



Loan Administration Board

DRAFT MINUTES

LOAN ADMINISTRATION BOARD (LAB) SUBCOMMITTEE MEETING

Monday, April 15, 2019 | 12:00 PM
2180 Milvia St. Berkeley, CA
1st Floor – Cypress Room
Berkeley, CA 94704

CALL TO ORDER - Board Member Arturo Fernandez called the meeting to order at 12:05 PM.

ROLL CALL – Members present: Arturo Fernandez. Public Present: Staff from Sustainable Economies Law Center (SELC).

ANNOUNCEMENTS – Secretary Kieron Slaughter announced that staff is close to selecting a third party underwriter to review loan applications.

PUBLIC COMMENT – No public comments.

DISCUSSION ITEMS

- i) **Review and discuss the February 26, 2019 City Council referral to Support Worker Owned Cooperatives based on the Sustainable Economies Law Center Recommended Changes to the RLF Administrative Plan which include:**
 - (1) **Enable the use of loan capital for conversion to worker ownership**
 - (2) **Clarify and limit the personal guarantee requirement for cooperatives**
 - (3) **Include worker-owned jobs as a selection criteria**
 - (4) **Reduce private dollars threshold for cooperatives**
 - (5) **Consider separating Revolving Loan Fund for worker cooperatives if:**
 - (a) **The funds are sufficient and stable**
 - (b) **The administration is transparent**

Board member Fernandez and staff from SELC discussed potential modifications to the RLF Administrative plan in order to support worker owned cooperatives. All of the recommendations were discussed with the exception of item 5(a)(b). A memo will be created to summarize the discussions and will be presented to the subcommittee and the new third party underwriter for consideration. If another subcommittee meeting is necessary then the Board Secretary will schedule a meeting to finalize the recommendation.

ADJOURNEMENT

Meeting Adjourned at 12:45 pm.