



Office of the City Manager

CONSENT CALENDAR

June 10, 2014

To: Honorable Mayor and Members of the City Council

From:  Christine Daniel, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract No. 9537 Amendment: Dillingham Associates for On-Call Landscape Architecture Services for Live Oak and Ohlone Parks Basketball Court Renovations

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 9537 with Dillingham Associates in an amount not to exceed \$92,000 for a total contract amount not to exceed \$192,000 for on-call landscape architecture services at Live Oak and Ohlone Park basketball courts.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the contract amendment are available in Parks Tax (budget code 450-5849-450-3035-14PK04, 14PK05, and 14PK06); General Fund CIP (budget code 610-5849-450-3035-14PK04, 14PK05, 14PK06); and Measure WW Bond (budget code 679-5849-450-3035-14PK04, 14PK05, and 14PK06). CMS No. PFB58.

CURRENT SITUATION AND ITS EFFECTS

The Parks Recreation & Waterfront Department is currently ready to commence with the design and bidding of two basketball court renovations projects, at Live Oak and Ohlone parks, and is ready to contract with an on-call landscape architecture firm for this work. Dillingham Associates, a current on-call landscape architecture contractor for the City, recently completed the bid documents and construction support for the Willard Tennis Court Renovation project and is currently working on the bid documents for the renovation of Grove Park Tennis and Basketball Courts. Of the six current on-call landscape architect firms currently under contract with the City, staff determined that Dillingham Associates has successfully provided similar services for the City in 2013 and 2014 and is highly qualified for the upcoming basketball court renovations at Live Oak and Ohlone parks. A contract amendment is needed in order for Dillingham Associates to commence with the design for these projects.

BACKGROUND

On July 15, 2013, the City issued a Request for Qualifications (RFQ) for on-call landscape architectural and project development services for a three-year period. The

City received 24 Statements of Qualification (SOQs) in response and the five-member selection panel ranked Dillingham Associates as one of the top six candidates.

On October 29, 2013, the City Council authorized the City Manager to execute contracts and any amendments with six firms for on-call landscape architecture services for a three-year period ending on November 1, 2016. On January 2, 2014, a contract with Dillingham Associates for on-call landscape architecture services was executed for a total not to exceed amount of \$100,000 (contract number 9537).

#### ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

#### RATIONALE FOR RECOMMENDATION

City staff considered the five other on-call landscape architecture firms for these services at Live Oak and Ohlone Park basketball courts and determined that Dillingham Associates would be the best firm for these projects.

#### ALTERNATIVE ACTIONS CONSIDERED

None

#### CONTACT PERSON

Scott Ferris, Director, Parks Recreation & Waterfront, 981-6700  
Peggy Gibbons, Deputy Director, PRW, 981-6712  
Deborah Chernin, Principal Planner, PRW, 981-6715

Attachment:

1: Resolution: Dillingham Associates

RESOLUTION NO. XX,XXX-N.S.–N.S.

CONTRACT NO 9537 AMENDMENT: DILLINGHAM ASSOCIATES FOR ON-CALL LANDSCAPE ARCHITECT AND PROJECT DEVELOPMENT SERVICES AT LIVE OAK AND OHLONE PARKS BASKETBALL COURTS

WHEREAS, the Parks Recreation & Waterfront Department is currently ready to commence with the design and bidding of two basketball court renovations projects, at Live Oak and Ohlone parks, and is ready to contract with an on-call landscape architecture firm for this work; and

WHEREAS, Dillingham Associates, a current on-call landscape architecture contractor for the City, recently completed the bid documents and construction support for the Willard Tennis Court Renovation project and is currently working on the bid documents for the renovation of Grove Park Tennis and Basketball Courts; and

WHEREAS, of the six current on-call landscape architect firms currently under contract with the City, staff determined that Dillingham Associates has successfully provided similar services for the City in 2013 and 2014 and is highly qualified for the upcoming basketball court renovations at Live Oak and Ohlone parks; and

WHEREAS, on January 2, 2014, a contract with Dillingham Associates for on-call landscape architecture services was executed for a total not to exceed amount of \$100,000 (Contract No. 9537); and

WHEREAS, funds for the contract amendment are available in Parks Tax (budget code 450-5849-450-3035-14PK04,14PK05, and 14PK06); General Fund CIP (budget code 610-5849-450-3035-14PK04,14PK05, and 14PK06); and Measure WW Bond (budget code 679-5849-450-3035-14PK04,14PK05, and 14PK06). CMS NO. PFB58.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 9537 with Dillingham Associates in an amount not-to-exceed \$92,000 for on-call landscape architecture and project development services for a total contract amount not to exceed \$192,000 for the term ending on November 1, 2016. A record signature copy of said contract and any amendments to be on files in the Office of the City Clerk.

