

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE  
SPECIAL MEETING MINUTES**

**Monday, June 14, 2021  
9:00 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste  
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH  
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/88645042310> If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **886 4504 2310**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

# MINUTES

**Roll Call:** 9:01 a.m. All present.

**Public Comment on Non-Agenda Matters:** 2 speakers

## Minutes for Approval

*Draft minutes for the Committee's consideration and approval.*

**1. Minutes - June 10, 2021**

**Action:** M/S/C (Droste/Harrison) to approve the minutes of June 10, 2021.

**Vote:** All Ayes

## Committee Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.*

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

**2. Discussion of Proposed FY 2022 Budget**

**From: City Manager**

Contact: Dee Williams-Ridley, City Manager, (510) 981-7000

**Action:** 17 speakers. Presentation made and discussion held.

**3. Discussion of Council Referrals to the Budget Process**

**From: City Manager**

Contact: Dee Williams-Ridley, City Manager, (510) 981-7000

**Action:** 7 speakers. Discussion held. The item was continued to the next meeting.

Councilmember Droste absent from 11:19 a.m. – 11:38 a.m.

## Committee Action Items

### 4. Potential Measure P FY2022 Allocations

**From: Councilmember Droste (Author)**

**Referred: January 25, 2021**

**Due: June 14, 2021**

**Recommendation:** Refer the Measure P funding discussion to the City Manager, Measure P Homeless Panel of Experts to determine next steps to ensure that the Measure P fund stays solvent. Specifically, these bodies should prioritize preferred programs and services within the various categories that the Measure P panel previously outlined according to updated projected revenues. During the course of these deliberations, the Panel of Experts should hear presentations from staff on which homeless services (e.g. permanent supportive housing exits, shelters, emergency interventions, multi-departmental staffing, and supportive services) are funded outside of Measure P so that the bodies can make recommendations after understanding the entirety of services and programs.

To the extent possible, the committees and commissions should attempt to find a non-volatile source of funding for permanent supportive housing, using the 1,000 person plan as a framework for best addressing the homelessness crisis on our streets.

The Panel of Experts should finalize their priorities in time for the budget committee's consideration in June of 2021.

**Financial Implications:** See report

Contact: Lori Droste, Councilmember, District 8, (510) 981-7180

**Action:** The item was extended by the author to June 24, 2021 and continued to the next meeting.

### 5. Proposal to Allocate Revenues Generated by the Transient Occupancy Tax in the Waterfront Area to the Marina Fund to Avoid Insolvency, Rebuild its Fund Balance and to Stabilize its Finances

**From: Parks and Waterfront Commission**

**Referred: April 5, 2021**

**Due: October 9, 2021**

**Recommendation:** That Council adopt a Resolution adopting a policy that all Transient Occupancy Taxes (TOT hotel tax) generated at the Berkeley Waterfront be allocated to the City's Marina Enterprise Fund. All other property, sales, utility users, and parking taxes; as well as business license and franchise fees, would continue to be allocated to the City's General Fund.

**Financial Implications:** See report

Contact: Roger Miller, Commission Secretary, (510) 981-6700

Item continued to the next meeting.

## Committee Action Items

6. **Establish A Pilot Climate Equity Action Fund to Assist Low-Income Residents with Transition to Zero-Carbon Transportation and Buildings**  
**From: Councilmember Harrison (Author), Mayor Arreguin (Author), Councilmember Robinson (Co-Sponsor), Councilmember Taplin (Co-Sponsor)**  
**Referred: April 26, 2021**  
**Due: October 11, 2021**  
**Recommendation:**
1. Adopt a Resolution establishing: a. a Climate Equity Action Fund as a repository of grant and municipal funds for equitable climate-related pilot programs for low-income households at or below 50% of Area Median Income or as otherwise designated by Council; and b. an annual process for the Energy Commission (or successor) and Facilities, Infrastructure, Transportation, Environment & Sustainability Policy Committee (FITES), in consultation with community groups, to provide input to staff and Council about eligible categories of fund expenditures (e.g., transportation modal shift or building electrification) to maximize equitable emissions reductions and impacts for eligible households.
  2. Refer to the June, 2021 budget process: a. \$500,000 of general fund monies from excess equity as seed funding for the Climate Equity Action Fund pilot program; and b. \$100,000 for staff costs associated with the Finance Department and OESD in administering applications and disbursement of monies.
- Financial Implications:** See report.  
Contact: Kate Harrison, Councilmember, District 4, (510) 981-7140

Item continued to the next meeting.

## Committee Action Items

7. **Budget Referral and Resolution Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings**  
**From: Councilmember Harrison (Author), Councilmember Bartlett (Co-Sponsor)**  
**Referred: May 17, 2021**  
**Due: November 1, 2021**  
**Recommendation:** 1. Adopt a Resolution establishing: a. a two-year Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings; and b. an annual process for the Energy (or successor) Commission and the Facilities, Infrastructure, Transportation, Environment & Sustainability Policy Committee (FITES), in consultation with community groups, to provide input to staff and Council about eligible categories of fund expenditures to maximize equitable emissions reductions and impacts for eligible households while leaving the mechanisms for doing so to staff discretion. 2. Refer to the June, 2021 budget process: a. \$1,500,000 of general fund monies from excess equity as seed funding for the two-year pilot, inclusive of staff costs, for FY 2022.  
**Financial Implications:** See report  
Contact: Kate Harrison, Councilmember, District 4, (510) 981-7140

Item continued to the next meeting.

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

8. **Predevelopment Allocation, Ashby Recreation and Community Housing (ARCH) Consortium**  
**From: Councilmember Bartlett (Author), Mayor Arreguin (Co-Sponsor), Councilmember Taplin (Co-Sponsor)**  
**Referred: March 8, 2021**  
**Due: July 26, 2021**  
**Recommendation:** Refer to staff to work with the Ashby Recreation and Community Housing (ARCH) Consortium to develop a planning grant for the Ashby BART East Parking Lot  
**Financial Implications:** See report.  
Contact: Ben Bartlett, Councilmember, District 3, (510) 981-7130
9. **Disposition of Referrals, Projects and Audits**  
**From: City Manager**  
Contact: Melissa McDonough, City Manager's Office, (510) 981-7000

## Unscheduled Items

**10. Housing Trust Fund Resources**

**From: City Manager**

Contact: Lisa Warhuus, Housing and Community Services, (510) 981-5400

**11. Cash v. Accrual Basis Accounting**

**From: City Manager**

Contact: Henry Oyekanmi, Finance, (510) 981-7300

**12. Review of Council's Fiscal Policies**

**From: City Manager**

Contact: Rama Murty, Budget Office, (510) 981-7000

## Items for Future Agendas

- None

## Adjournment

**Action:** M/S/C(Arreguin/Harrison) to adjourn the meeting.

**Vote:** Ayes – Harrison, Arreguin; Noes – None; Abstain – None; Absent – Droste

Adjourned at 11:30 a.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on June 14, 2021.

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Michael MacDonald, Assistant City Clerk

## Communications

*Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [policycommittee@cityofberkeley.info](mailto:policycommittee@cityofberkeley.info).*