



RENTAL HOUSING SAFETY PROGRAM

FEE SCHEDULE – SEPTEMBER 2009

Housing and Community Services Department Housing Code Enforcement Section

The following represents the fee schedule for habitability inspections performed by Housing Code Enforcement and the administration of the Rental Housing Safety Program.

REINSPECTION FEES		
Adopted per Resolution No. 62,230-N.S., on September 16, 2003		
TYPE OF INSPECTION	HOUSING CODE STATUS	AMOUNT OF FEE
Initial Investigation	With or Without Cited Code Violations	None
1 st Reinspection	All Cited Violations Corrected	None
	All Cited Code Violations Not Corrected	\$300.00
2 nd Reinspection	Whether or Not All Cited Code Violations Corrected	\$300.00
All Other Reinspections	Whether or Not All Cited Code Violations Corrected	\$400.00
<p>The above fee schedule applies to each case being inspected. (Individual units, exterior/common areas in buildings and individual rooms in hotels are considered “cases” for the purposes of this resolution.)</p> <p>PLEASE NOTE: It is the owner’s responsibility to inform the tenant(s) of the scheduled inspection and arrange access to each unit to be inspected. The owner is charged according to the above chart <u>whether or not</u> he/she is present at the site during the scheduled inspection. However, owners may not be charged if the tenant refuses the inspector entry to the unit.</p>		
PENALTY FEES		
Late Payment Fees adopted per Resolution No. 62,990-N.S., on July 12, 2005 Administrative Lien Fees adopted per Resolution No. 63,773-N.S. on July 10, 2007		
FEE TYPE	FEE DESCRIPTION	AMOUNT OF FEE
Late Payment Fee	Every reinspection or annual flat fee for which full payment is not received within 30 days of the initial billing date shall be considered delinquent and assessed a penalty fee.	10% of the billed amount when delinquent 30 days
	Accounts for which full payment is not received within 60 days from the initial billing date shall be assessed an additional penalty fee.	20% of the billed amount when delinquent 60 days
Administrative Lien Fee	Accounts which remain outstanding after 60 days from the initial billing date shall be filed with the County of Alameda as a lien on the property. The lien amount shall include an administrative processing fee in addition to the initial billing amount and applicable late payment fees.	\$125.00 per account
ANNUAL FLAT PER UNIT/ROOM FEES		
Adopted per Resolution No. 64,455-N.S., on May 19, 2009		
FEE TYPE	RESIDENTIAL STRUCTURE	AMOUNT OF FEE
Annual Per Unit Fee	Residential rental buildings	\$26.00 Per Unit
Annual Per Room Fee	Residential hotels and boarding house (With five or more rooms)	\$13.00 Per Room

If you have any questions regarding this fee schedule, please contact the Housing Code Enforcement Section of the Housing and Community Services Department at (510) 981-5444.