



PERMIT SERVICE CENTER

2120 Milvia Street, Berkeley, CA 94704 Tel: 510.981.7500 TDD: 510.981.7474 Fax: 510.981.7505
Email: Planning@ci.berkeley.ca.us

CITY OF BERKELEY

KITCHEN REMODEL

Please Note: Cabinet layout plans supplied by Home Improvement Stores are not acceptable for plan check purposes and are not a substitute for the drawings.

Requirements for Permit Submittal:

Before approval and issuance of a building permit for kitchen remodel applicant shall submit four (4) sets of plans (minimum size 11"x17"), which are drawn to scale (or at the very minimum fully dimensioned), readable, legible, and include the following information:

1. **Cover Sheet** including the following: (a) project address; (b) owner's name, address, phone number; (c) name, address and phone number of the person preparing the plans, (d) scope of work statement; (e) sheet index indicating each sheet title and number, (f) legend for symbols, abbreviations and notations used in the drawings.
2. **Site Plan** for any new exterior alterations (i.e., enlargement/addition of exterior windows, doors, skylights, fan/duct/vent terminations, etc.). On Site Plan please specify lot dimensions and clearly indicate the distances from the building to property lines.
3. **Existing Floor Plan** for a floor/story where the kitchen is located. Specify the existing use of all rooms and areas. Show location of existing kitchen. (Note: existing floor plan does not have to be to scale and is required for reference purposes only).
4. **Proposed Kitchen Floor Plan** showing type and location of proposed interior cabinetry, countertops, appliances, plumbing & gas fixtures, etc. Include construction legend identifying and describing new work and clearly showing the difference between the existing and proposed conditions. Exterior windows/doors added and/or replaced as part of the remodeling project shall be clearly identified on the plans and shall have a fenestration U-Factor of 0.67 or less.
5. **Construction details** for any new/reframed interior walls, interior/exterior openings, etc.
6. **Electrical Plan** (may be combined with the floor plan) showing compliance with the following requirements:
 - A. Specify receptacle outlets at each kitchen counter space wider than 12", located so that no point along the counter wall is more than 24" from a receptacle per CEC Art.210-52;
 - B. Specify at least one receptacle outlet at each island or peninsular counter space with a long dimension of 24" or greater and a short dimension of 12" or greater per CEC Art.210-52(c);
 - C. Specify all electrical outlets serving kitchen countertops shall GFCI protected (CEC Arc.210-12(b));
 - D. Specify at least two separate 20-amp circuits for small kitchen appliances. Note: kitchen appliance circuits are limited to supplying wall and counter space outlets only. (CEC Art.210-52).



PERMIT SERVICE CENTER

2120 Milvia Street, Berkeley, CA 94704 Tel: 510.981.7500 TDD: 510.981.7474 Fax: 510.981.7505
Email: Planning@ci.berkeley.ca.us

CITY OF BERKELEY

7. **Lighting / Reflected Ceiling Plan** (may be combined with floor plan & electrical plan) showing compliance with the following Title 24 energy requirements (effective October 1, 2005):
 - A. At least half the installed wattage of luminaries in kitchens shall be high efficacy (i.e., fluorescent);
 - B. High efficacy lighting must be switched separately from low efficacy lighting. Clearly show and identify switch types and locations on the plans;
 - C. Recessed luminaries in insulated ceilings shall be rated for zero clearance insulation cover (IC), and shall include a label certifying air-tight (AT) designation;
 - D. Ballasts for high efficacy lamps rated 13 Watts or greater shall be electronic;
 - E. Provide completed Residential Kitchen Lighting Worksheet WS-5R form (attached) confirming the required wattage. Note: This worksheet *may* be submitted as a deferred submittal prior to electrical rough inspection provided a clear note to that effect is made on the plans.

8. **Smoke Detectors:** Building permits for alterations exceeding \$1000 require installation of smoke detectors in the following locations: (a) in each sleeping room, (b) at a point centrally located in the corridor or area giving access to each separate sleeping area, (c) on each story and in the basement (if any). Specify on the plans installation of smoke detectors. (CBC Sec.310.9.1)

Informational handouts on current Title 24 Energy requirements are available at the Permit Service Center.