations and facilities for an amount not to exceed \$1,297,110 for the period of January 1, 2015 through June 30, 2017 with the option to extend for two additional 1 year periods for a total of 5 years for a total not to exceed \$2,334,798 subject to the City's annual budget appropriation process.

FISCAL IMPACTS OF RECOMMENDATION

Funds will be available in each individual department's annual budget for the 5 proposed years.

Public Works Facilities (4 Locations): 1947 Center Street, 2180 Milvia Street, Corporation Yard-1326 Allston Street and Zero Waste Management-1201 2nd Street. (010-5408-410-3038, 450-5408-450-3038, 470-5408-410-3038, 820-5408-432-3038, 820-5607-432-3038, 830-5408-432-3038, 840-5408-410-3038, 850-5412-410-3038, 865-5408-410-3038, and 866-5412-410-3038).

Parks, Recreation and Waterfront Facilities (1 Location): Berkeley Harbor Marina. (825-5901-450-3038).

This contract has been entered into the City's contract database and assigned CMS No. PY75K.

CURRENT SITUATION AND ITS EFFECTS

Security services are necessary for multiple City facilities to ensure the public's safety. The contract for the current security services provider, UPS, will expire on December 31, 2014. The City released a new RFP (Specification number 14-10839-C) for security services on March 12, 2014. The RFP was advertised for six weeks.

On April 24, 2014, twenty-two responses were received. The selection panel consisted of Public Works, Parks, Recreation and Waterfront, the Library, the City Manager's

office and Police Staff. The selection committee reviewed and discussed all 22 proposals. Nine (9) proposals met all of the requirements of the RFP. The selection panel reviewed the final nine proposals in-depth and ranked them. The panel called in the top three proposers for a presentation followed by a question and answer period. After reading the proposals, holding multiple interviews with potential vendors and careful evaluation by panel members, First Security Services was selected as the most responsive proposer with the highest level of qualification to best meet the City's needs. The Library, while part of the RFP process, will enter into its own contract.

BACKGROUND

The City does not have sufficient staff to provide Security Services. Given this, in June 2009, the City advertised a Request for Proposal (RFP) specification number 09-10422-C for these services. The City received twenty responses. After evaluation by the selection panel at that time, Universal Protection Services (UPS) was determined to be the most responsive proposer and was selected to be the City's security services provider. UPS has been providing security services for the last five years and its contract will expire on December 31, 2014

Prior to releasing a Request for Proposal in 2009 for citywide security services, Departments were individually entering into separate security contracts. General Service staff identified this as an issue and determined that a citywide RFP would benefit the City both administratively and financially by having one Citywide agreement at one negotiated price. The City could obtain better pricing based on economies of scale, and having only one contract to administer would reduce staff time spent on separate contracts. General Services released the 2009 Citywide Request for Proposal (09-10422-C) with all scopes of service required by the City and received twenty responses to the RFP. The selection panel evaluated the responses and selected Universal Protection Services (UPS) as the most responsive proposer. As required, the City has conducted a new RFP for security services.

ENVIRONMENTAL SUSTAINABILITY

The chosen vendor uses advanced technology to conduct business thereby reducing the reliance on items such as paper.

RATIONALE FOR RECOMMENDATION

First Security Services met all City specifications, performed exceptionally well in all interviews, and was determined to best meet the needs of the City by a diverse panel of stakeholders.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 981-7326

Attachments:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: FIRST SECURITY SERVICES FOR CITYWIDE SECURITY SERVICES

WHEREAS, security services are needed at the following city locations and facilities: 1947 Center Street, 2180 Milvia Street, Corporation Yard, Zero Waste management Center and the Berkeley Harbor Marina; and

WHEREAS, the City does not have available staff to perform security services at these sites; and

WHEREAS, the contract for security services at each of these various locations and facilities will expire December 31, 2014, and A Request for Proposal (RFP) was duly advertised in April, 2014; and

WHEREAS, the City received twenty-two proposals that were evaluated based on the selection criteria, and First Security Services was responsive, and ranked the highest based on its technical proposal, qualifications, experience, training, references and transition plan; and

WHEREAS, funds for this contract will be available in each individual department's budget on an annual basis for the five proposed years; CMS No. PY75K.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the proposal by First Security Services is accepted by the Council of the City of Berkeley and that the City Manager is authorized to execute a contract and any amendments with First Security Services for Citywide security services at various city locations and facilities for an amount not to exceed \$1,297,110 for the period of January 1, 2015 through June 30, 2017 with the option to extend for two additional 1 year periods for a total of 5 years for a total not to exceed \$2,334,798 subject to the City's annual budget appropriation process. A record signature copy of said contract and any amendment would be on file in the Office of the City Clerk.