




Office of the City Manager

CONSENT CALENDAR
June 10, 2014

To: Honorable Mayor and Members of the City Council
From:  Christine Daniel, City Manager
Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront
Subject: Contract No. 9169 Amendment: Townsend Management, Inc. for Additional Construction Management and Support Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 9169 in an amount not to exceed \$60,000 for a total contract amount not to exceed \$191,096 for construction management and project management services for parks capital improvement projects, and extending the term through December 31, 2015.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional scope of work in the amount of \$60,000 are available in budget code 610-5850-450-3038 (General Fund CIP). CMS No. ATISK.

CURRENT SITUATION AND ITS EFFECTS

Townsend Management, Inc. recently provided reliable construction management services for the Bay Trail Extension Project, segments one and two, which have recently been closed out. Upcoming parks improvement projects that will need construction management services include the following: Terrace View Park Basketball Court Improvements; Grove Park Tennis and Basketball Court Improvements; Virginia-McGee Totland Play Area and Drainage Improvements; Ohlone Dog Park Drainage and Site Upgrades; Live Oak and Ohlone Park Basketball Court Renovations; Willard Park Play Area Renovation; and additional ball court and ball field projects.

City staff does not currently have the capacity to perform construction management services for these projects, and Townsend Management, Inc. has provided these services in a reliable way to the City since 2013. Staff therefore recommends a contract amendment with Townsend management, Inc.

BACKGROUND

In 2012, the City requested proposals for construction management services from three firms, and Townsend Management, Inc. (TMI) was selected as the most qualified firm to provide these services. On January 2, 2013, the City entered into a contract with TMI to provide construction management services for the Bay Trail Extension project for an amount not to exceed \$47,500 (Contract No. 9169).

On May 21, 2013, the Council authorized the City Manager to execute an amendment to Contract No. 9169 to provide additional construction management services for the Bay Trail Extension project and other parks improvement projects for an amount not to exceed \$83,596 and extend the term through June 30, 2014.

ENVIRONMENTAL SUSTAINABILITY

Once designed, these parks capital renovation projects will include requirements to comply with the City's Environmentally Preferable Purchasing Policy, the City's Bay Friendly Landscaping Ordinance, the 95% construction and demolition waste diversion requirement, and the City's current stormwater pollution prevention requirements for construction and post-construction phases. As a renovation of existing parks facilities, these projects will not negatively affect natural habitat. One of the key duties for the construction management contractor, Townsend Management Inc. will be to ensure that these requirements are met and documented properly during construction.

RATIONALE FOR RECOMMENDATION

Townsend Management, Inc. (TMI) has extensive experience providing construction management services and related services for a wide range of capital improvement and engineering projects. TMI is highly competent and has successfully assisted the City in completing the construction of the Bay Trail Extension project and the Willard Park Tennis Courts Renovation project. They have also assisted the City in meeting the complex documentation requirements for federal-aid projects.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Scott Ferris, Director, Parks Recreation & Waterfront, 981-6700

Attachments:

1: Resolution

RESOLUTION XX,XXX-N.S.

CONTRACT NO. 9169 AMENDMENT: TOWNSEND MANAGEMENT SERVICES, INC. FOR PARKS CONSTRUCTION MANAGEMENT AND RELATED SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, Townsend Management, Inc. recently provided reliable construction management services for the Bay Trail Extension Project, segments one and two, which have recently been closed out; and

WHEREAS, upcoming parks capital improvement projects that will need construction management services include the following: Terrace View Park Basketball Court Improvements; Grove Park Tennis and Basketball Court Improvements; Virginia-McGee Totland Play Area and Drainage Improvements; Ohlone Dog Park Drainage and Site Upgrades; Live Oak and Ohlone Park Basketball Court Renovations; Willard Park Play Area Renovation; and additional ball court and ball field projects; and

WHEREAS, City staff does not currently have the capacity to perform construction management services for these projects, and Townsend Management, Inc. has provided these services in a reliable way to the City since 2013; and

WHEREAS, in 2012, the City requested proposals for construction management services from three firms, and Townsend Management, Inc. (TMI) was selected as the most qualified firm to provide these services; and

WHEREAS, on January 2, 2013, the City entered into a contract with TMI to provide construction management services for the Bay Trail Extension project for an amount not to exceed \$47,500 (Contract No. 9169); and

WHEREAS, funds for the additional scope of work in the amount of \$60,000 are available in budget code 610-5850-450-3038 (General Fund CIP). CMS No. ATISK.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 9169-N.S. with Townsend Management, Inc. in an amount not to exceed \$60,000 for a total contract amount not-to-exceed \$191,096 for construction management and related services for parks capital improvement projects and extending the term through December 31, 2015. A record copy of contract and any amendments to be on file in the Office of the City Clerk.

