



**INDEPENDENT REDISTRICTING COMMISSION  
REGULAR MEETING**

**Wednesday, July 21, 2021  
6:00 PM**

**Commission Members:**

DISTRICT 1 – TERRY NICOL  
DISTRICT 2 – JESSE SUSSELL  
DISTRICT 3 – LISA M. TRAN  
DISTRICT 4 – CURTIS W. HANSON  
AT-LARGE – DELORES COOPER  
AT-LARGE – CARLY MICHELE ALEJOS  
AT-LARGE – SHERRY SMITH

DISTRICT 5 – WINSTON RHODES  
DISTRICT 6 – ELISABETH WATSON  
DISTRICT 7 – SAMUEL C. TAPLIN  
DISTRICT 8 – ANDREW FOX  
AT-LARGE – SIMELIA ROGERS  
AT-LARGE – RONALD K. CHOY

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Independent Redistricting Commission will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL <https://us02web.zoom.us/j/82156557519>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **821 5655 7519**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Independent Redistricting Commission by 5:00 p.m. the Friday before the Commission meeting will be distributed to the members of the Commission in advance of the meeting and retained as part of the official record.

# AGENDA

## Roll Call

## Public Comment on Non-Agenda Matters

## Minutes for Approval

*Draft minutes for the Commission's consideration and approval.*

1. **Minutes – June 23, 2021 and July 10, 2021**  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

## Commission Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up.*

2. **Discussion Regarding Outcomes from the July 10, 2021 Public Hearing and Next Steps in the Process**  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

## Subcommittee Reports

*Subcommittees may provide verbal reports on their activities and discuss topics under their purview with the full commission. To take action on a subcommittee item, the topic must be agendized on the commission's Action Calendar.*

3. **Report from Community Outreach Subcommittee**

## Information Reports

4. **Independent Redistricting Commission Budget**  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
5. **Status of In-Person Meetings for the Independent Redistricting Commission**  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

## Items for Future Agendas and Meeting Calendar

- Discussion of items to be added to future agendas
- Discussion and possible modifications to the meeting calendar

## Adjournment

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*This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Mark Numainville, City Clerk, (510) 981-6900.*

*Any writings or documents provided to a majority of the Independent Redistricting Commission regarding any item on this agenda are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [redistricting@cityofberkeley.info](mailto:redistricting@cityofberkeley.info).*

*Written communications addressed to the Independent Redistricting Commission and submitted to the City Clerk Department will be distributed to the Commission prior to the meeting.*

*Communications to the Independent Redistricting Commission are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the Independent Redistricting Commission, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk Department at 2180 Milvia Street. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.*

**COMMUNICATION ACCESS INFORMATION:**

If you need ASL or Spanish translation services, please contact the City Clerk's Office at (510) 981-6908 or [redistricting@cityofberkeley.info](mailto:redistricting@cityofberkeley.info) at least three business days in advance of the meeting.



To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at (510) 981-6418 (V) or (510) 981-6347 (TDD) at least three business days before the meeting date.

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I hereby certify that the agenda for this meeting of the Independent Redistricting Commission was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way, as well as on the City's website, on Thursday, July 15, 2021.



Mark Numainville, City Clerk

**Communications**

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**INDEPENDENT REDISTRICTING COMMISSION  
REGULAR MEETING MINUTES**

**Wednesday, June 23, 2021  
6:00 PM**

Commission Members:

- |                                 |                               |
|---------------------------------|-------------------------------|
| DISTRICT 1 – TERRY NICOL        | DISTRICT 5 – WINSTON RHODES   |
| DISTRICT 2 – JESSE SUSSELL      | DISTRICT 6 – ELISABETH WATSON |
| DISTRICT 3 – LISA M. TRAN       | DISTRICT 7 – SAMUEL C. TAPLIN |
| DISTRICT 4 – CURTIS W. HANSON   | DISTRICT 8 – ANDREW FOX       |
| AT-LARGE – DELORES COOPER       | AT-LARGE – SIMELIA ROGERS     |
| AT-LARGE – CARLY MICHELE ALEJOS | AT-LARGE – RONALD K. CHOY     |
| AT-LARGE – SHERRY SMITH         |                               |

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To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **844 1766 7021**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Independent Redistricting Commission by 5:00 p.m. the Friday before the Commission meeting will be distributed to the members of the Commission in advance of the meeting and retained as part of the official record.

## AGENDA

**Roll Call:** 6:00 p.m.

**Present:** Alejos, Choy, Fox, Nicol, Rhodes, Rogers, Sussell, Taplin, Tran, Watson

**Absent:** Cooper, Hanson, Smith

**Public Comment on Non-Agenda Matters** – 0 speakers

### Minutes for Approval

*Draft minutes for the Commission's consideration and approval.*

**1. Minutes – June 9, 2021**

**Action:** 0 speakers. M/S/C (Rhodes/Rogers) to adopt the minutes of June 9, 2021.

**Vote:** Ayes - Alejos, Choy, Fox, Rhodes, Rogers, Taplin, Tran, Watson; Noes – None; Abstain – Nicol, Sussell; Absent – Cooper, Hanson, Smith

### Commission Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up.*

**2. Review and Approval of the PowerPoint Presentation for the July 10 Public Hearing**

**From: Independent Redistricting Commission**

**Recommendation:** Review and approve the PowerPoint presentation created by the Outreach Subcommittee for the July 10 Public Hearing.

Contact: Mark Numainville, Commission Secretary, (510) 981-6900

**Action:** 0 speakers. Discussion held. M/S/C (Rogers/Fox) to approve the PowerPoint presentation with additional changes to be implemented at the discretion of the Outreach Subcommittee.

**Vote:** Ayes – Alejos, Choy, Fox, Nicol, Rhodes, Rogers, Sussell, Taplin, Tran, Watson; Noes – None; Abstain – None; Absent – Cooper, Hanson, Smith.

**3. Advertising Plan for the July 10 Public Hearing**

**From: Independent Redistricting Commission**

**Recommendation:** Review the print advertising plan prepared by the Outreach Subcommittee for the July 10 Public Hearing.

Contact: Mark Numainville, Commission Secretary, (510) 981-6900

**Action:** 0 speakers. Discussion held. M/S/C (Watson/Taplin) to accept the print advertising plan as prepared by the Outreach Subcommittee with the removal of the proposed East Bay Express advertisement.

**Vote:** Ayes – Alejos, Choy, Fox, Nicol, Rhodes, Rogers, Sussell, Taplin, Tran, Watson; Noes – None; Abstain – None; Absent – Cooper, Hanson, Smith.

## Commission Action Items

4. **July 10 Public Hearing Preparation Items**  
**From: Independent Redistricting Commission**  
**Recommendation:** Review the list of actions to prepare for July 10, 2021 Public Hearing.  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900  
  
**Action:** 0 speakers. Discussion held.

## Subcommittee Reports

*Subcommittees may provide verbal reports on their activities and discuss topics under their purview with the full commission. To take action on a subcommittee item, the topic must be agendaized on the commission's Action Calendar.*

5. **Report from Community Outreach Subcommittee**  
  
**Action:** No report.

## Information Reports

6. **Map of New Housing Units**  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900  
  
**Action:** Item continued to a future meeting of the commission.
7. **Independent Redistricting Commission Budget (Revised)** *(Continued from May 19, 2021)*  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900  
  
**Action:** Received and filed.
8. **Status of In-Person Meetings for the Independent Redistricting Commission (Revised)** *(Continued from May 19, 2021)*  
**From: Independent Redistricting Commission**  
Contact: Mark Numainville, Commission Secretary, (510) 981-6900  
  
**Action:** Received and filed.  
  
Commissioner Rogers absent 8:20-8:35 pm.

## Items for Future Agendas and Meeting Calendar

- **Discussion of items to be added to future agendas**
  - Follow-up from July 10, 2021 Public Hearing
  - Holding meetings on a variety of days of the week
- **Discussion and possible modifications to the meeting calendar**
  - June 30, 2021 removed from the meeting calendar

## Adjournment

**Action:** M/S/C (Rhodes/Tran) to adjourn the meeting.

**Vote:** Ayes – Alejos, Choy, Fox, Nicol, Rhodes, Sussell, Taplin, Tran, Watson; Noes – None; Abstain – None; Absent – Cooper, Hanson, Rogers, Smith

Adjourned at 8:35 p.m.

I hereby certify that the foregoing is a true and correct record of the Independent Redistricting Commission held on June 23, 2021.

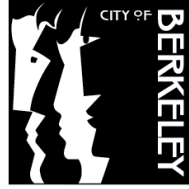
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Sarah Bunting  
Assistant City Clerk

## Communications

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**INDEPENDENT REDISTRICTING COMMISSION  
REGULAR MEETING MINUTES**

**Saturday, July 10, 2021  
10:00 AM**

Commission Members:

DISTRICT 1 – TERRY NICOL  
DISTRICT 2 – JESSE SUSSELL  
DISTRICT 3 – LISA M. TRAN  
DISTRICT 4 – CURTIS W. HANSON  
AT-LARGE – DELORES COOPER  
AT-LARGE – CARLY MICHELE ALEJOS  
AT-LARGE – SHERRY SMITH

DISTRICT 5 – WINSTON RHODES  
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To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **820 5563 4140**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Independent Redistricting Commission by 5:00 p.m. the Friday before the Commission meeting will be distributed to the members of the Commission in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

## AGENDA

**Roll Call:** 10:03 a.m.

**Present:** Alejos, Choy, Fox, Hanson, Rhodes, Rogers, Smith, Sussell, Taplin, Tran, Watson

**Absent:** Cooper, Nicol

Commissioner Cooper present at 10:05 a.m.

**Public Comment on Non-Agenda Matters** – 0 speakers

### Public Hearing Items

*The public may comment on each item listed on the agenda for action as the item is taken up.*

#### 1. **Public Hearing #1 – Berkeley City Council Redistricting Process**

##### a. **Introduction of Commissioners**

**From: Independent Redistricting Commission**

Contact: Mark Numainville, Commission Secretary, (510) 981-6900

**Action:** 0 speakers. Introductions made by commission.

##### b. **Presentation: Overview of Berkeley City Council Redistricting**

**From: Independent Redistricting Commission**

Contact: Mark Numainville, Commission Secretary, (510) 981-6900

**Action:** 2 speakers. Presentation made and discussion held.

##### c. **Public Participation and Community of Interest Forms**

**From: Independent Redistricting Commission**

Contact: Mark Numainville, Commission Secretary, (510) 981-6900

**Action:** 0 speakers. Forms and information presented. No action taken.

### Adjournment

**Action:** M/S/C (Taplin/Hanson) to adjourn the meeting.

**Vote:** Ayes - Alejos, Choy, Cooper, Fox, Hanson, Rhodes, Rogers, Smith, Sussell, Taplin, Tran, Watson; Noes – None; Abstain – None; Absent – Nicol.

Adjourned at 10:52 a.m.

I hereby certify that the foregoing is a true and correct record of the Independent Redistricting Commission meeting held on July 10, 2021.

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Mark Numainville  
City Clerk





City Clerk Department

July 21, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Discussion Regarding Outcomes from the July 10, 2021 Public Hearing and Next Steps in the Process

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### July 10 Public Hearing #1

On July 10, 2021 the Independent Redistricting Commission held its first public hearing. The hearing was focused on educating the public about the redistricting process, soliciting input from the community, and introducing the commissioners to the public.

Despite significant outreach measures and paid advertising, public attendance and participation was fairly limited. During the meeting there were between 15-20 members of the public on the Zoom meeting. There were two public speakers, both of whom only had brief clarifying questions.

While participation was low, general public awareness of the IRC and its work are likely significantly higher than before the hearing due to the following:

- Commission staff sent the public announcement about the meeting with background information directly to over 400 community organizations and groups.
- Prior to the meeting, news items were published in the East Bay Times and the Berkeley Patch.
- Media coverage of the event includes articles in Berkeleyside and the Daily Cal as well as live TV news coverage on NBC News.
- Staff posted paid advertising notices in the Berkeley Voice, Daily Cal, Berkeleyside, Tri-City Post, and East Bay Express.

We are still early in the redistricting process and many people may not have engaged at this time. Summer is also a time when many people are on vacation or engaged in summer recreational activities.

Staff is confident that community interest will increase with the release of Census data in the August-September timeframe, and will increase even more when the IRC starts to

consider draft maps for approval. Finally, there will be many more opportunities for public outreach and engagement over the next few months.

### Next Steps in the Process

The July 10 meeting was recorded in both English and Spanish. Commission staff has clipped out the presentation portion of the meeting into a 20-minute video. The link to the videos will be sent to the list of 400+ organizations with the Community of Interest Form. Staff will also offer to make individual presentations as requested by community groups.

Staff recently contacted the Ecology Center regarding the status of in-person outreach at the three farmers' markets in Berkeley. Staff was informed that in-person tabling is still not allowed at the farmers markets, but may be reintroduced by the end of July.

The City has executed the contract with Caliper Corporation for the purchase and Implementation of the Maptitude Redistricting Software. Installation, staff training, and configuration is expected to occur in the end of July and beginning of August. The software tools will be introduced to the commission as soon as they are tested and ready for use.

The public submission process is the next significant milestone in the process. The commission will need to begin discussions about the exact dates for the public submission process and the policies governing the submission of maps by the public. Staff is ready to assist in this process.



City Clerk Department

July 21, 2021

To: Independent Redistricting Commission  
From: Mark Numainville, Commission Secretary  
Subject: Independent Redistricting Commission Budget

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The City Charter provides that the City Council is required to allocate funds to the Independent Redistricting Commission sufficient to complete the mandated task of redrawing boundaries including public outreach, staff time, and consultants.

Through the Fiscal Year 2021 Budget Cycle and with the use of internal City Clerk funds, the total adopted budget for the Commission is \$111,750. The attached spreadsheet shows the line items for expected expenditures as well as the total amount spent to date. Some of the amounts in the "Spent to Date" fields have not actually been spent, but are treated as such for budget planning purposes.

On June 9, 2021 a commissioner contact staff and stated that he would decline his stipend for the duration of the process. The \$2,000 in savings was reallocated to the outreach budget in the Paid Advertising line item. A second commissioner has declined the stipend and the resulting \$2,000 savings was placed in the language translation line item to offset interpretation and translation costs. These funds can be moved to other outreach line items if needed.

When evaluating the budget, there are two line items that may yield additional funds that can be allocated to other purposes if the full amount is not spent. The first is the contract with Redistricting Partners. Some funds were saved by conducting Commission trainings virtually instead of in-person, and there are some optional services included in the \$15,000 allocation. However, it is important to note that there may be unforeseen needs and the full amount may be spent for demographer services.

The second area of possible savings is the line item for Maptitude Hourly Services. It is very likely that some of the \$10,000 will be spent for software customization and support services, but there may be some unspent funds in this area that can be used for other needs.

It is important to note that the total budget amount is firmly established at this point. There are possible unknowns in the process that may affect the Commission's budget needs, so it is important to be judicious in the use of funds early in the process to maintain flexibility and an unspent reserve for needs later in the process.

Independent Redistricting Commission Budget				
<b>Total Budget =</b>		<b>\$111,750.00</b>		
Category	Sub-Category	Proposed		Expenditures To Date
Outreach	Graphic Design	\$5,000		\$ 4,800.00
	Posters	\$750		\$ 200.00
	Event Registration	\$1,500		\$ -
	Brochure	\$1,000		\$ 300.00
	Supplies	\$500		\$ 282.00
	Paid Advertising	\$11,000		\$ 5,454.00
<b>Subtotal</b>		<b>\$19,750</b>		<b>\$ 11,036.00</b>
Translation	Translation Services	\$3,000		\$720
Supplies	Public Packets/Office Supplies	\$1,000		\$ -
Demographer	Redistricting Partners	\$15,000		\$ 7,500
<b>Subtotal</b>		<b>\$19,000</b>		<b>\$8,220</b>
Stipends	Commissioner Stipends	\$28,000		\$28,000
Software	Software Licences - Maptitude	\$35,000		\$35,000
	Software - Maptitude Hourly Services	\$10,000		
<b>Subtotal</b>		<b>\$73,000</b>		<b>\$63,000</b>
	Balance			\$29,494.00
	<b>Total Spent To Date</b>			<b>\$ 82,256.00</b>





City Clerk Department

July 21, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Status of In-Person Meetings for the Independent Redistricting Commission

This memorandum provides an update to the status of in-person meetings for legislative bodies in Berkeley. Additional verbal updates may be given at the meeting if conditions change or new regulations are adopted by state or local public health officials.

#### State and Local Orders

Due to the dynamic nature of the COVID-19 pandemic, it is difficult to predict what the local conditions will be in Berkeley as we move through the summer months. Throughout the pandemic, information from the State has changed rapidly – and often with little notice. The Blueprint for a Safer Economy officially sunset on June 15, however regulations and health recommendations regarding masking and distancing from CalOSHA and the California Department of Public Health remain in place.

#### Governor Newsom's Executive Order

On March 17, 2020, Governor Newsom issued Executive Order N-29-20. Among other things, this Order waived certain portions of the Brown Act to permit legislative bodies to function safely during the unprecedented pandemic. On June 11, 2021, the Governor issued Executive Order N-08-21 that updated several previously issued Orders. This new order extended the Brown Act exemptions in Order N-29-20 through September 30, 2021. This allows the IRC to continue to meet in virtual-only format through September.

#### In-Person and Hybrid Meetings

Staff is prepared to hold in-person meetings should local conditions permit. However, hybrid meetings (combining the technology of Zoom with in-person attendees) present unique challenges and are difficult to administer with existing resources. The City would need to address limitations of existing technology, bandwidth at meeting locations, the additional complexity of meeting management for commissioners and attendees, and increased staffing needs to support hybrid meetings. We anticipate the overall experience

will likely result in less satisfactory participatory experiences for the public and the Commission.

As the challenge of hybrid meetings is being discussed not only within the City of Berkeley, but by public agencies throughout California and beyond, we anticipate continued robust dialogue in this area with our peers and will continue to provide information as it becomes available.

Resources

Below are links to relevant resources from the State. While none of these provide exact guidance for meetings of legislative bodies such as the IRC, they may help shape the City’s framework for public gatherings. Additionally, some of the protocols recommended for similar events such as indoor entertainment may not be applicable to a public legislative body (requiring vaccination, or compelling vaccination status, etc.).

Resources Relating to In-Person Meetings	
<b>Blueprint for a Safer Economy - Activity and Business Tiers</b>	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf">https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf</a>
<b>Industry Guidance</b>	<a href="https://covid19.ca.gov/industry-guidance/">https://covid19.ca.gov/industry-guidance/</a>
<b>Guidelines for Private Venues</b>	<a href="https://files.covid19.ca.gov/pdf/guidance-private-events--en.pdf">https://files.covid19.ca.gov/pdf/guidance-private-events--en.pdf</a>
<b>Guidelines for Live Events</b>	<a href="https://files.covid19.ca.gov/pdf/guidance-live-performances-indoor--en.pdf">https://files.covid19.ca.gov/pdf/guidance-live-performances-indoor--en.pdf</a>
<b>Beyond the Blueprint for a Safer Economy</b>	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/beyond_memo.aspx#:~:text=What%20happens%20beyond%20the%20Blueprint,will%20remain%20in%20relevant%20settings.">https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/beyond_memo.aspx#:~:text=What%20happens%20beyond%20the%20Blueprint,will%20remain%20in%20relevant%20settings.</a>

Conclusion

The City’s Public Health Division will continue to work closely with the City Manager’s Office, the California Department of Public Health, CalOSHA, and other local jurisdictions to develop the best strategies as we move out of the pandemic as a state, region, and municipality. The City Clerk Department is committed to supporting the work of the Independent Redistricting Commission as we move forward in accordance with the guidance and limitations established by our public health experts.