



Office of the City Manager

CONSENT CALENDAR  
November 18, 2014

To: Honorable Mayor and Members of the City Council

From:  Christine Daniel, City Manager

Submitted by: Henry Oyekanmi, General Services Manager, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on November 18, 2014

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$3,415,000.**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
FY2015 Measure M Low Impact Development (LID) Project	630	Measure M	<b>\$700,000.</b>
One (1) Hazardous Materials Response Vehicle (lease- purchase)	860	Equipment Replacement	<b>\$765,000.</b>
Three (3) Fire Engines (lease- purchase)	860	Equipment Replacement	<b>\$1,950,000.</b>
<b>Total:</b>			<b>\$3,415,000.</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those

purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

#### BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

#### ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

#### CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 510-981-7326

#### Attachments:

- 1: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on November 18, 2014
  - a. FY2015 Measure M Low Impact Development (LID) Project
  - b. One (1) Hazardous Material Response Vehicle (Lease/Purchase)
  - c. Three (3) Fire Engines (Lease/Purchase)

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BIDDING OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
15-10898-C	FY 2015 Measure M Low Impact Development (LID) Project	11/19/2014	12/11/2014	Construct Low Impact Development (LID) treatment facility.	\$700,000	630-5218-432-6550	Public Works/ Engineering	Sean Rose 981-6435 Danny Akagi 981-6394
15-10899-C	One (1) Hazardous Materials Response Vehicle - Lease Purchase	11/19/2014	12/9/2014	Hazardous Material Spill Response Vehicle	\$85,000/yr Lease term estimated for 9 years for a total of \$765,000	860-5703-410-8210 860-5703-410-8225	Public Works/ Fire Suppression	Sherri Degnan 981-7313
15-10900-C	Three (3) Fire Engines - Lease Purchase	11/19/2014	12/18/2014	Fire Fighting and Suppression	\$195,000/yr Lease term estimated for 10 years for a total of \$1,950,000.	860-5703-410-8210 860-5703-410-8225	Public Works/ Fire Suppression	Sherri Degnan 981-7313
<b>DEPT. TOTAL</b>					<b>\$3,415,000</b>			

