



Planning and Development
Department
Land Use Planning Division

ACTION SUMMARY FOR DESIGN REVIEW COMMITTEE MEETING July 20, 2023 7:00 PM

I. Roll Call:

Committee Members Present:

Kimberly Gaffney, Vice-Chair (*Zoning Adjustments Board*)
Steve Finacom (*Landmarks Preservation Commission*)
Charles Kahn (*Zoning Adjustments Board*)
Lillian Mitchell (*Appointed by Zoning Adjustments Board*)

Committee Members Absent: Janet Tam, Chair (*Appointed by Zoning Adjustments Board*); Cameron Woo (*Civic Arts Commission*)

Staff Present: Burns, Dougherty

II. PROJECTS

- 1. 1752 SHATTUCK AVENUE [at Francisco] (DRCF2023-0001): Final Design Review** to construct a 7-story mixed use building with 72 residential apartments over 1,210 square foot commercial space, and 28 bicycle spaces.

Final Design Review (FDR) Final Design Review was approved with the following condition: MOTION: (Kahn, Gaffney) VOTE (4-0-0-2) Tam, Woo – absent.

Condition

- *Design Architect will provide a stamped letter to Staff that the building permit details are consistent with the approved design intent.*

Comment

- *Finacom approved under protest since there was only a minimum quorum present at this meeting. He voted against this project at Preliminary Design Review, but understood that the purpose of Final Design Review was to review only building details, final colors and materials, and landscape.*

III. DISCUSSION ITEMS

- *Meeting Length Discussion - While at least one Committee member could start at 6 pm in the future, another one could only start at 6:30 pm. Staff will reach out to the Committee members not present at this meeting and see if they are also available for this earlier start time.*

IV. BUSINESS MATTERS

- Approval of Previous Meeting Minutes.
 - A. Minutes from 6/15/23 DRC Meeting.

V. COMMISSIONER COMMENTS

- *Finacom mentioned that he will draft a letter to Council asking if the meeting end time at the North Berkeley Senior Center could be extended if needed. He will bring a draft back to the whole DRC before sending it.*
- *Finacom would like to request that Council designate one alternate for each – ZAB, LPC, CAC, Architect position, Landscape Architect position – so that DRC members do not need to go through the difficult task of a leave of absence as now required in the Commissioner’s Manual. He will bring a draft back to the whole DRC before sending it.*
- *Finacom mentioned that he will write a letter to Council asking that Council ban bedrooms without windows. He will bring a draft back to the whole DRC before sending it.*

VI. ADJOURN

- Meeting adjourned: 8:04 pm

Members of the Public:

Present: 4

Speakers: 3

APPROVED: _____

Anne Burns

Design Review Committee Secretary

