



Commission on Disability Minutes re 8/9/23 Meeting (Special Meeting)

Preliminary Matters

1. Call to order at 5:02pm.
2. Land acknowledgment read recognizing Berkeley as the ancestral, unceded home of the Ohlone People.
3. Roll Call
 - Present: Chair Fischer, Commissioner Pugh, and Commissioner Lewkowicz.
 - Absent: Vice-Chair Walsh, Commissioner Sun.
 - Staff Present: Thomas Gregory and Guillermo Campos.
 - Public Present: Kelly Hammargren
4. Approval of Prior Meeting's Draft Minutes
 - "...to approve the draft minutes for July's meeting."
 - Moved by: Chair Fischer, Seconded by: Commissioner Lewkowicz.
 - Yeas: unanimous. Nays: none.
 - Motion passes.
5. Approval and Order of Agenda
 - "...to approve the agenda for tonight's meeting."
 - Moved by: Chair Fischer, Seconded by: Commissioner Pugh.
 - Yeas: unanimous. Nays: none.
 - Motion passes.

CoD Staff Updates

1. Re the 2023 Log of Access Complaints that the secretary shares each month as part of his Staff Updates, there was a consensus among Commissioners that:
 - (a) complaints can be removed from the log shared with Commissioners once the complaints in question have both been resolved to the satisfaction of the complainant and been seen by Commissioners as part of a prior CoD meeting's packet;
 - (b) the log should include a column describing the solution implemented by the City;
 - (c) the log should include a column indicating if the complainant was i) satisfied ii) unsatisfied or iii) unknown;
 - (d) the complete log should be available to the Commission if/when requested.
2. In response to an access complaint received by the CoB, but covered under Title III of the ADA (not Title II where CoB has jurisdiction) the consensus of the Commissioners is that a letter be sent to businesses (or other Title III entities)

about whom the CoB receives an access complaint. The Commissioners believe that a form letter merged with a description of the accessibility complaint should be sent to the business (or other non-City entity) directing the business to the Pacific ADA Center. The Commissioners believe this will lead to improved access and educate the business community (and others) regarding obligations under the ADA and available resources to assist.

3. The Commissioners expressed interest in working with the California Commission on Disabled Access (CCDA), which has already contacted the Berkeley CoD, to better educate non-City entities on their ADA access requirements and resources available.

Discussion/Action Items

1. There was a consensus among Commissioners that audio-only teleconferencing is not sufficient at a Commission meeting involving remote participation, that a laptop-sized video monitor is not sufficiently large, and that a 24" or larger video monitor is necessary to facilitate full participation and communication at Commission meetings.
2. After discussing Work Plan ideas and language, Commissioners agreed that any further Work Plan development between now and the CoD's next public meeting would be conducted by individual Commissioners in conjunction with the Chair but no other Commissioners, thus ensuring Brown Act compliance. (Additionally, any two Commissioners can work together without involving the Chair.)

Adjournment

At approximately 7:40pm, "...to adjourn."

Moved by: Commissioner Lewkowicz, Seconded by: Commissioner Pugh.

Yeas: unanimous. Nays: none.

Motion passes.

Minutes Approved by CoD vote on:

9/13/23



Thomas Gregory, Secretary to the Commission on Disability