

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
SPECIAL MEETING MINUTES**

**Thursday, April 29, 2021
10:00 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/82363127293> If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **823 6312 7293** If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

AGENDA

Roll Call: 10:03 a.m.

Present: Droste, Harrison

Absent: Arreguin

Public Comment on Non-Agenda Matters – 3 speakers.

Minutes for Approval

Draft minutes for the Committee's consideration and approval.

1. Minutes - April 22, 2021

Action: M/S/C (Harrison/Arreguin) to approve the minutes of April 22, 2021.

Vote: Ayes – Droste, Harrison; Noes – None; Abstain – None; Absent – Arreguin.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

2. Department Budget Presentation: Public Works

From: City Manager

Contact: Liam Garland, Public Works, (510) 981-6300

Action: 3 speakers. Presentation made and discussion held.

3. Department Budget Presentation: Parks, Recreation & Waterfront

From: City Manager

Contact: Scott Ferris, Parks, Recreation and Waterfront, (510) 981-6700

Action: 3 speakers. Presentation made and discussion held.

Recess: 11:42 a.m. – 11:45 a.m.

Committee Action Items

- 4. Department Budget Presentation: Information Technology**
From: City Manager
Contact: Savita Chaudhary, Information Technology, (510) 981-6500

Presentation made and discussion held.

- 5. Department Budget Presentation: City Auditor**
From: Auditor
Contact: Jenny Wong, Auditor, (510) 981-6750

Presentation made and discussion held.

Recess: 12:37 p.m. – 12:45 p.m.

- 6. Department Budget Presentation: City Clerk**
From: City Manager
Contact: Mark Numainville, City Clerk, (510) 981-6900

Presentation made and discussion held.

- 7. Department Budget Presentation: Office of Economic Development**
From: City Manager
Contact: Eleanor Hollander, Economic Development, (510) 981-7530

Action: 2 speakers. Public comment for items 4-7 were taken together.
Presentation made and discussion held.

- 8. Department Budget Presentation: Planning & Development Department**
From: City Manager
Contact: Jordan Klein, Planning and Development, (510) 981-7400

Item continued to next meeting on May 6, 2021.

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

- 9. Predevelopment Allocation, Ashby Recreation and Community Housing (ARCH) Consortium**
From: Councilmember Bartlett (Author), Mayor Arreguin (Co-Sponsor), Councilmember Taplin (Co-Sponsor)
Referred: March 8, 2021
Due: July 26, 2021
Recommendation: Refer to staff to work with the Ashby Recreation and Community Housing (ARCH) Consortium to develop a planning grant for the Ashby BART East Parking Lot
Financial Implications: See report.
Contact: Ben Bartlett, Councilmember, District 3, (510) 981-7130
- 10. Proposal to Allocate Revenues Generated by the Transient Occupancy Tax in the Waterfront Area to the Marina Fund to Avoid Insolvency, Rebuild its Fund Balance and to Stabilize its Finances**
From: Parks and Waterfront Commission
Referred: April 5, 2021
Due: October 9, 2021
Recommendation: That Council adopt a Resolution adopting a policy that all Transient Occupancy Taxes (TOT hotel tax) generated at the Berkeley Waterfront be allocated to the City's Marina Enterprise Fund. All other property, sales, utility users, and parking taxes; as well as business license and franchise fees, would continue to be allocated to the City's General Fund.
Financial Implications: See report
Contact: Roger Miller, Commission Secretary, (510) 981-6700

Unscheduled Items

11. Potential Measure P FY2022 Allocations

From: Councilmember Droste (Author)

Referred: January 25, 2021

Due: June 14, 2021

Recommendation: Refer the Measure P funding discussion to the City Manager, Measure P Homeless Panel of Experts to determine next steps to ensure that the Measure P fund stays solvent. Specifically, these bodies should prioritize preferred programs and services within the various categories that the Measure P panel previously outlined according to updated projected revenues. During the course of these deliberations, the Panel of Experts should hear presentations from staff on which homeless services (e.g. permanent supportive housing exits, shelters, emergency interventions, multi-departmental staffing, and supportive services) are funded outside of Measure P so that the bodies can make recommendations after understanding the entirety of services and programs.

To the extent possible, the committees and commissions should attempt to find a non-volatile source of funding for permanent supportive housing, using the 1,000 person plan as a framework for best addressing the homelessness crisis on our streets.

The Panel of Experts should finalize their priorities in time for the budget committee's consideration in June of 2021.

Financial Implications: See report

Contact: Lori Droste, Councilmember, District 8, (510) 981-7180

12. Disposition of Referrals, Projects and Audits

From: City Manager

Contact: Melissa McDonough, City Manager's Office, (510) 981-7000

13. Housing Trust Fund Resources

From: City Manager

Contact: Lisa Warhuus, Housing and Community Services, (510) 981-5400

14. Cash v. Accrual Basis Accounting

From: City Manager

Contact: Henry Oyekanmi, Finance, (510) 981-7300

15. Review of Council's Fiscal Policies

From: City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

Items for Future Agendas

- Discussion of items to be added to future agendas

Adjournment

Action: M/S/C (Harrison/Droste) to adjourn the meeting.

Vote: Ayes – Droste, Harrison; Noes – None; Abstain – None; Absent – Arreguin.

Adjourned at 1:53 p.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on April 29, 2021.

April Richardson, Assistant City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or policycommittee@cityofberkeley.info.