



Civic Arts Commission
Office of Economic Development

Agenda Civic Arts Commission

Wednesday, September 25, 2019 at 6:00 – 8:00 p.m.

Tarea Hall Pittman South Branch Library, 1901 Russell St., Berkeley, CA 94703

Please refrain from wearing scented products to public meetings.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES**
 - a) July 24, 2019 Draft Minutes (Attachment 1)
5. **CHAIR'S REPORT**
 - a) Report on September 17 Council Work Session for Cultural Plan
 - b) Report on September 9 Civic Center and Veterans Building Joint Commissions Meeting
 - c) Short Term Rental Revenue and Arts Funding (Attachment 2)
 - d) 1.5% for Public Art Policy and Current Resolution Language (Attachment 3)
6. **ACTION ITEMS** *(All items for discussion and possible action)*
 - a) Approve Report to Council from Civic Arts Commission Regarding Short Term Rental Revenue (Attachment 4)
 - b) Approve Annual Commission Work Plan FY20
 - c) Heart Sounds Bench - Proposal for Temporary Display of Public Art (Attachment 5)
 - d) Diana Rossi Mosaic - Approval of budget allocation of additional \$5,000 for installation location at Live Oak Park (Attachment 6)
 - e) North Berkeley Senior Center - Approval of Final Artwork Design including Eucalyptus Paver Design and Layout for Artwork (Attachment 7)
 - f) Accept Suite of Civic Art Grant Funded Photos by Orin Rutchick into Civic Art Collection
7. **PRESENTATIONS and DISCUSSION** *(All items for discussion only and no action)*

8. **STAFF REPORT**

- a) Berkeley Big People - Emeryville Council asked Emeryville staff to research what it would take to accept the Recreation themed sculpture
- b) Civic Art Program Activities Gantt Chart (Attachment 8)
- c) Schedule for this year's Civic Arts Grants Process
- d) Recent Receptions: Cube Space & BART Plaza
- e) Update on Art Space Study Procurement
- f) Update on San Pablo Park Public Art Proposals
- g) Update on Shattuck Realignment & Associated Public Art
- h) Update on Program Marketing - Email Newsletter Coming Soon!
- i) Update on Collection Inventory Status
- j) Grants Funding by District Report (Attachment 9)
- k) Reminder that November Commission meeting is on November 20 due to Thanksgiving

9. **COMMITTEE REPORTS**

- a. Grants
 - John Slattery, Chair
 - Kim Anno
- b. Policy
 - Kim Anno, Chair
 - Lisa Bullwinkel
 - Liz Ozol
 - Jennifer Ross
- c. Public Art
 - Matt Passmore, Chair
 - Kim Anno
 - Dana Blecher
 - Modesto Covarrubias
- d. Berkeley Cultural Trust Representative
 - Lisa Bullwinkel
- e. Berkeley Arts Education Steering Committee Representative
 - Liz Ozol
- f. Design Review
 - Modesto Covarrubias

10. **COMMUNICATIONS**

- a) Annual Berkeley Rep Space Use Letter (Attachment 10)
- b) Communication from Beatriz Leyva-Cutler regarding Arts Education Grants (Attachment 11)

11. ADJOURNMENT

Attachments:

1. Draft Minutes July 24, 2019 Civic Arts Commission Meeting
2. Short Term Rental Revenue Council Resolution
3. 1.5% for Public Art Funding Council Resolution
4. Report to Council from Civic Arts Commission Regarding Short Term Rental Revenue
5. Heart Sounds Bench – Proposal
6. Diana Rossi Mosaic Installation Location Mock-Up
7. North Berkeley Senior Center - Final Artwork Design
8. Civic Art Program Activities
9. Grants Funding by District Report
10. Annual Berkeley Rep Space Use Letter
11. Communication from Beatriz Leyva-Cutler regarding Arts Education Grants

Staff Contact:

Jennifer Lovvorn

Secretary to the Civic Arts Commission

Berkeley, CA 94704

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Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the Civic Arts Office located at 2180 Milvia Street, Fifth Floor, Berkeley, CA 94704.

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Civic Arts Commission
Office of Economic Development

Minutes

Civic Arts Commission

Wednesday, July 24, 2019 at 6:00 – 8:00 p.m.

Tarea Hall Pittman South Branch Library, 1901 Russell St., Berkeley, CA 94703

1. **CALL TO ORDER** 6:02 p.m.
2. **ROLL CALL**
Commissioners Present: Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore, Ross, Tamano.
Commissioners Absent: Slattery.
Staff Present: Jennifer Lovvorn, Commission Secretary & Chief Cultural Affairs Officer; and Mara Engelson, Civic Arts Analyst.
3. **PUBLIC COMMENT**
None
4. **ACTION ITEMS** (*All items for discussion and possible action*).
 - a) *Berkeley Big People* by Scott Donahue – Discussion and Possible Action to Initiate Deaccession (Attachment 1)
Action: 2 Speakers. M/S/C (Passmore/Anno) to initiate deaccession of the Scott Donahue, *Berkeley Big People* sculptures.
Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore; Ross, Nays – Tamano; Abstain – None; Absent – Slattery.
 - b) Extend Display of *Home* by Michael Christian at Downtown Berkeley BART Plaza to September 2020 with Conditions (Attachment 2)
Action: M/S/C (Blecher/Anno) to approve extending the display of the *Home* sculpture by Michael Christian with the artists' conditions and the additional condition that we must be notified at least one month prior to the sculpture being removed.
Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore, Ross, Tamano; Nays – None; Abstain – None; Absent – Slattery.
 - c) Purchase of Six Artworks by Stephen McMillan and Artwork Framing for 1947 Center Street (Attachment 3)
Action: M/S/C (Anno/Blecher) to approve the purchase of six artworks by Stephen McMillan and Artwork Framing for 1947 Center Street within the approved budget of \$5,000 and with staff discretion upon inspection of artwork in person.
Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore, Ross, Tamano; Nays – None; Abstain – None; Absent – Slattery.

- d) Approval of Policy Statement on Inclusion of Affordable Housing for Artists and Cultural Workers in the Proposed Overall Policy Framework for Affordable Housing for the City of Berkeley (Attachment 4)
Action: M/S/C (Passmore/Ross) to approve the Policy Statement on Inclusion of Affordable Housing for Artists and Cultural Workers in the Proposed Overall Policy Framework for Affordable Housing for the City of Berkeley with changes to final bullet point to read: “Prevent displacement of artists in West Berkeley by developing policies to protect existing live/work spaces from being displaced by new businesses (such as cannabis businesses).”
Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore, Ross, Tamano; Nays – None; Abstain – None; Absent – Slattery.
- e) FY20 Civic Arts Commission Annual Work Plan – This item was continued to the next Commission meeting.

5. **APPROVAL OF MINUTES**

- a) June 26, 2019 Draft Minutes (Attachment 5)
Action: M/S/C (Blecher/Ozol) to approve June 26, 2019 Draft Minutes with the spelling correction of Kriss Worthington’s name on 9b.
Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Ross, Tamano; Nays – None; Abstain – Passmore; Absent – Slattery.

6. **CHAIRS REPORT**

- a) The Chair stated that there is a need for additional advocacy regarding the short term rental revenues as a funding stream for the Civic Arts. She suggested that Civic Arts Commissioner could align with the Housing Advisory Commission to advocate to Council for these revenues to be provided to the arts and affordable housing as discussed at the December 19, 2017 City Council meeting.
- b) The Chair also reported that the Policy Subcommittee is working on a process for the selection of the next and future Poet Laureates.

7. **STAFF REPORT**

- a) Staff Jennifer Lovvorn gave an update on the audit of the 1.5% for Public Art funds. She has discussed the issue with the Deputy City Manager David White who will be looking into it in order to provide more information to the Commission this fall.
- b) Subcommittees have been meeting to work on their committee work plan items and the consolidated FY20 Civic Arts Commission Annual Work Plan will be on the September Commission meeting.
- c) Staff Mara Engelson reported on the geographic distribution of the Civic Arts Grants by districts for FY20.
- d) Staff Jennifer Lovvorn presented the quarterly report on Public Art in Private Development.
- e) Reminder about the Council Work Session on the Cultural Plan on September 17, 2019.

8. **PRESENTATIONS AND DISCUSSION I** *(All items for discussion only and no action)*

9. COMMITTEE REPORTS

- a) Grants – Grants Committee met on July 10 to discuss: a) Civic Arts Commission Annual Work Plan for Grants Committee Work in FY20; b) Review Possible Changes to Grant Guidelines for FY21; c) Schedule for FY21 Grant Application Process; and d) Grant Program Convening/Application Process Kickoff
 - John Slattery, Chair
 - Kim Anno

- b) Policy – Policy Committee met on July 8 to: Discuss and Develop Policy Statement on inclusion of Affordable Housing for Artists and Cultural Workers in the Proposed Overall Policy Framework for Affordable Housing for the City of Berkeley. Policy Committee met on July 24 to discuss: Develop FY20 Annual Work Plan for Policy Committee
 - Kim Anno, Chair
 - Lisa Bullwinkel
 - Liz Ozol
 - Jennifer Ross

- c) Public Art – Public Art Committee met on July 22 to discuss: a) “Berkeley Big People” sculpture by Scott Donahue - Review for Deaccession and Possible Action; b) Discuss Changes to Public Art in Private Development Guidelines; c) Develop FY20 Annual Work Plan for Public Art Committee; d) Extend display of “Home” sculpture by Michael Christian for 1 year with conditions; e) Purchase of six framed artworks for 1947 Center Street: Permit Center, Customer Service and Police Review Commission Lobby; f) Update on completed pedestal shape for Cat Stack.
 - Matt Passmore, Chair
 - Kim Anno
 - Dana Blecher
 - Modesto Covarrubias

- d) Berkeley Cultural Trust Representative – The Berkeley Cultural Trust has been discussing affordable housing for artists and cultural workers.
 - Lisa Bullwinkel

- e) Berkeley Arts Education Steering Committee Representative – Meeting scheduled for August 1st at 3:30 pm at Civic Center to discuss the annual work plan.
 - Liz Ozol

- f) Design Review – Commissioner Covarrubias reported that there will be more on-site Public Art in Private Development projects coming to Public Art soon.
 - Modesto Covarrubias

10. ANNOUNCEMENTS and COMMUNICATION

- Staff announced that Local Artists Berkeley is seeking Civic Arts Commissioners to serve on an artist selection panel for art walk sculptures. Commissioners Anno and Passmore volunteered.

11. ADJOURNMENT

Action: M/S/C (Anno/Covarrubias) to Adjourn at 7:49 pm.

Vote: Ayes – Anno, Blecher, Bullwinkel, Covarrubias, Ozol, Passmore, Ross, Tamano;
Nays – None; Abstain – None; Absent – Slattery

Staff Contact:

Jennifer Lovvorn

Secretary to the Civic Arts Commission

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RESOLUTION NO 68 278–N S

ESTABLISHING BUDGET PRIORITIES FOR EXPENDITURE OF SHORT TERM RENTAL TAXES COLLECTED BY THE CITY PURSUANT TO BERKELEY MUNICIPAL CODE SECTIONS 7 36 AND 23C 22

WHEREAS through the adoption of Ordinance No 7 521 N S on February 28 2017 the City Council clarified that short term rentals are subject to the Transient Occupancy Tax and

WHEREAS the purpose of the Ordinance was to allow hosts to benefit from available space in their homes while among other things preventing long term rental units from being replaced with short term rentals protect affordable housing units from conversion and generate City revenue to share City infrastructure cost and other public expenditures and

WHEREAS the proliferation of short term rentals reduces the supply of housing in the City and

WHEREAS fees charged by short term rental units can easily eclipse the rate charged by a standard rental unit incentivizing the owners of short term rental units to theoretically keep units empty and

WHEREAS Ordinance No 7 521 N S does not specify the programs to which the revenue generated from the Transient Occupancy Tax ought to be allocated and

WHEREAS the City's Housing Trust Fund helps to develop and preserve long term below market rate housing for low very low and extremely low income households and receives funding from development fees and various other sources and

WHEREAS in accordance with BMC Section 23C 23 050 developers must either Include On Site Publicly Accessible Art valued at 1 75% of the Construction Cost or Pay an in lieu fee of 0 80% of the Construction Cost to the City and

WHEREAS the city will generate revenue to support administrative costs through the 2% monthly enforcement fee and from penalties imposed on violators of the provisions set forth in BMC 23C 22

NOW THEREFORE BE IT RESOLVED by the Council of the City of Berkeley that the City Manager shall allocate the 2% monthly enforcement fee and revenue generated from any associated penalties to staff costs

BE IT FURTHER RESOLVED that starting in FY 2019 staff costs as approved by the City Council that exceed the above enforcement fees and penalties shall be appropriated from the short term rental taxes collected pursuant to BMC Section 23C 22 050 Section H with primary allocation of the rental tax to the purposes listed below

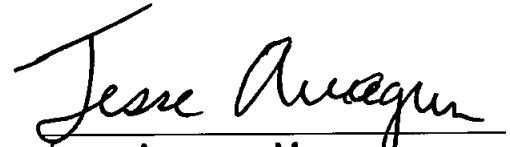
- 1 Two thirds (66 7%) allocated to the Affordable Housing TrustFund
- 2 One third (33 3%) allocated to the Civic Arts GrantFund

The foregoing Resolution was adopted by the Berkeley City Council on December 19 2017 by the following vote

Ayes Bartlett Davila Droste Harrison Maio Wengraf Worthington and Arreguin

Noes None

Absent Hahn


Jesse Arreguin Mayor

Attest 
Mark Numainville City Clerk

RESOLUTION NO. 60,048-N.S.

ESTABLISHING A PROGRAM TO FUND THE DEVELOPMENT OF VISUAL ART IN PUBLIC PLACES, INCLUDING ART DEVELOPED IN CONJUNCTION WITH CITY CONSTRUCTION PROJECTS

WHEREAS, the cultivation and development of a livable community is enhanced by the presence of works of art and creative expression available for the enjoyment of all citizens; and

WHEREAS, in 1985, the City Council adopted Ordinance No. 5603-N.S., Berkeley Municipal Code Chapter 6.14, to promote the cultivation and creation of works of visual art in public places; and

WHEREAS, in 1980, the City Council adopted Ordinance No. 5253-N.S., Berkeley Municipal Code Chapter 3.12, establishing the Civic Arts Commission, and charged it with a variety of duties related to fostering programs for the cultural enrichment of the City; and

WHEREAS, the development of the physical infrastructure of the City provides numerous opportunities for creative expression by integrating artistic features into said infrastructure; and

WHEREAS, developing works of art in conjunction with City construction projects can contribute elements of beauty and creativity to all neighborhoods of the City; and

WHEREAS, a successful City-wide program to foster the development of works of art requires the collaboration of various City departments which are commonly involved in the construction of public improvements, the City Manager, the Civic Arts Commission and members of the community; and

WHEREAS, in those circumstances in which it is not feasible to incorporate artistic features into a particular public improvement, the public interest will be served by allocating sufficient funding to develop works of art separate from the public improvement; and

WHEREAS, the terms of this Resolution should be applied in a manner consistent with the requirements of Chapters 3.12 and 6.14 of the Berkeley Municipal Code.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley as follows:

Section 1. DEFINITIONS

“Administrative Costs” shall mean the expenditures necessary for implementation of the requirements of this Resolution, including, but not limited to, project management, soliciting proposals, public education, promotion, maintenance and risk management.

“Annual City Public Art Plan” shall mean the annual planning document which sets forth goals and objectives for development of works of art, including, art developed in conjunction with City construction projects during that Fiscal Year and any expenditures from the City’s Public Art Fund.

“Artist” shall mean a person who has completed works of art which meet contemporary artistic standards prevailing in major metropolitan areas.

“City Manager” shall mean the City Manager or his, or her, designee.

“Eligible Capital Project” shall mean any improvement to public property which the City Manager has approved for application of the requirements of this Resolution. This term shall not be interpreted to include any improvement for which the source of funding, or any applicable law or regulation, prohibits or restricts the use of funds for the purposes of this Resolution.

“Public Art Element” shall mean that component, feature, characteristic, or portion of a public improvement incorporated for artistic purposes.

“Public Art Fund” shall mean the budget account established by the City for receipt of funds derived from Eligible Capital Projects which may be expended for the purpose of incorporating artistic elements into public improvements or acquiring, creating, installing, presenting or displaying Off-Site Works of Art.

“Project Budget” shall mean the costs attributable to constructing a public improvement subject to the terms of this Resolution, including, construction, hazardous materials abatement, and procurement of goods intended for incorporation into the improvement. Project Budget shall not be interpreted to include costs associated with land use planning consultants, feasibility studies, environmental review, land acquisition costs, legal fees, architecture/engineering costs, construction management, geotechnical surveys, and historical surveys.

“Off-Site Work of Art” shall mean Works of Art as defined in Chapter 6.14 of the Berkeley Municipal Code which are acquired, created, installed, presented or displayed at a location other than the site of the Eligible Capital Project from which funds were derived under Section III of this Resolution.

Section 2. ANNUAL PLANNING

A. As part of the City’s budget process, the City Manager shall submit to the Civic Arts Commission a report identifying all public improvements which satisfy both of the following criteria: 1) expenditures will be made from the Project Budget during the following budget cycle, and 2) designation as an Eligible Capital Project would not result in detriment to the project.

B. Pursuant to Chapter 6.14 of the Berkeley Municipal Code, the Civic Arts Commission shall thereafter assign a different rank to each public improvement identified pursuant to Section A above based on the potential benefits to the community of designating the improvement as an Eligible Capital Project.

C. Pursuant to Chapter 6.14 of the Berkeley Municipal Code, the Civic Art Commission shall issue to the City Manager an Annual City Public Art Plan presenting its recommendations: 1) for public improvement projects which should be designated as Eligible Capital Projects, and 2) any expenditures from the Public Art Fund for the acquisition, creation, installation, presentation or display of Off-Site Works of Art during that Fiscal Year. The Annual City Public Art Plan shall include an explanation of the benefits and detriments, if any, associated with each proposal.

D. The City Manager shall then identify which, if any, of the recommended public improvements shall be finally designated as Eligible Capital Projects for that Fiscal Year.

Section 3. FUNDING

A. A sum equal to one percent (1%) of the Project Budget for each Eligible Capital Project shall be transferred to the Public Art Fund and utilized solely to develop and install a work of art integrated into the completed improvement, regardless of whether it contributes to the purpose and function of the improvement, including, but not limited to, color, shape, design, texture, general appearance, or decoration which is designed and constructed integrally with the public improvement itself.

B. In addition to the amount specified in Section III(A), above, a sum equal to one half percent (0.5%) of the Project Budget for each Eligible Capital Project shall be transferred to the Public Art Fund and utilized solely for Administrative Costs.

C. Funds designated for the Public Art Fund shall be transferred not later than the date on which funds for the Project Budget have been encumbered.

D. In the event that the final cost of designing and constructing the Public Art Element is less than one and one half percent (1.5%) of the Project Budget, the unused funds will be retained in the Public Art Fund and utilized for the creation of Off-Site Works of Art.

E. In the event that the Eligible Capital Project will result in a public improvement which is inaccessible to the public, such as an underground structure, or for which it is not feasible to incorporate the Public Art Element, the funds designated for the Public Art Element shall be transferred to the Public Art Fund and may be used for the creation of Off-Site Works of Art.

Section 4. MANAGEMENT OF PUBLIC ART ELEMENT

The City Manager is authorized to manage the development and implementation of the Public Art Element in accordance with Chapter 6.14 of the Berkeley Municipal Code governing Visual Art in Public Places. The City Manager may use any reasonably efficient means and methods to design a Public Art Element, including, but not limited to, the following:

- A. Retain an artist to design the Public Art Element independently of the architects/engineers who are responsible for designing the public improvement.
- B. Require as part of the selection process that the architects/engineers who are responsible for designing the public improvement retain an artist as a functioning member of the design team to design the Public Art Element concurrently with the design of the public improvement.
- C. Require as part of the competitive solicitation process that the contractor responsible for building the public improvement retain an artist to design the Public Art Element.

Section 5. PUBLIC ART FUND

- A. The City Manager shall establish budget accounts to receive funds transferred pursuant to Sections III(A) and (B), above. Monies in the Public Art Fund, if not expended in any particular Fiscal Year, shall be carried over to the next Fiscal Year, unless the source of the funds, or applicable laws or regulations, prohibit such action. Generally accepted accounting principles will be utilized to ensure that the funds are utilized in a manner consistent with this Resolution.
- B. Nothing herein shall be interpreted to prohibit the City from soliciting and receiving grants, donations, bequests, or gifts from any source, public or private, for deposit in the Public Art Fund to be expended in a manner consistent with this Resolution.
- C. Monies in the Public Art Fund shall not be expended for the purposes of awarding grants to artists or arts organizations under City Council Resolution No. 55,832-N.S.

Section 6. OFF-SITE WORKS OF ART

- A. Pursuant to Section 3.12.060(F) of the Berkeley Municipal Code, the Civic Arts Commission shall review and make recommendations for expenditures from the Public Art Fund for the acquisition, creation, installation, presentation or display of Off-Site Works of Art.
- B. The City Manager shall manage the acquisition, creation, installation, presentation and display of Off-Site Works of Art.

Section 7. GRANTS

All City departments shall include in any application for grant funds for an Eligible Capital Project an amount sufficient for the Public Art Element, unless said inclusion would be detrimental to the City.

Section 8. RULES AND REGULATIONS

It is the intent of the City Council to allow the City Manager flexibility in attaining the goals of this Resolution; therefore, the City Manager is authorized to establish rules and regulations consistent with the intent of this Resolution and the Berkeley Municipal Code for the purposes of implementing this Resolution.

Section 9. EFFECTIVE DATE

This resolution shall become effective June 1, 1999.


The foregoing Resolution was adopted by the Berkeley City Council on May 25, 1999 by the following vote:

Ayes: Councilmembers Armstrong, Breland, Maio, Olds, Shirek, Spring, Woolley, Worthington and Mayor Dean.

Noes: None.

Absent: None.

Attest: 
Sherry M. Kelly, City Clerk


Shirley Dean, Mayor



Civic Arts Commission

INFORMATION CALENDAR

October 29, 2019

To: Honorable Mayor and Members of the City Council
From: Civic Arts Commission
Submitted by: Lisa Bullwinkel, Chairperson, Civic Arts Commission
Subject: Short Term Rental (STR) Revenue Allocations for Civic Arts and the Affordable Housing Trust Fund

INTRODUCTION

Resolution No. 68 278-N.S. established the City of Berkeley's priority to distribute STR revenues collected in the following manner:

1. Two thirds (66.7%) to the Affordable Housing Trust Fund
2. One third (33.3%) to the Civic Arts Grant Fund.

The Resolution also designated 2% of monthly enforcement fees and penalties to administrative costs of the STR program with any administrative costs above that amount to come out of the STR taxes as approved by Council.

At the regular meeting on September 22, 2019, the Civic Arts Commission [unanimously] approved a recommendation to send an Information Report to Council:

M/S/C: [X/X] to send an Information Report to Council requesting that the original intention of Resolution No. 68 278-N.S. be honored by allocating the STR Revenues in the General Fund budget as indicated in that resolution: Two thirds to the Affordable Housing Trust Fund and one third to the Civic Arts Grants Fund.

Ayes: [] Noes: [] Abstain []

Absent: []

CURRENT SITUATION AND ITS EFFECTS

During the first year of collection of the STR Taxes, \$800,000 was spent on inaugurating the program, an amount which the City Manager would like to take out annually for administrative expenses over and above the 2% allotment.

Also, there is language in Resolution No. 68 278-N S that is inappropriate to the topic of said Resolution. It needs to be deleted as it does not concern this topic at all, but has to

do with the Private Developers Percent for Art Program. It was probably a clerical error. That language to be removed is as follows:

“WHEREAS in accordance with BMC Section 23C 23 050 developers must either include On Site Publicly Accessible Art valued at 1.75% of the Construction Cost or Pay an in lieu fee of 0.80% of the Construction Cost to the City and”

BACKGROUND

ENVIRONMENTAL SUSTAINABILITY

POSSIBLE FUTURE ACTION

Both the Civic Arts Commission and members of the Affordable Housing Trust Fund think that \$800,000 is an unreasonable amount for administering an on-going program and would like to see it stopped. We think 2% is adequate to maintain this program.

We would also like to see the Resolution re-written into an Ordinance so that there is transparency for the public in this matter.

FISCAL IMPACTS OF POSSIBLE FUTURE ACTION

The \$800,000 funding should be distributed as noted above the to the Affordable Housing Trust Fund and the Civic Arts Grant Fund for any years past year one of the initial program administration costs.

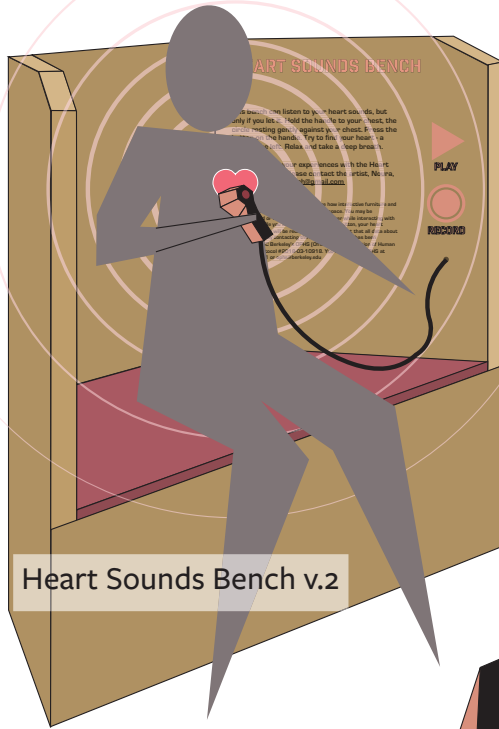
CONTACT PERSON

Jennifer Lovvorn, Secretary to the Civic Arts Commission, 981-7533

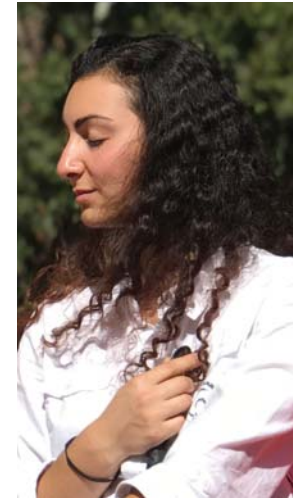
Attachments:

1: Resolution No. 68 278-N.S.

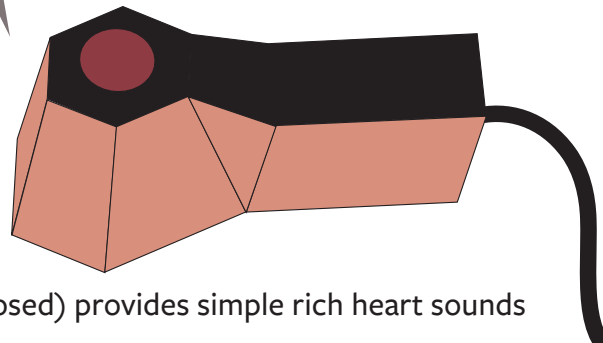
Heart Sounds Bench



Heart Sounds Bench v.2



People listening to their heart sounds on the Heart Sounds Bench v.1



Stethoscope (enclosed) provides simple rich heart sounds

Heart Sounds Bench v1 Pilot Study



Pairs of strangers sitting on the bench

Participants described feeling “shared life energy” or life-affirmation

Fostering belonging in public space

Quiet moment of rest, listening, and appreciating being alive

More information available [here](#). Research paper on pilot study [here](#).

Heart Sounds Bench v.2

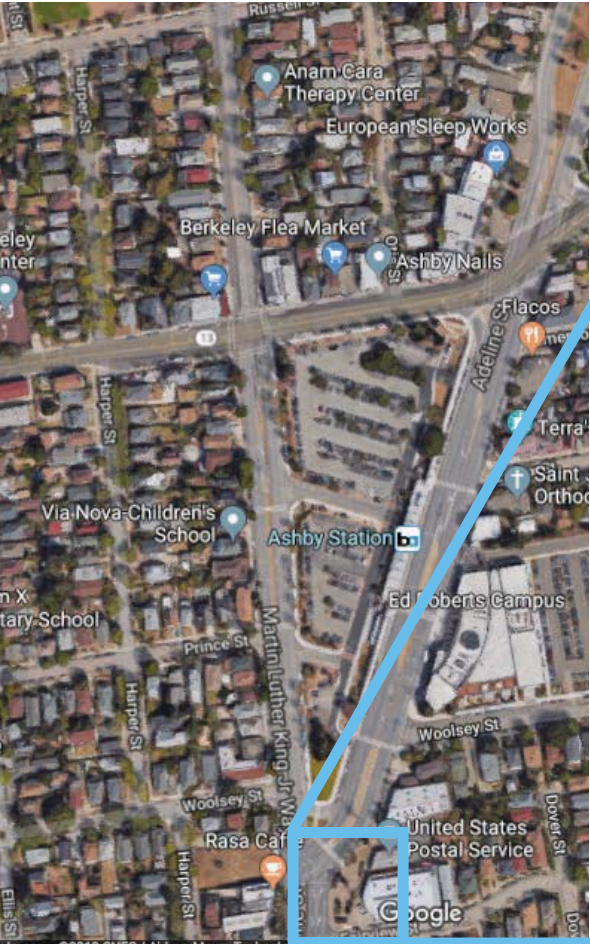


Exposed Sound: Sound emanates into environment. The siding provides a little auditory enclosure, but not too much.

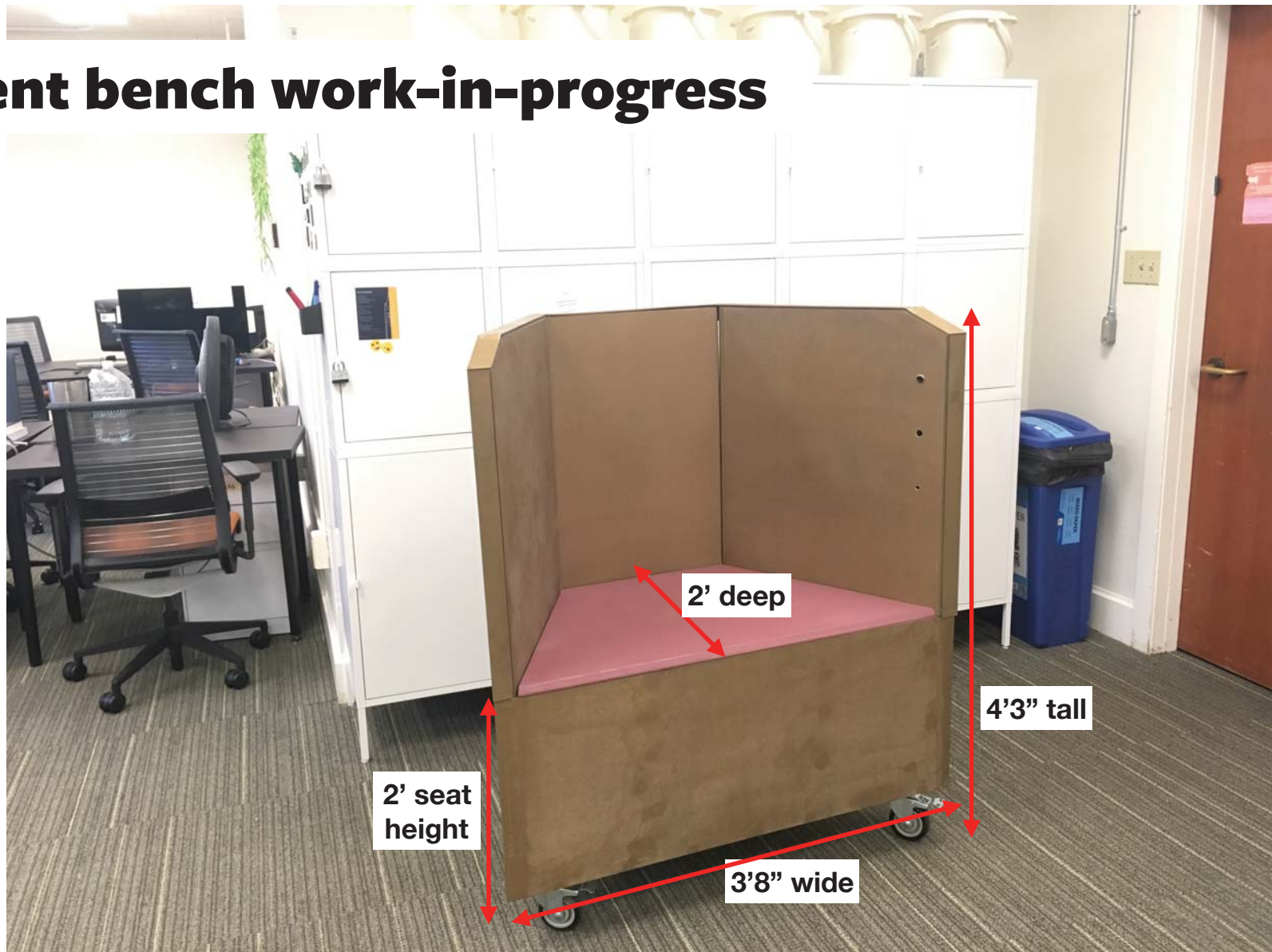
Sheltered Sight: The siding provides a slight feeling of being 'sheltered' to foster this intimate encounter with heart sounds, but it is still open to the surrounding environment.

Anonymous over Time: Instead of hoping two strangers will sit on the bench at the same time, people can choose to record their heart sounds and leave them for future visitors to hear. In this sense, time provides an layer of anonymity.

Suggested Location: Design Plaza



Current bench work-in-progress



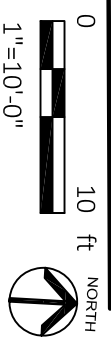
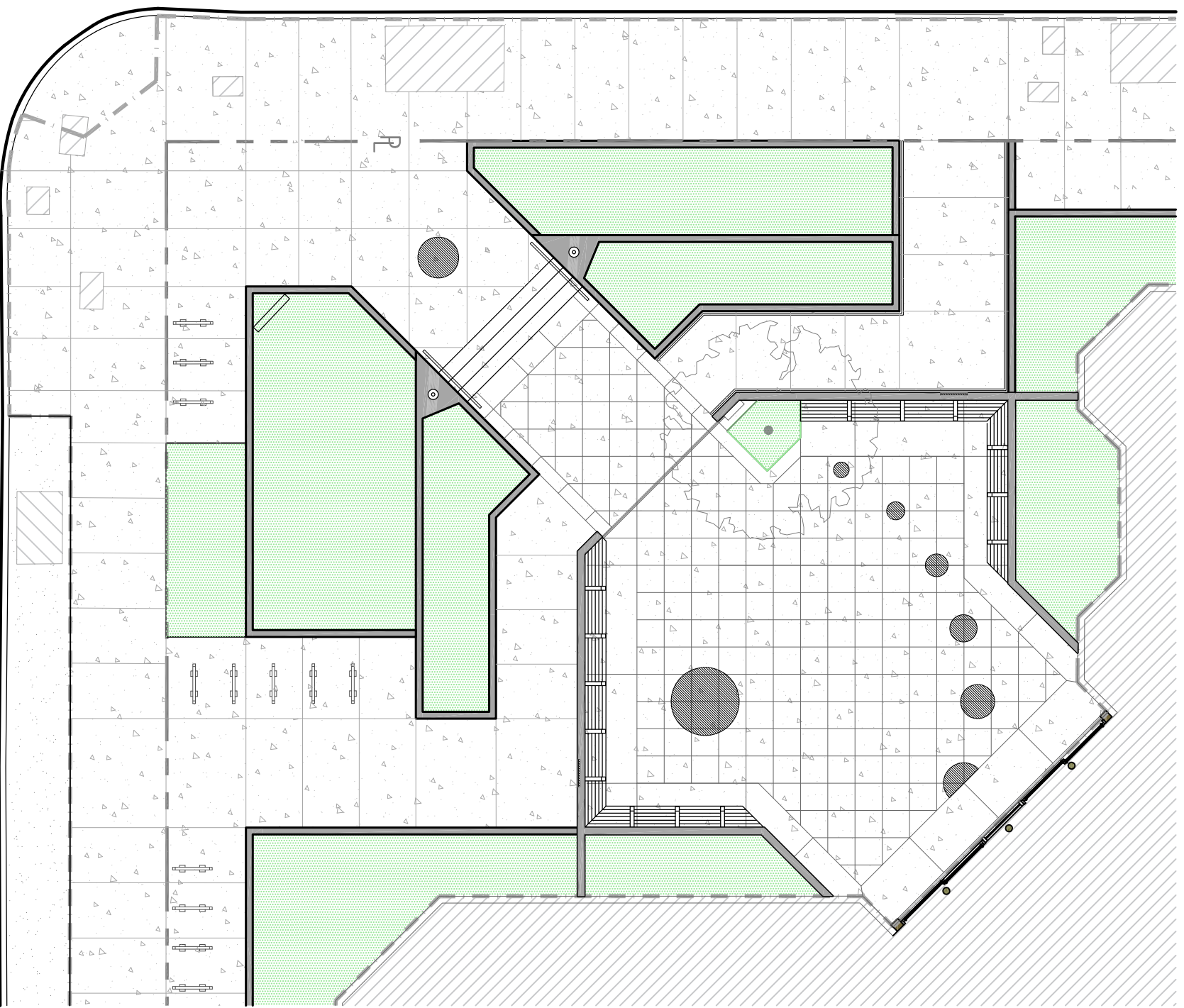
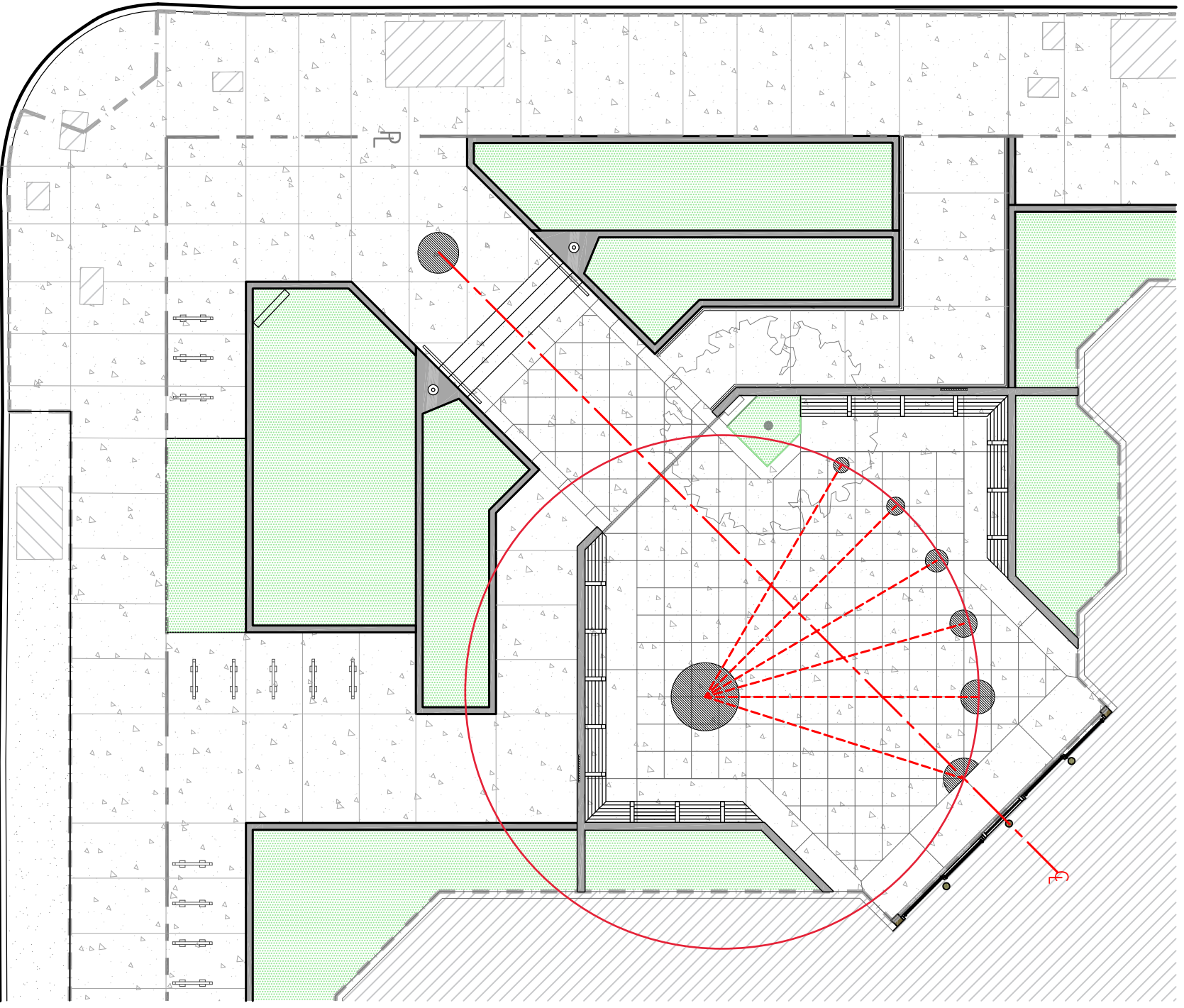




FINAL DESIGNS
Date: 9/18/2019

ENTRY PLAZA STONE PAVERS





September 06, 2019

Civic Arts Program

Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Key																		
Yellow = Delayed 6 - 12 months																		
Orange = Council, Commission, or Community Interest in Project Completion																		
Blue = Public Art																		
Pink = Civic Art Collection																		
Green = Civic Art Galleries																		
Light Blue = Unfunded Projects (Council, Commission or Community Initiated)																		
Brown = Art in Private Development																		
Purple = Grants																		
Red = Administration and Other																		
Gray = Complete																		
Bright Yellow = Late or Priority																		
PUBLIC ART PROJECTS																		
Measure T-1 Public Art	06/28/18	07/15/21	Measure T-1 Public Art															
RFQ and Prequal Panel	06/28/18	10/24/18																
Revise financial report to break it down by project site																		
North Berkeley Senior Center Public Art	11/13/18	06/16/20	North Berkeley Senior Center Public Art															
Artist Selection Panel One	11/13/18	11/13/18																
Display Proposals for Public Comment	01/28/19	02/08/19																
Artist Selection Panel Two	02/17/19	02/17/19																
Artist Contract	04/23/19	05/23/19																
Design Phase	05/23/19	09/22/19																
Fabrication Phase	09/23/19	02/01/20																
Installation Phase	02/02/20	02/25/20																
Dedication	06/16/20	06/16/20																
San Pablo Park Public Art	06/17/19	10/16/20	San Pablo Park Public Art															
Artist Selection Panel One	06/17/19	06/17/19																
Display Proposals for Public Comment	09/23/19	10/04/19																
Artist Selection Panel Two	10/21/19	10/21/19																
Artist Contract	12/03/19	01/02/20																
Design Phase	01/03/20	03/03/20																
Fabrication Phase	03/04/20	08/13/20																
Installation Phase	09/10/20	10/03/20																
Dedication	10/16/20	10/16/20																
Planning for T1 Phase 2	12/15/19	07/15/21																
BART Plaza	06/28/18	04/17/21	BART Plaza															
Michael Christian Home Sculpture	06/28/18	09/28/20																
Ask Michael Christian for cost to fix light "long term"	09/16/19	09/16/19																
Contract Amend: add conditions & extend term	09/16/19	09/20/19																
DBA Performances	06/28/18	06/30/19																
BART Plaza Sound Poles	06/28/18	04/17/21	BART Plaza Sound Poles															
Installation of Sound & Light Equipment	06/28/18	10/17/18																
Chris Brown	10/18/18	01/17/19																
Gregory Robinson	01/18/19	04/17/19																
Ed Campion	04/18/19	07/17/19																
Maggi Payne	07/18/19	10/17/19																
Maggi's Listening Party	09/21/19	09/21/19																
Robert Crouch & Yann Novak	10/18/19	01/17/20																
Jim McKee	01/18/20	04/17/20																
Thea Farhadian & Dean Santomieri	04/18/20	07/17/20																
Danny Clay	07/18/20	10/17/20																
Margaret Noble	10/18/20	01/17/21																
Spiritual Technologies	01/18/21	04/17/21																
Homeless Social Practice Project	01/01/20	04/01/21	Homeless Social Practice Project															
Call for Artists and Select Artist	01/01/20	04/29/20																

Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
56 Contract with Artist	05/04/20	06/02/20																
57 Coordinate Project	06/01/20	04/01/21																
58 Queen Shamiram Artwork Donation - Identify Location, Approval, MOU and Installation	04/25/18	01/22/21																
59 Commission Approval of Artwork Gift	04/25/18	04/25/18																
60 Scout Locations	05/01/19	06/19/19																
61 Coordinate with Civic Center Planning Process on Sculpture Location	11/04/19	12/27/19																
62 Sculpture Base/Foundation Design	04/01/20	04/30/20																
63 Commission Approval of Installation Plan	05/27/20	05/27/20																
64 Parks Approval of Installation Plan	06/27/20	06/27/20																
65 Council Approval of Gift	09/01/20	09/01/20																
66 Contract for Installation	10/11/20	12/05/20																
67 Installation	12/28/20	01/22/21																
68																		
69 CIVIC ART COLLECTION PROJECTS																		
70 Shattuck Realignment	04/01/19	11/01/21																
71 John Toki Sculpture	04/01/19	02/06/21																
72 Contract for Removal and Transport	04/01/19	04/01/19																
73 Remove Sculpture and Transport to Studio	04/16/19	04/16/19																
74 Contract for Conservation and Installation	09/27/19	09/27/19																
75 Sculpture Conservation	10/01/19	01/02/20																
76 Foundation Construction at BAMPFA	11/01/19	11/15/19																
77 Installation	11/16/19	12/17/19																
78 Artwork Plaque	01/06/21	02/06/21																
79 Wang Po Shu Sculpture	05/01/19	11/01/21																
80 Contracting for Painting	05/01/19	07/15/19																
81 Sculpture Removal & Transport to Paint Shop	08/19/19	08/19/19																
82 Sculpture Painting	08/19/19	10/14/19																
83 Foundation Construction	08/15/19	10/14/19																
84 Installation	10/15/19	10/15/19																
85 Po Shu to attend PAC to discuss bell options	10/18/19	10/18/19																
86 Work with Artist on Design of Plaque and Bell	09/01/20	11/12/20																
87 Civic Arts Commission approval of Plaque & Bell Design	04/28/21	04/28/21																
88 Contract with Artist for new Plaque & Bell	05/06/21	05/31/21																
89 Fabrication of Plaque & Bell	06/20/21	09/20/21																
90 Installation of Plaque & Bell	10/03/21	11/01/21																
91 Addison Street Poetry Plaques	07/01/18	10/04/19																
92 Locate Missing Plaques	07/01/18	04/16/19																
93 Coordinate with Bob Hass on install locations	08/03/18	06/03/19																
94 Public Art Committee Approval of Locations	06/20/19	06/20/19																
95 Commission Approval of Locations	06/26/19	06/26/19																
96 Contact PW to coordinate installation	07/01/19	07/01/19																
97 Installation Dates	09/30/19	10/04/19																
98 Public Art Collection Inventory & Assessment	09/01/18	06/30/22																
99 RLA Contract Term	09/01/18	10/31/19																
100 RLA Artwork Inspections (Round 1)	07/08/19	07/12/19																
101 RLA Artwork Inspections (Round 2)	10/07/19	10/11/19																
102 RLA Final Report & Collection Data File	11/04/19	11/04/19																
103 Send report to David Snippen	11/11/19	11/11/19																
104 Research Art Collection Database	09/01/19	10/01/19																
105 Purchase Art Collection Database	11/15/19	11/15/19																
106 Intern: Organize Physical Collection Files	08/22/20	12/15/20																
107 Develop Collection Conservation Plan	01/02/21	03/28/21																
108 Intern: Data Entry in Art Collection Database	01/22/21	05/23/21																
109 Include High Priority Projects in Annual Public Art Budget	04/01/21	04/24/21																
110 RFQ & Contract for Conservator	07/01/21	08/28/21																
111 Conservation of High Priority Projects	09/01/21	06/30/22																
112 Diana Rossi Mosaic Reinstallation	02/15/19	09/01/20																
113 Scout Locations	02/15/19	04/15/19																

Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
114 Coordinate with Parks to Integrate into Plans for Live Oak	07/15/19	01/31/20	Coordinate with Parks to Integrate into Plans for Live Oak															
115 Arts Commission approval of budget for wall	09/25/19	09/25/19	Arts Commission approval of budget for wall															
116 Public Art Approval of Final Plans	02/20/20	02/20/20	Public Art Approval of Final Plans															
117 Commission Approval of Final Plans	02/26/20	02/26/20	Commission Approval of Final Plans															
118 Live Oak Construction	09/02/19	09/01/20	Live Oak Construction															
119 Contract for Mosaic Repair and Installation	03/02/20	03/31/20	Contract for Mosaic Repair and Installation															
120 Repair and Installation of Mosaic	06/01/20	08/01/20	Repair and Installation of Mosaic															
121 Cat Stack Sculpture Donation	09/26/18	09/30/20	Cat Stack Sculpture Donation															
122 Commission Approval of Donation	09/26/18	09/26/18	Commission Approval of Donation															
123 Execute Gift Agreement and Maintenance MOU	08/05/20	08/30/20	Execute Gift Agreement and Maintenance MOU															
124 Coordinate Artwork Signage	09/02/20	09/30/20	Coordinate Artwork Signage															
125 Rumford Sculpture Lighting	10/01/19	01/31/20	Rumford Sculpture Lighting															
126 Coordinate with PW on Lighting Design	10/01/19	11/29/19	Coordinate with PW on Lighting Design															
127 PW Installs Lighting (Date TBD)	01/01/20	01/31/20	PW Installs Lighting (Date TBD)															
128 Big People Removal	07/01/19	01/09/20	Big People Removal															
129 Draft Staff Report for Commission	07/01/19	07/18/19	Draft Staff Report for Commission															
130 Public Art Hearing	07/19/19	07/19/19	Public Art Hearing															
131 Commission Hearing	07/24/19	07/24/19	Commission Hearing															
132 Submit Informational Report to Council	08/05/19	08/08/19	Submit Informational Report to Council															
133 Council Date for Information Report	09/24/19	09/24/19	Council Date for Information Report															
134 90 Day Notice	08/11/19	11/08/19	90 Day Notice															
135 Procurement for Removal Contract	11/11/19	12/11/19	Procurement for Removal Contract															
136 Schedule Removal	12/12/19	01/09/20	Schedule Removal															
137 Jean LaMarr - Ohlone Mural Additions	06/01/20	02/22/21	Jean LaMarr - Ohlone Mural Additions															
138 Delay?			Delay?															
139 Execute Contract with Jean LaMarr	06/01/20	07/04/20	Execute Contract with Jean LaMarr															
140 Design Phase	07/03/20	08/30/20	Design Phase															
141 Commission Design Approval	09/22/20	09/22/20	Commission Design Approval															
142 Fabrication Phase	10/23/20	01/21/21	Fabrication Phase															
143 Installation Phase	01/23/21	02/22/21	Installation Phase															
144																		
145 CIVIC ART GALLERIES			CIVIC ART GALLERIES															
146 Civic Center Exhibition	10/01/18	03/08/22	Civic Center Exhibit															
147 2019/20 Exhibition	10/01/18	09/01/20	2019/20 Exhibition															
148 Procurement & Contract for 2019 Curator	10/01/18	10/01/18	Procurement & Contract for 2019 Curator															
149 Call for Art & Selection	11/01/18	02/21/19	Call for Art & Selection															
150 Installation	02/22/19	02/28/19	Installation															
151 Exhibition	03/01/19	09/01/20	Exhibition															
152 2020/21 Exhibition	11/04/19	03/08/22	2020/21 Exhibition															
153 Procurement & Contract for 2020 Curator	11/04/19	11/04/19	Procurement & Contract for 2020 Curator															
154 Call for Art & Selection	04/06/20	07/27/20	Call for Art & Selection															
155 Installation	08/21/20	08/27/20	Installation															
156 Exhibition	09/04/20	03/08/22	Exhibition															
157 Cube Space	06/28/18	03/13/22	Cube Space															
158 Outfit Space	06/28/18	06/01/19	Outfit Space															
159 Dimitra Skandali	06/08/19	08/10/19	Dimitra Skandali															
160 Hire Photographer to Document Skandali Install	06/10/19	06/28/19	Hire Photographer to Document Skandali Install															
161 Procure Vinyl Signage Install Company	08/05/19	09/04/19	Procure Vinyl Signage Install Company															
162 Work with Graphic Designer to Develop Logo	08/19/19	09/18/19	Work with Graphic Designer to Develop Logo															
163 Procurement & Contract for 2020 Curator	09/02/19	09/02/19	Procurement & Contract for 2020 Curator															
164 Amy Ho	08/17/19	10/05/19	Amy Ho															
165 Richard-Jonathan Nelson	10/12/19	12/07/19	Richard-Jonathan Nelson															
166 Sofie Ramos	12/14/19	03/01/20	Sofie Ramos															
167 2020 Artist A	03/07/20	05/30/20	2020 Artist A															
168 Procurement & Contract for 2021 Curator	06/01/20	06/01/20	Procurement & Contract for 2021 Curator															
169 2020 Artist B	06/06/20	08/29/20	2020 Artist B															
170 2020 Artist C	09/05/20	11/28/20	2020 Artist C															
171 2020 Artist D	12/05/20	02/27/21	2020 Artist D															
172 2021 Exhibition Series	03/06/21	03/13/22	2021 Exhibition S															
173																		

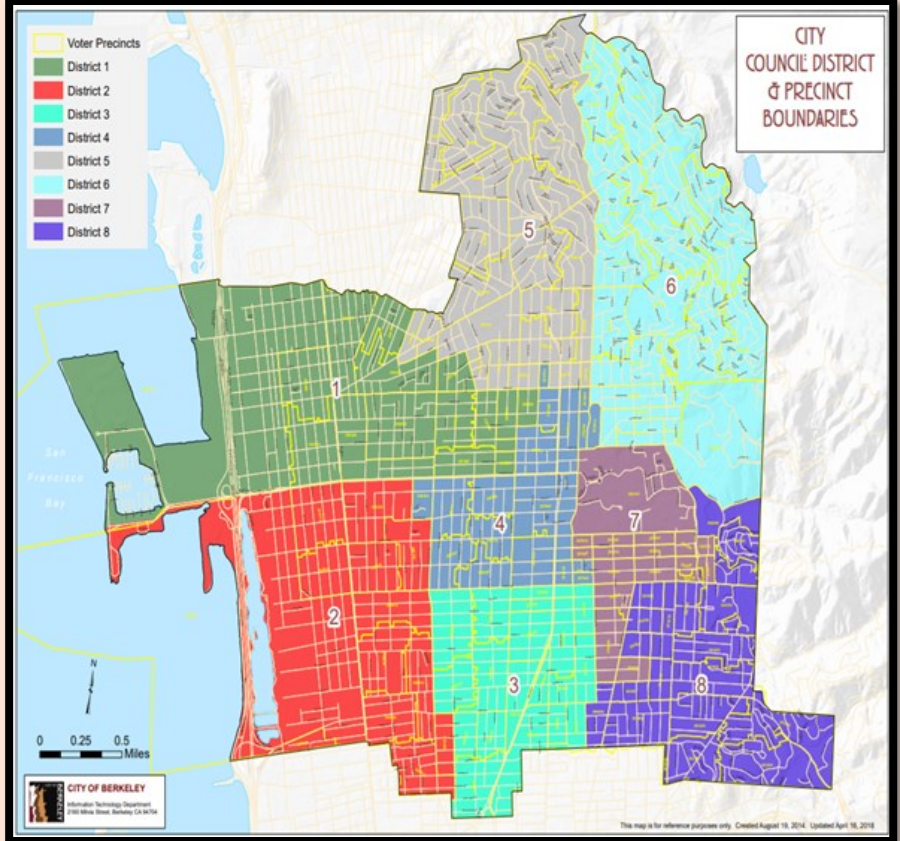
Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
174	Possible Future Projects: Currently Unfunded																	
175	Civic Center Park: Conservation and Installation of Turtles & Medallions																	
176	Flag Referral																	
177	Downtown Berkeley Art Walk (DBA Initiated)																	
178	Worthington Referral for "Family Friendly Art"																	
179	Temporary Art Installation South Berkeley (MLK and Adeline)																	
180	Long Term Plan for Damaged Utility Box Murals																	
181	Telegraph Ave Landmark at Dwight																	
182	Other Referrals? - check with Clerk																	
183																		
184	Art in Private Development																	
185	06/26/18	06/26/22	Project Tracking & Reporting															
186	06/26/18	06/26/22	Outreach to Developers															
187	06/26/18	06/26/22	Develop and Manage In-Lieu Budget															
188	06/26/18	06/26/22	Engage with Planning Department Staff															
189	06/26/18	06/26/22	Coordinate Approvals of On-Site Art															
190	07/08/19	08/30/19	Work with Planning to Revise Process															
191	09/08/19	10/31/19	Revise Public Art in Private Development Guidelines															
192	09/30/19	11/28/19	Planning to update Conditions of Approval															
193	11/23/19	11/23/19	Commission Approval of Revisions to Guidelines															
194	01/05/20	01/05/20	Council Approval of Revisions to Guidelines															
195																		
196	Civic Arts Grants																	
197	09/03/18	07/01/21	Develop Festival Grants Guidelines															
198	09/03/18	01/22/19	Revise Guidelines for FY20 Cycle															
199	01/23/19	01/23/19	Commission Approval of FY20 Guidelines															
200	01/29/19	01/29/19	Council Approval of FY20 Guidelines															
201	01/31/19	04/19/19	Call for Panelists															
202	03/05/19	03/12/19	Application Workshops															
203	02/01/19	04/25/19	FY20 Grant Applications Open															
204	05/07/19	05/17/19	Grant Panel Meetings															
205	05/28/19	05/28/19	Civic Arts Commission Approval of Award Amounts															
206	06/07/19	06/07/19	FY19 Final Report Template Posted															
207	06/25/19	06/25/19	Council Approval of FY20 Budget															
208	06/26/19	06/28/19	Award Notices and Invoices Sent															
209	07/01/19	08/15/19	Process Grant Payments/Verify Bus License/Set up Vendors if needed															
210	Michael Woo: group insurance policy for individual artists																	
211	09/12/19	09/17/19	Send out panel comments notes to those requesting															
212	08/29/19	08/29/19	FY19 Final Reports Due															
213	07/10/19	07/10/19	Grants Committee Meeting to discuss guidelines changes															
214	09/12/19	09/30/19	Send out survey to FY20 Panelists and Applicants															
215	07/01/19	10/22/19	Develop FY21 Grant Guidelines															
216	10/23/19	10/23/19	Commission Approval of FY21 Grant Guidelines															
217	10/24/19	12/20/19	Call for Panelists															
218	Develop Final Report Form (Roll economic impact data collection into final report template)																	
219	FY20 Final Report Template Posted																	
220	10/28/19	10/28/19	Grants FY21 Kickoff Event?															
221	10/28/19	10/28/19	FY21 Grant Applications Open															
222	11/04/19	12/13/19	FY21 Application Workshops															
223	01/16/20	01/16/20	Grant Application Deadline															
224	01/22/20	01/22/20	Commission Approval of Panelists															
225	01/23/20	01/31/20	Panelist Orientation															
226	01/17/20	01/31/20	Staff Review of Grant Applications															
227	02/03/20	02/28/20	Panelists Read Applications															
228	03/02/20	03/31/20	Grants Panel Meetings															
229	04/22/20	04/22/20	Commission Approval of Award Amounts															
230	06/02/20	06/02/20	Informational Report to Council															
231	06/30/20	06/30/20	Council Budget Approval															

Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
232 Award Notices and Invoices Sent	07/01/20	07/07/20																
233 Process Grant Payments	07/07/20	08/07/20																
234 FY20 Final Reports Due	08/31/20	08/31/20																
235 FY21 Cycle Similar to FY20	07/01/20	07/01/21																
236																		
237 Program Administration & Other	09/18/18	10/29/20																
238 Staff Civic Arts Commission and Subcommittees	09/23/19	10/29/19																
239 FY20 Annual Work Plan Approval	09/25/19	09/25/19																
240 Submit Council Report	09/23/19	09/26/19																
241 FY20 Annual Work Plan to Council	10/29/19	10/29/19																
242 Cultural Plan Report/Presentation to Council	07/15/19	09/17/19																
253 Public Relations and Marketing	07/01/19	10/04/19																
254 Develop Civic Art Program Marketing Plan for FY20	07/01/19	07/31/19																
255 Develop Granicus Civic Arts Email List	07/01/19	08/30/19																
256 Newsletter Format, Banner and Evergreen for Echa	09/09/19	09/27/19																
257 Set up Granicus and Send out Blast, Post link on Web	09/30/19	10/04/19																
258 Community Art Agency Contracts (Council Funded)	07/01/19	09/27/19																
259 Berkeley Art Center Contract	07/01/19	07/31/19																
260 Berkeley Film Foundation Contract	07/01/19	09/27/19																
261 UC Theater Contract	07/01/19	09/27/19																
262 HR	11/04/19	01/02/20																
263 Hire Intern for Collection Files and Database	11/04/19	12/04/19																
264 Hiring Process for 6 month temp?	12/02/19	01/02/20																
265 Public Art Guidelines Revisions	09/18/18	10/29/20																
266 Gifts, Memorial Art & Deaccession Policies	09/18/18	04/30/19																
267 Council Approval: Three Changes	04/30/19	04/30/19																
268 Update Public Art Guide & Post on Web	06/20/19	06/28/19																
269 Revise Public Art Guidelines	07/08/20	08/30/20																
270 Council Approval of all new Guidelines	10/29/20	10/29/20																
271 Revise Public Art Contract Template	01/06/20	02/04/20																
272 Comprehensive Update BMC re Civic Arts Related – first compile BMC + ordinance changes (Connect with Rose Thomson, City Clerk re Where to find all resolutions)																		
273																		
274 Hewlett Spaces Grant	03/29/19	05/22/20																
275 Apply for Grant	03/29/19	03/29/19																
276 Council Approval of Grant Award	06/11/19	06/11/19																
277 Procurement for Consultant + Contract	08/27/19	10/25/19																
278 Consultant work on Study	10/28/19	04/30/20																
279 Final Report Due to Hewlett	05/22/20	05/22/20																
280 Research Nexus Gallery (Permit and Rick convo)																		
281 Connect with Art Place re strategies in Berkeley																		
282 Find out more about safer space initiatives in SF and Oakland																		
283 Live Work definition - look at BMC Section 23.E.80.045 + .040																		
284 Other Initiatives	03/01/19	01/30/20																
285 Procurement Working Group	03/01/19	07/17/19																
286 Arts District Expansion: Research CA Cultural District policy & Meet with Stakeholders to Discuss	12/02/19	01/30/20																
287 Random Things																		
288 Admin Budget \$8000 for Jordan																		
289 Photoshop Elements for Laptop																		
290 Trainings: Anti-Harassment Training, COB 101, Active Shooter, Erma Contracts, Procurement																		
291 For FY21 budget work with Rama to put funds in proper categories																		
292 Berkeley GIS for mapping of Arts and Culture assets																		
293 Meetings with Ted Russell/Rainin, East Bay Community Foundation																		
294 Compliance monitoring process for all City-owned or Council approved funds for "community benefit" related to arts orgs/spaces																		

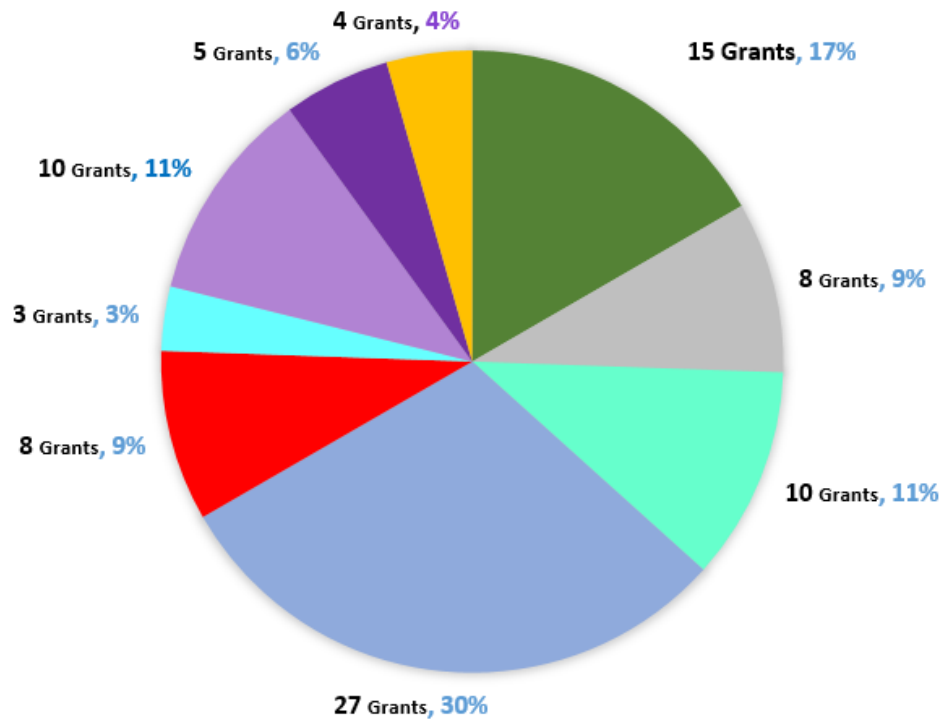
Task Name	Start Date	End Date	2019				2020				2021				2022			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
295 Find out about Bay Area Children's Theater about space rental agreement with Council – how is that posted? How is compliance monitored																		
296 Fine Arts Building - Gaia – theater space																		
297 Research grants management databases																		
298 Site visits – Develop evaluation tool to document site visits and tracking tool to report out to Commission																		

CITY OF BERKELEY CIVIC ARTS FY20 GRANTS BY QUANTITY IN DISTRICT

District #	# of Grants
District 1	15
District 2	8
District 3	10
District 4	27
District 5	8
District 6	3
District 7	10
District 8	5
District TBD or Multiple	4
Total	90

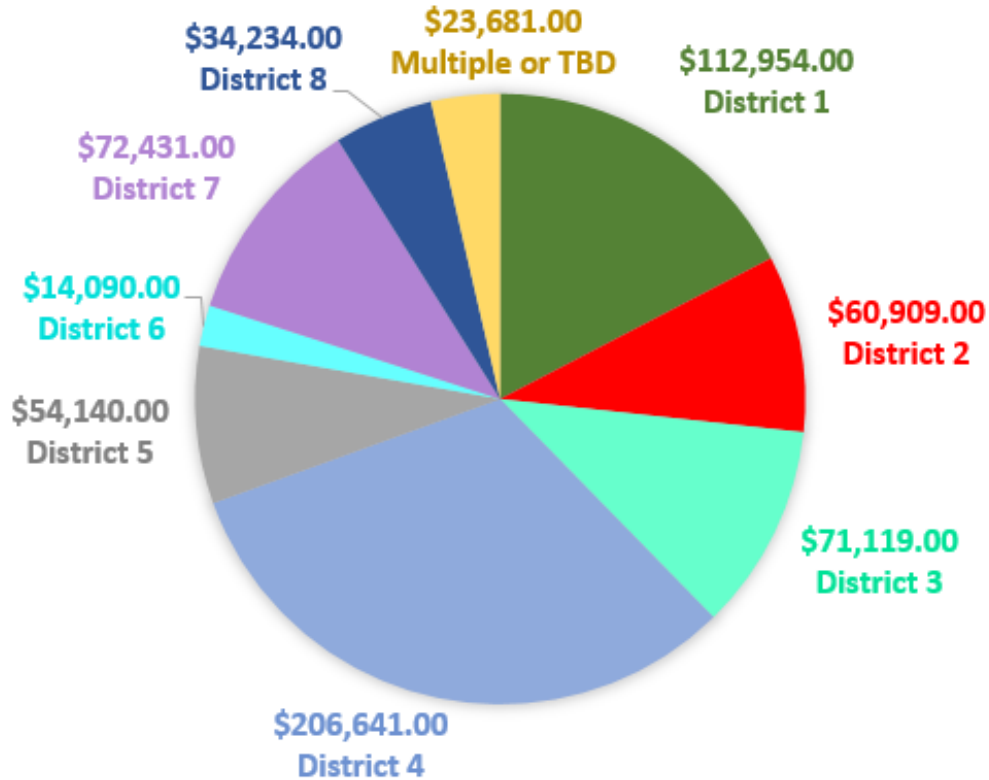


PERCENTAGE OF CIVIC ARTS FY2020 GRANTS BY DISTRICT



CITY OF BERKELEY CIVIC ARTS FY20 GRANTS BY AMOUNT AWARDED IN DISTRICT

FY 2020 GRANTS PER DISTRICT



District	Total Amount per District.
District 1	\$112,954.00
District 2	\$60,909.00
District 3	\$71,119.00
District 4	\$206,641.00
District 5	\$54,140.00
District 6	\$14,090.00
District 7	\$72,431.00
District 8	\$34,234.00
Multiple or TBD	\$23,681.00
Total	\$650,199.00

The FY20 Grant awards statistical analysis showed that the district with the most amount of money awarded to it was District 4 with a total amount of \$206,641.00 in grant awards. After District 4, the numbers were as follows: District 1, 7, 3, 2, 5, 8, and 6 having the least amount of money granted. There was \$34,234.00 awarded to a combination of events/organizations/artists that are either to take place in multiple districts or were as of yet undecided where their event would take place.

MEMO

Date: September 2, 2019

TO: Jennifer Lovvorn
Office of the City Manager
2180 Milvia Street
Berkeley, CA 94704

FROM: Zoey Russo
Associate Production Manager
Berkeley Repertory Theatre
510-647-2957

RE: Public Availability at Berkeley Repertory Theatre

Under the terms of an agreement governing the relationship between Berkeley Repertory Theatre and the City of Berkeley, Berkeley Rep has agreed to make up to 320 hours of space within its facilities available for rentals to the public.

During the theatre season that begins September 1, 2019 and runs through August 31, 2020, the following spaces will be available for rental on the specified dates:

RODA THEATRE (2015 Addison Street)
Capacity: 558
Availability: Oct. 7, Dec. 9 2019,
Feb 24, 2020

Mercer-Golden Family Hall: (999 Harrison Street)
Room Dimensions: 40' x 40'
Availability: Jan. 2-23, 2019

PEET'S THEATRE (2025 Addison Street)
Capacity: 401
Availability: Oct. 14, Dec. 23, 2019
Mar. 2, July 6, 2020

Berkeley-based organizations and businesses will get first priority in the following order: not-for-profit arts organizations; for-profit arts organizations; other not-for-profit organizations; educational or governmental entities and non-arts-related, for-profit businesses.

These dates will be held exclusively for public rentals until September 16, 2019. Other dates for rental of these spaces will become available during the season.

For more information about rental rates, policies and bookings, please contact Zoey Russo, Associate Production Manager, at zrusso@berkeleyrep.org, or by phone at 510.647.2957.

Lowvorn, Jennifer

From: Lowvorn, Jennifer
Sent: Monday, July 29, 2019 3:28 PM
To: Civic Arts; 'Beatriz Leyva-Cutler'
Cc: 'Lupe Gallegos-Diaz';
Subject: RE: Civic Arts Grant Invoice Follow Up

Beatriz,

Thank you for your email. I will share this with the Civic Arts Commission. It will go out with the agenda packet for the September meeting. The Civic Arts Commission is contemplating creating a grant category for Arts Education, but it is not yet established and the funding for this has not yet been identified.

You are also welcome to make public comment at the Commission meeting. They meet on the 4th Wednesday of the month (every month except August and December) at the South Branch Library at 6 PM. Here is a link to the page where the agendas are posted:

<https://www.cityofberkeley.info/CivicArtsCommissionHomepage/>

Regards,
Jen

Jennifer Lowvorn

Chief Cultural Affairs Officer
Civic Arts Program

City of Berkeley
Office of Economic Development
2180 Milvia Street, 5th Floor
Berkeley, CA 94704

Pronouns: She/Her

T: 510-981-7533
JLowvorn@CityofBerkeley.info

From: Civic Arts
Sent: Monday, July 29, 2019 1:38 PM
To: 'Beatriz Leyva-Cutler' ; Civic Arts <civicarts@cityofberkeley.info>
Cc: 'Lupe Gallegos-Diaz' ; Lowvorn, Jennifer
<JLowvorn@cityofberkeley.info>
Subject: RE: Civic Arts Grant Invoice Follow Up

Hello;

Thank you so much for your inquiry. We will be doing a review of our grant process for next time and really appreciate your input and quandary. I have forwarded this email to our Chief Cultural Affairs Officer for further consideration.

Best regards,



Mara Engelson

Assistant Management Analyst

Civic Arts Program

Office of Economic Development

2180 Milvia Street, 5th Floor

Berkeley, CA 94704

(510) 981-7539

Pronouns: She/Her

From: Beatriz Leyva-Cutler

Sent: Saturday, July 27, 2019 12:14 PM

To: Civic Arts <civicarts@cityofberkeley.info>

Cc: Lupe Gallegos-Diaz ; _____

Subject: RE: Civic Arts Grant Invoice Follow Up

Hello Civic Arts Commission

I am writing because I am part of the Cesar Chavez and Dolores Huerta Commemorative Committee (CCDHCC) and also the fiscal sponsor for the committee. Our committee represents the school district, Berkeley City College, community organizations and Cal Berkeley students/leaders and community members. When the civic arts events applications for grants were opened up, there was no space in this process for the Commemorative Committee to apply as our planned and usual event is not just on one day and it is held during the school day. The committee has received funding for this for well over 15 years as this activity engages our Berkeley students and the community in appreciating and understanding the legacy and work of both Cesar Chavez and Dolores Huerta which is about sustainability and environmental social justice. Please advise if the civic arts commission is contemplating opening up the funding to these types of activities, that Mayor Arreguin endorses, and former Mayor Tom Bates also supported.

If you have any questions please let me know. I am copying two members of our CCDHCC, Lupe Gallegos-Diaz and Todd Kerr as we have been actively participating in several city sponsored events.

Sincerely,

Beatriz

Beatriz Leyva-Cutler

Executive Director

BAHIA Inc.

1000 Camelia Street

Berkeley, CA 94710

www.bahiainc.com



From: Civic Arts [<mailto:civicarts@cityofberkeley.info>]
Sent: Thursday, July 18, 2019 10:58 AM
Subject: Civic Arts Grant Invoice Follow Up

Hello;

Thank you for all of your invoices that you've been dropping off and mailing in. We have initiated submitting them to be processed as possible. As per the initial directions we will need a photocopy of your business license. If you have yet to turn in your invoice please remember to include a copy of your/a fiscal sponsors business license if you are receiving a grant as an organization or a festival. You do not need one for a grant in the Individual Artist category.

If you have already turned your invoice in and did not include a copy of your business license, please mail, drop off, or email it to us so that we may process your invoice.

Thank you,



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(510) 981-7539