



**INDEPENDENT REDISTRICTING COMMISSION
SPECIAL MEETING**

**Wednesday, May 19, 2021
6:00 PM**

Commission Members:

DISTRICT 1 – TERRY NICOL
DISTRICT 2 – JESSE SUSSELL
DISTRICT 3 – LISA M. TRAN
DISTRICT 4 – CURTIS W. HANSON
AT-LARGE – DELORES COOPER
AT-LARGE – CARLY MICHELE ALEJOS
AT-LARGE – SHERRY SMITH

DISTRICT 5 – WINSTON RHODES
DISTRICT 6 – ELISABETH WATSON
DISTRICT 7 – SAMUEL C. TAPLIN
DISTRICT 8 – ANDREW FOX
AT-LARGE – SIMELIA ROGERS
AT-LARGE – RONALD K. CHOY

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Independent Redistricting Commission will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/88692263888> If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** or **1-877-853-5257 (Toll Free)** and Enter Meeting ID: **886 9226 3888** If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Independent Redistricting Commission by 5:00 p.m. the Friday before the Commission meeting will be distributed to the members of the Commission in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

AGENDA

Roll Call

Public Comment on Non-Agenda Matters

Minutes for Approval

Draft minutes for the Commission's consideration and approval.

1. Minutes - May 6, 2021

Commission Action Items

The public may comment on each item listed on the agenda for action as the item is taken up.

2. **Training – City Charter and Municipal Code Redistricting Regulations**
From: Independent Redistricting Commission
Contact: Samuel Harvey, Deputy City Attorney, (510) 981-6950
3. **Independent Redistricting Commission Meeting Schedule – Summer 2021**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

Information Reports

4. **UC Berkeley Student Undercount in 2020 Census**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
5. **Independent Redistricting Commission Budget**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
6. **Summary of Berkeley's 2010 – 2014 Redistricting Process and Map (Revised)**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
7. **Draft Bylaws of the Independent Redistricting Commission**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
8. **Deadline to Complete New Council District Boundaries**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

Information Reports

9. **Commissioner Choy's Notes on State Redistricting Meeting**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
10. **Status of In-Person Meetings for the Independent Redistricting Commission**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
11. **Community Outreach Resources and Timeline**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900

Items for Future Agendas

- Discussion of items to be added to future agendas

Adjournment

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*This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Mark Numainville, City Clerk, (510) 981-6900.*

*Any writings or documents provided to a majority of the Independent Redistricting Commission regarding any item on this agenda are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [redistricting@cityofberkeley.info](mailto:redistricting@cityofberkeley.info).*

*Written communications addressed to the Independent Redistricting Commission and submitted to the City Clerk Department will be distributed to the Commission prior to the meeting.*

*Communications to the Independent Redistricting Commission are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the Independent Redistricting Commission, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk Department at 2180 Milvia Street. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.*

### COMMUNICATION ACCESS INFORMATION:

If you need ASL or Spanish translation services, please contact the City Clerk's Office at (510) 981-6908 or [redistricting@cityofberkeley.info](mailto:redistricting@cityofberkeley.info) at least three business days in advance of the meeting.



To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at (510) 981-6418 (V) or (510) 981-6347 (TDD) at least three business days before the meeting date.

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I hereby certify that the agenda for this meeting of the Independent Redistricting Commission was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way, as well as on the City's website, on May 13, 2021.



Mark Numainville, City Clerk

Communications

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**INDEPENDENT REDISTRICTING COMMISSION
SPECIAL MEETING MINUTES**

**Thursday, May 6, 2021
6:00 PM**

Commission Members:

- | | |
|---------------------------------|-------------------------------|
| DISTRICT 1 – TERRY NICOL | DISTRICT 5 – WINSTON RHODES |
| DISTRICT 2 – JESSE SUSSELL | DISTRICT 6 – ELISABETH WATSON |
| DISTRICT 3 – LISA M. TRAN | DISTRICT 7 – SAMUEL C. TAPLIN |
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Roll Call: 6:00 p.m.

Present: Alejos, Cooper, Fox, Hanson, Nicol, Rhodes, Rogers, Smith Sussell, Tran, Watson

Absent: Choy, Taplin

Commissioner Taplin present at 6:05 p.m.

Commissioner Choy present at 6:06 p.m.

Public Comment on Non-Agenda Matters – 1 speaker

Minutes for Approval

Draft minutes for the Commission's consideration and approval.

1. **Minutes - April 15, 2021**
Action: M/S/C (Hanson/Rhodes) to approve the minutes of 4/15/2021.
Vote: All Ayes.

Commission Action Items

The public may comment on each item listed on the agenda for action as the item is taken up.

2. **Selection of District 1 Alternate Commissioner by Random Draw**
From: Independent Redistricting Commission
Recommendation: Conduct a random draw to fill the vacancy in the position of District 1 Alternate Commissioner pursuant to the selection process outlined in Charter Section 9.5 and Berkeley Municipal Code Chapter 2.10.
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Random draw selection conducted by the Commission Secretary. Steve Toub selected as the District 1 Alternate Commissioner.
3. **Training – Legal Aspects of Redistricting by Myrna Pérez**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: 0 speakers. Presentation made and discussion held.

Recess 7:30 p.m. – 7:42 p.m.

4. **Training – Legal Aspects of Redistricting by Paul Mitchell**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: 1 speaker. Presentation made and discussion held.

Information Reports

The public may comment on each item listed on the agenda for action as the item is taken up.

5. **UC Berkeley Student Undercount in 2020 Census**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Received and filed.
6. **Independent Redistricting Commission Budget**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Received and filed.
7. **Summary of Berkeley's 2010 – 2014 Redistricting Process and Map**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: 1 speaker. Received and filed.
8. **Draft Bylaws of the Independent Redistricting Commission**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Received and filed.
9. **Deadline to Complete New Council District Boundaries**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Received and filed.
10. **Commissioner Choy's Notes on State Redistricting Meeting**
From: Independent Redistricting Commission
Contact: Mark Numainville, Commission Secretary, (510) 981-6900
Action: Received and filed.

Items for Future Agendas

- **Requested items on the following topics:**
 - Public outreach framework and subcommittee
 - State re-opening and transition to in-person meetings
 - Schedule for meetings in the next three months

Adjournment

Action: M/S/C (Rhodes/Tran) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 9:33 p.m.

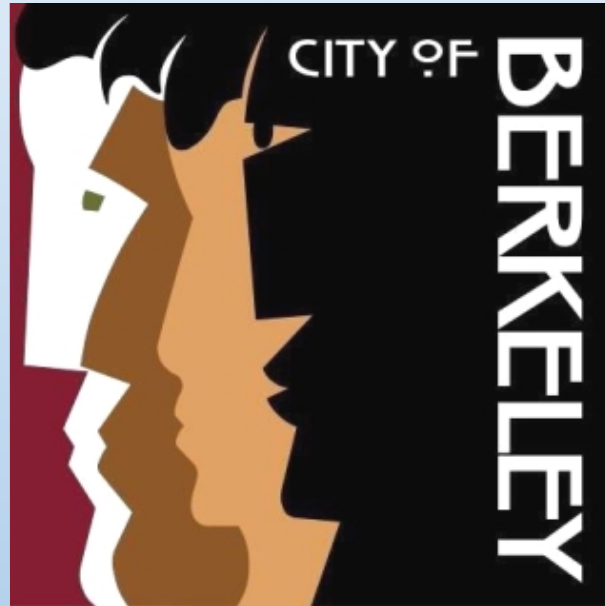
I hereby certify that the foregoing is true and correct record of the Independent Redistricting Commission meeting held on May 6, 2021.

Mark Numainville
City Clerk

Communications

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City Charter and Municipal Code Requirements for the Redistricting Process



Independent Redistricting Commission

The Purpose of the Commission

- Create a redistricting process that is open and transparent
- Ensure new district lines are drawn according to the criteria outlined in the City Charter as well as State and federal law
- Ensure process is conducted with integrity, fairness and without personal or political consideration

The City Council's (very limited) Role

- The City Council will have “no role in developing or adopting the redistricting plan”
- Except:
 - To approve the final map adopted by the Commission
 - Place a map on the ballot in the case of impasse or referendum

Redistricting Deadline

- Charter requires the Commission to adopt a map by the later of:
 - February 1, 2022
 - Nine months after final census data is received (estimated fall 2021)
- Staff recommends an April 1, 2022 deadline
 - To allow map to be adopted in time for candidates running in November 2022 election
 - To allow time for Council to place map on the November 2022 ballot if subject to referendum or impasse procedures

The Process

- Provide the “widest public access reasonably possible”
 - Promoted through extensive public outreach to solicit “broad public participation”
- At least 3 public hearings
 - Each at different locations
 - Allow ample opportunity for public to comment and submit input and proposals
 - Draft maps must be displayed and made available for public to review and provide comment and input
- Maps:
 - Commission must accept and consider maps from the public
 - City staff will produce maps at the direction of the Commission

Redistricting Criteria

- Map must comply with City, State and federal law
- Eight districts of “substantially equal in population” to ensure “one person one vote.”
- Charter criteria – Commission shall take the following into consideration:
 - Topography, geography, cohesiveness, contiguity, integrity, compactness, and existing communities of interest
 - Utilize “easily understood” district boundaries such as :
 - Major traffic arteries and geographic boundaries to the extent consistent with community interest
 - Geographic integrity of neighborhoods and communities of interest must be respected to the extent not in conflict with City, State or federal law

Communities of Interest

- A contiguous population which shares common social and economic interests that should be included within a single district for purposes of its effective and fair representation. Such shared interests include but are not limited to:
 - similar living standards
 - use of the same transportation facilities
 - similar work opportunities
 - access to the same media of communication relevant to the election process
 - neighborhoods
 - students
 - organized student housing
 - shared age

Prohibited Considerations

- Communities of interest shall not include relationships with political parties, incumbents or political candidates
- Districts may not be drawn to favor or discriminate against an incumbent, political candidate or political party
- Cannot consider the residence of sitting councilmembers
 - If the new map removes a sitting councilmember from their district, the councilmember will continue to serve until the end of their term
- May consider existing district boundaries
 - If the new map deviates substantially, the Commission must explain the reasons in its final report

Adopting the Map

- Commission must adopt a final map by a vote of 7 members
- Commission must issue a report with its final map:
 - Explain the decisions made by the Commission in achieving compliance with the redistricting criteria
 - Including definitions of the terms and standards used
 - If the new map deviates substantially from the current map, explaining the reasons for doing so
- Map will be submitted to City Council for approval at its next meeting after IRC adoption

Impasse Procedures

- If the Commission does not adopt a map by 7 votes, the Commission will submit the map that received the most votes to the City Council to be placed on the ballot for approval by the voters
 - The Commission must vote on the adoption of at least one map
- If the voters do not approve the map, the Commission will have 30 days to adopt a map by 7 votes
- If the Commission fails to adopt a map, the Commission will appoint a “Special Master” to develop a map:
 - Clerk will provide at least 3 candidates: retired judges, professors and others with redistricting knowledge and expertise
- Council will adopt the Special Master’s map

Referendum

- Process by which the public may circulate petitions to force a decision of the City Council to the ballot for approval by the voters
 - Within 30 days of passage by the Council
 - 10% of the votes cast for candidates for Mayor (5,789 signatures)
- After Council approves a new map, a successful referendum petition could place the map on the ballot at the City's next regular election
- Staff's recommended April 1, 2022 deadline is designed, in part, to allow sufficient time for the referendum process



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Independent Redistricting Commission Meeting Schedule – Summer 2021

The May 19 meeting of the Independent Redistricting Commission (IRC) completes the Commission's initial start-up and training phase. As we move into the summer, the outreach and awareness phase begins and additional meetings need to be scheduled.

For regular business meetings of the commission, Wednesday and Thursday evenings have worked well for most commissioners (starting at 6:00 p.m.). For awareness and outreach meetings, the commission will need to consider incorporating weekend meetings as well, in order to reach the broadest possible audience.

Staff recommends that the IRC hold its first public hearing in June. The initial public hearing will announce to the public that the redistricting process is underway and will share the general timeline, describe opportunities for input, and provide a basic primer of the laws and regulations that guide redistricting.

Below is a proposed meeting schedule for June – August 2021. Additional meetings will likely be added as the City engages with community partners to spread the word about the work of the IRC.

Meeting Date	Day of the Week	Type of Meeting
June 3	Thursday	Regular
June 9	Wednesday	Regular
June 19	Saturday	Public Hearing #1
July 7	Wednesday	Regular
July 21	Wednesday	Regular
August 4	Wednesday	Regular
August 18	Wednesday	Regular



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission
From: Mark Numainville, Commission Secretary
Subject: UC Berkeley Student Undercount in 2020 Census

This memo provides a brief summary of the efforts to gain the best Census count possible of University of California, Berkeley (“UC Berkeley”) students given the onset of the COVID-19 pandemic and the difficult political context of the Census count under the previous presidential administration.

Limitations

While it is informative to understand the circumstances that have led to the expected undercount of UC Berkeley students, there is no avenue for appealing the final count with the United States Census Bureau (USCB) that will result in adjustments to the official census data. The Independent Redistricting Commission is legally mandated to use the 2020 Census data for the purpose of determining equal district population, which is the primary consideration in the redistricting process.

Summary of Efforts

In early March of 2020, UC Berkeley Chancellor Carol Christ announced the university’s move to virtual instruction in response to the growing COVID-19 pandemic. This announcement was followed shortly thereafter by local, county, and statewide declarations of emergency that resulted in thousands of students leaving Berkeley and returning to their hometowns. All non-essential in-person activities were severely limited.

UC Berkeley’s outreach efforts were substantially aided by the Alameda County Complete Count Committee. While both organizations rapidly shifted towards electronic outreach efforts, reaching students proved immensely difficult as they began to shelter in place. When students returned to their hometowns, they were likely counted at those locations, since the general instructions are to be counted where you are residing on Census Day

(April 1). UC Berkeley sent instructive emails to students to mitigate this factor, most of which were unopened since they came alongside emails informing students about pass/fail semesters or cancellation of graduation. The Associated Students of the University of California (ASUC) was funded to do outreach, but their planned in-person events couldn't be carried out and the substitute online events were poorly attended. Several other outreach efforts were attempted in the census tracts close to campus between April and October of 2020.

UC Berkeley was able to provide the USCB with the count of students in the UC residence halls and some co-op housing. UC Berkeley counsel expressed concerns regarding data privacy and sharing any data for their undocumented students. Thus, UC only provided USCB with the following records: First name, last initial, year of birth, and dormitory street address (not unit number); and excluded race, ethnicity, and gender data. This was due to compelling concerns that under the former presidential administration, data would be shared with other government agencies and could lead to adverse consequences for the undocumented student population. Ultimately, this method of data reporting was adopted by the entire University of California system as a compromise to help achieve census participation while protecting the undocumented community.

While the manner in which UC Berkeley provided data to the USCB does not provide a complete demographic picture of the counted student population, the overriding community of interest that has been considered for this area of Berkeley is the student community. The overall undercount in the student-dominated census tracts (4227 and 4228) may be significant; however, the Commission must complete its work with the data obtained through the Census count process.

UC Berkeley has provided a final report on their Census outreach efforts to their student population in 2019 and 2020. The detailed report is available through the link below: https://docs.google.com/document/d/1ukmNvCdKhWtrBtLUbSmCWu_AUDrIRbla2I-GHPg1-pE/edit?usp=sharing.

Additional Information

For additional background information, self-response rates to the Census can be found online: <https://2020census.gov/en/response-rates/self-response.html>



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission
From: Mark Numainville, Commission Secretary
Subject: Independent Redistricting Commission Budget

The City Charter provides that the City Council is required to allocate funds to the Independent Redistricting Commission sufficient to complete the mandated task of redrawing boundaries including public outreach, staff time, and consultants.

Through the Fiscal Year 2021 Budget Cycle and with the use of internal City Clerk funds, the total adopted budget for the Commission is \$111,750. At this point, the budget allocation appears to be adequate for the needs of the Commission.

The attached spreadsheet shows the line items for expected expenditures as well as the total amount spent to date. Some of the amounts in the "Spent to Date" fields have not actually been spent, but are treated as such for budget planning purposes.

For the public outreach budget, there are approximately \$8,600 in unspent funds for the remainder of the process.

When evaluating the budget, there are two line items that may yield additional funds that can be allocated to other purposes if the full amount is not spent. The first is the contract with Redistricting Partners. Some funds were saved by conducting Commission trainings virtually instead of in-person, and there are some optional services included in the \$15,000 allocation. However, it is important to note that there may be unforeseen needs and the full amount may be spent for demographer services.

The second area of possible savings is the line item for Maptitude Hourly Services. It is very likely that some of the \$10,000 will be spent for software customization and support services, but there may be some unspent funds in this area that can be used for other needs.

It is important to note that the budget is firmly established at this point. There are possible unknowns in the process that may affect the Commission's budget needs, so it is important to be judicious in the use of funds early in the process to maintain flexibility and an unspent reserve for needs later in the process.

Independent Redistricting Commission Budget				
Total Budget = \$111,750.00				
Category	Sub-Category	Proposed		Expenditures To Date
Outreach	Graphic Design	\$5,000		\$ 4,800.00
	Posters	\$750		\$ 200.00
	Event Registration	\$1,500		\$ -
	Brochure	\$1,000		\$ 300.00
	Supplies	\$500		\$ 282.00
	Paid Advertising	\$9,000		\$ 3,540.00
Subtotal		\$17,750		\$ 9,122.00
Translation	Translation Services	\$1,000		\$200
Supplies	Public Packets/Office Supplies	\$1,000		\$ -
Demographer	Redistricting Partners	\$15,000		\$ 7,500
Subtotal		\$16,000		\$7,700
Stipends	Commissioner Stipends	\$32,000		\$32,000
Software	Software Licences - Maptitude	\$35,000		\$35,000
	Software - Maptitude Hourly Services	\$10,000		
Subtotal		\$77,000		\$67,000
	Balance			\$27,928.00
	Total Spent To Date			\$ 83,822.00



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Summary of Berkeley’s 2010 – 2014 Redistricting Process and Map (Revised)

This memo serves as a brief summary of the 2010 – 2014 redistricting process and some of the features of the current council district map, as was requested by the Commission.

Timeline

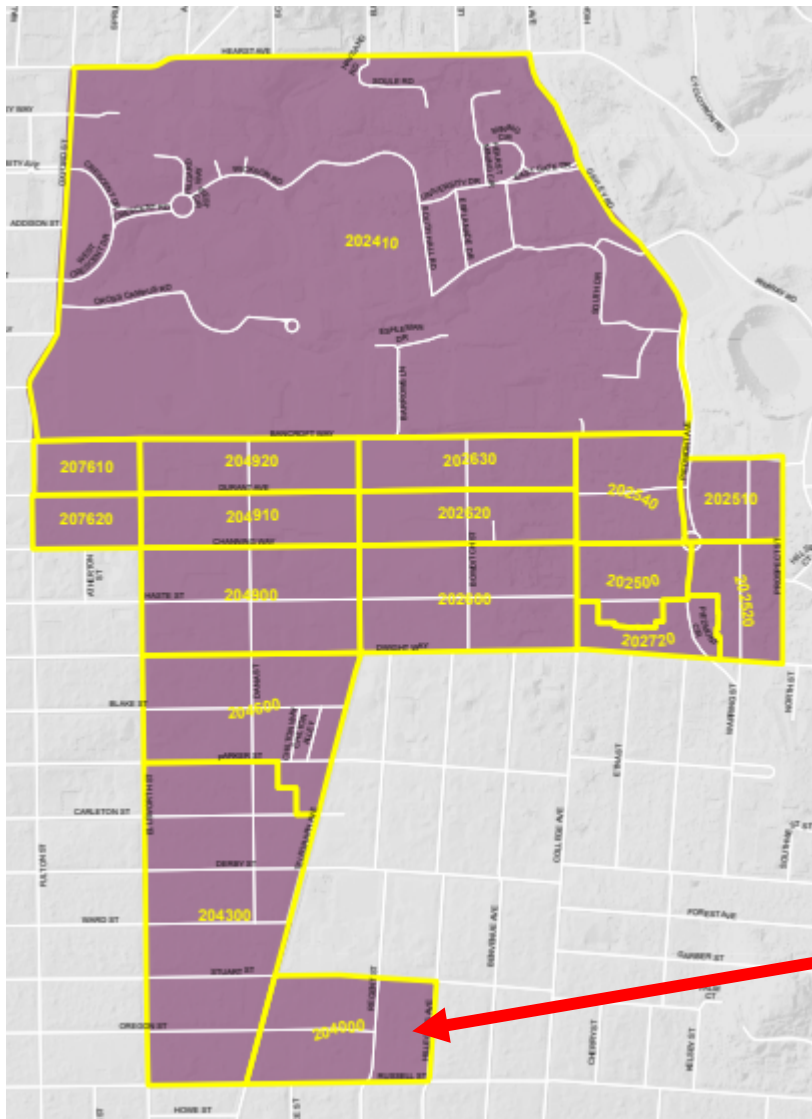
2010	<ul style="list-style-type: none"> ▪ Census Count
2011	<ul style="list-style-type: none"> ▪ Redistricting Process #1 (no map adopted) ▪ City Council direction to modify the redistricting process and explore incorporating a student-majority district
2012	<ul style="list-style-type: none"> ▪ Charter amended by the voters to create more flexibility with district boundaries and add better definitions for redistricting terms
2013	<ul style="list-style-type: none"> ▪ Redistricting Process #2
2014	<ul style="list-style-type: none"> ▪ New Council District Map adopted by Council ▪ Successful referendum petition against adopted map ▪ Legal Action by the City Council to use new districts for 2014 even though referendum petition was successful – legal action was successful ▪ New districts approved by voters on November ballot
2016	<ul style="list-style-type: none"> ▪ Independent Redistricting Commission established by voter approval

2014 Map Features

As the Commission has noted, there are some features of the 2014 map that benefit from further explanation. These features did not result in any official legal challenge to the boundaries.

Item 1 – District 7 “Tail”

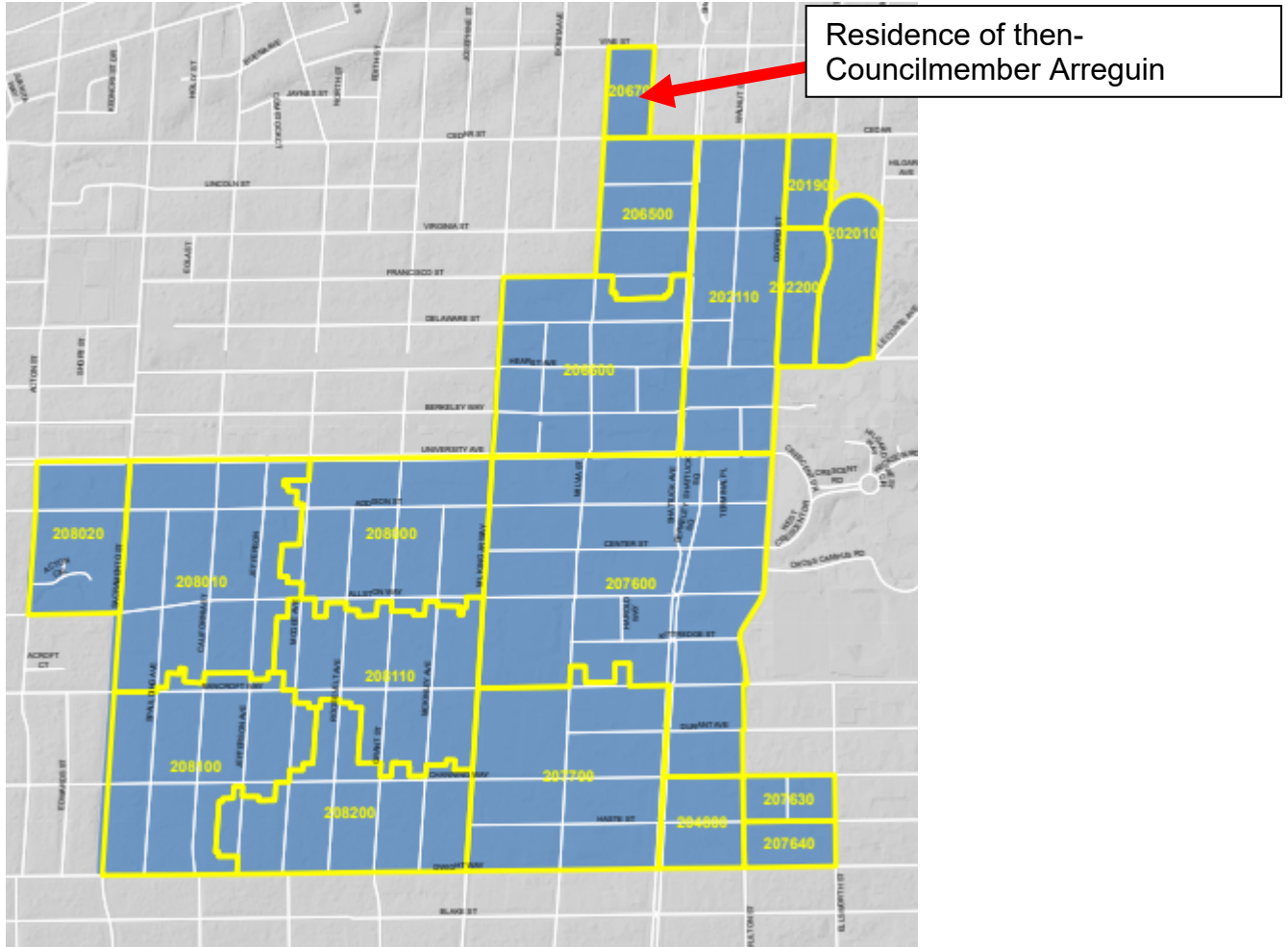
The tail on the south end of District 7 is due to the residence of former Councilmember Kriss Worthington. Although a sitting councilmember could have been drawn out of their district, the map that was adopted by the council avoided this outcome by adding a tail to the bulk of district to include the Councilmember’s residence.



Residence of former Councilmember Worthington

Item 2 – District 4 “Peak”

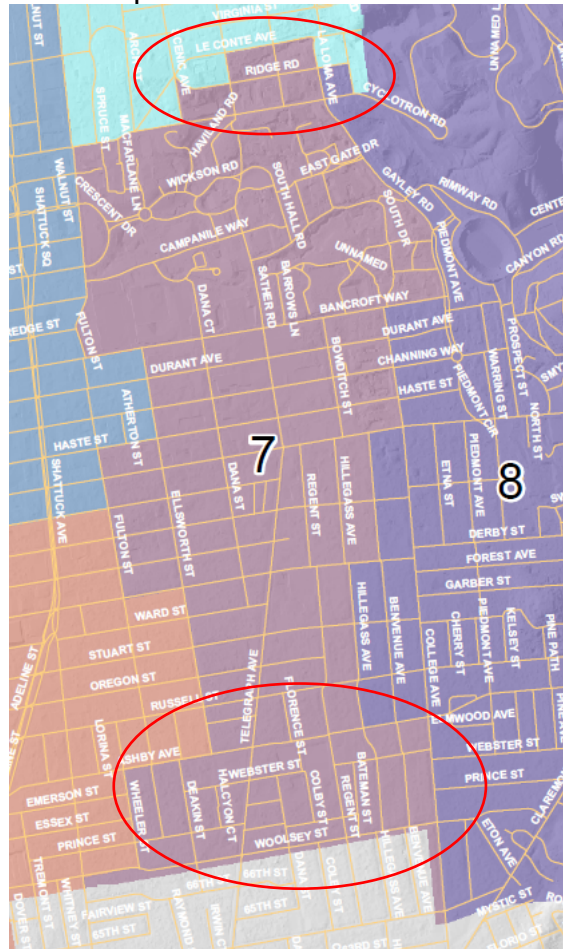
The one block peak on the north end of District 4 is due to the residence of then-Councilmember Jesse Arreguin. Although a sitting councilmember could have been drawn out of their district, the map that was adopted by the council avoided this outcome by adding a block the district to include the Councilmember’s residence.



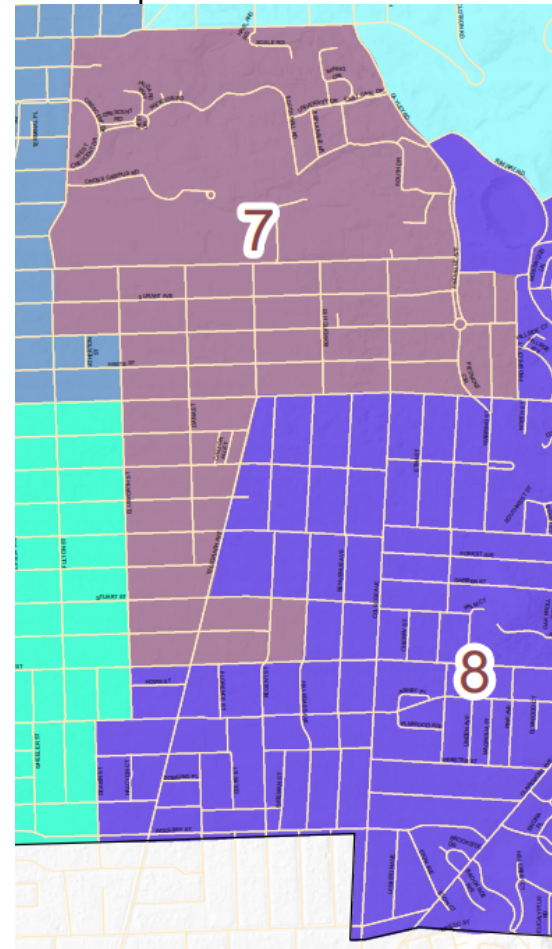
Item 3 – District 7 “Shrinks”

In 2000, there was a significant undercount of the student population in the Census count. The estimate at the time was that the undercount may have been approximately 6,000 people. The total population of Berkeley according to the 2000 Census was 102,743. In 2010, there was an organized effort by the City to achieve a more accurate student count during the census. The improved count was evidenced in the -substantial growth in the total count for District 7 between 2000 and 2010 from 11,544 to 16,623. This increase resulted in District 7 shrinking in both the northern and southern portions of the district in order to achieve equal district population.

2002 Map



2014 Map





City Clerk Department

May 19, 2021

To: Independent Redistricting Commission
From: Mark Numainville, Commission Secretary
Subject: Draft Bylaws of the Independent Redistricting Commission

On March 17, 2021, the Independent Redistricting Commission requested that staff prepare draft bylaws to augment the existing rules for conducting Commission business contained in the City Charter, Municipal Code, and Commissioners' Manual.

In preparing the draft bylaws, staff incorporated feedback from the Commission's discussion, and reviewed materials from similar local redistricting commissions:

- Long Beach
- Oakland
- Sacramento
- San Diego

Generally, Oakland used Long Beach's bylaws as a template. Sacramento does not have bylaws (instead, using their charter, municipal code, and City Council rules of procedure).

The draft bylaws attached to this memorandum primarily draw from Oakland's bylaws with significant additions borrowed from the Berkeley City Council Rules of Procedure and Order. A few minor elements from San Diego's bylaws have been incorporated, along with two suggestions submitted by Commissioner Sussell. Also, please note the sections in track changes at the beginning. These were left in track changes to show that staff would prefer the Commission to draft the final wording.

The Commission may discuss and edit the proposed bylaws before final adoption. The Commission may also wish to appoint a subcommittee to review and edit the bylaws before presenting them for final approval by the full Commission.

DRAFT BYLAWS OF THE BERKELEY INDEPENDENT REDISTRICTING COMMISSION

Purpose

These Bylaws are intended to establish the Berkeley Independent Redistricting Commission’s guidelines for orderly, consistent, and fair conduct of the Commission’s business.

Slogan/Tagline/Mission Statement

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Consensus

The Commission recognizes the importance of bringing diverse perspectives to form collective decisions throughout the redistricting process. To the greatest extent possible, the Commission agrees to strive for consensus when making decisions.

The Commission’s principles for building consensus include:

- All participants are equal
No relevant topics will be excluded from discussion
We view differing opinions as helpful to our work
We will listen actively when others are speaking
Those who are not in agreement will voice their reservations, concerns, and viewpoints

We acknowledge that consensus does not mean unanimous agreement. Below are degrees of agreement that Commissioners may consider as the Commission seeks to build consensus:

- I fully agree with the decision
I accept the decision
I can live with the decision
I do not fully agree with the decision; however, I have shared my viewpoints during the discussion and I will support the Commission’s decision

Rule 1. Definition of Terms

The following terms, whenever used or referred to in these Bylaws, shall have the following and respective meanings, unless a different meaning is clearly made apparent by the context:

- Agenda shall mean the agenda for the Berkeley Independent Redistricting Commission.
Alternate Commissioner shall mean a non-voting, unseated member of the Redistricting Commission.
Chair shall mean the chairperson of the Berkeley Independent Redistricting Commission.
Charter shall mean the Charter of the City of Berkeley.
Commission shall mean the Berkeley Independent Redistricting Commission.
Commissioner shall mean a voting, seated member of the Berkeley Independent Redistricting Commission.
Member shall mean Commissioners and Alternate Commissioners collectively.
Municipal Code shall mean the Berkeley Municipal Code.
Open Government Ordinance shall mean Berkeley Municipal Code Chapter 2.06.
Presiding Officer shall mean the Chair, Vice Chair, or other commissioner presiding over the conduct of the meeting.
Secretary shall mean the City Clerk, or their designee, serving as the secretary to the Berkeley Independent Redistricting Commission.

**DRAFT BYLAWS OF THE
BERKELEY INDEPENDENT REDISTRICTING COMMISSION**

- l) **Subcommittee** shall mean a sub-group of the Commission comprised of less than a quorum of the full commission.
- m) **Vice Chair** shall mean the vice chairperson of the Berkeley Independent Redistricting Commission.

Rule 2. Meetings

Except as otherwise determined by the Commission, regular meetings shall begin at 6:00 p.m. Commission meetings shall conclude no later than 9:30 p.m., unless extended by majority vote of the Commissioners in attendance. (*Suggestion 1: Sussell*)

To accommodate the broadest participation possible, Commission meetings will be held on various days of the week, including weekends, and may start at various times of day.

Rule 3. Robert's Rules of Order

The business of the Commission shall be conducted, so far as it is practicable, in accordance with parliamentary rules as contained in Robert's Rules of Order Revised, except as modified by these Bylaws and in accordance with state open meeting laws and the Open Government Ordinance. The Secretary to the Commission shall serve as the official parliamentarian for meetings of the Commission.

Rule 4. Motions

If any Commissioner makes a motion, such motion shall not be debated, or further discussed or considered, or voted upon, until after a second to such motion is made by a Commissioner. All motions shall be restated by the Chair or Secretary immediately prior to voting.

When a question or motion is before the Commission, no motion shall be entertained except:

1. To adjourn;
2. To fix the hour of adjournment;
3. To lay on the table;
4. For the previous question;
5. To postpone to a certain day;
6. To refer;
7. To amend;
8. To substitute; and
9. To postpone indefinitely.

These motions shall have precedence in order indicated. Any such motion, except a motion to amend or substitute, shall be put to a vote without debate.

Rule 5. Voting Order

The Commissioners shall vote in alphabetical order according to their surnames, with the Vice Chair, Chair or presiding officer of the Commission voting last.

Rule 6. Rights of Commissioners Less Than a Quorum

In the absence of a quorum at a noticed meeting of the Commission, no information may be presented and no official action shall be taken by the Commissioners present except to reschedule the meeting, to recess, or to adjourn.

Rule 7. Commissioner Conduct

DRAFT BYLAWS OF THE BERKELEY INDEPENDENT REDISTRICTING COMMISSION

Commissioners shall be mindful that the Charter states that the purpose of the Commission is to “ensure that the redistricting process is conducted with integrity, fairness, and without personal or political considerations.” Commissioners should avoid any action or communication that could be interpreted to compromise their ability to serve in that regard.

Commissioners are expected to attend all meetings and to have read all pertinent materials and reports provided related to items on the agenda.

Commissioners should not publish opinions about Commission redistricting matters on social networking websites. This paragraph is not intended to prohibit the publication of information regarding the time, place and agendas of upcoming meetings.

While the Commission is in session, the members will practice civility and decorum in their discussions and debate. Commission members will value each other’s time and will preserve order and decorum. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings of the Commission, use personal, impertinent or slanderous remarks, nor disturb any other member while that member is speaking or refuse to obey the orders of the presiding officer or the Commission, except as otherwise provided herein.

The presiding officer has the affirmative duty to maintain order. Members will honor the role of the presiding officer in maintaining order. If a member believes the presiding officer is not maintaining order, the member may move that the Vice-Chair, or another Commission member if the Vice-Chair is acting as the presiding officer at the time, enforce the rules of decorum and otherwise maintain order. If that motion receives a second and is approved by a majority of the Commission, the Vice-Chair, or other designated Commission member, shall enforce the rules of decorum and maintain order.

Rule 8. Commissioner Protocols at Meetings

All Commission members have the opportunity to speak, but no Commission member shall speak twice on any given subject unless all other Commission members have been given the opportunity to speak. The Presiding Officer may set a limit on the speaking time allotted to Commission members during Commission discussion.

Commissioners will request acknowledgment from the Chair to speak to an issue.

Rule 9. Virtual Meeting Protocol

Additional protocols will be utilized during virtual meetings:

- Commissioners should identify themselves by using the title “Commissioner” before their first and/or last name
- Staff and presenters should identify themselves by using their official title or the word “staff” after their full name (“First Last, Title”)
- Commissioners will strive to leave their video cameras on when possible, except when doing so would create a disruption to the meeting
- Commissioners who wish to comment will use the “raise hand” function and wait to be recognized by the Chair
- Commissioners who need to eat or drink during meetings are encouraged to do so in a manner that limits disruption to the meeting
- Be mindful that all meetings are recorded and available on the Commission webpage
- Speakers may not yield time to other speakers during virtual meetings

**DRAFT BYLAWS OF THE
BERKELEY INDEPENDENT REDISTRICTING COMMISSION**

Rule 10. Alternate Commissioners

Alternate Commissioners are strongly encouraged to attend all meetings of the Commission to stay current on the Commission's business and to help prepare for the role, should they be required to fill a vacancy.

Rule 11. Agenda

City staff, in consultation with the Chair, or Vice Chair in the Chair's absence, shall set the Agenda for Commission meetings. If a member requests an item be added to a meeting Agenda, the member shall notify City staff no less than nine days prior to the meeting date.

Commissioners may submit written materials or reports for the agenda packet no less than nine days prior to the meeting date. All such materials must in final form, ready to publish when they are submitted.

Estimates of time allocated to each agenda item may be listed on the Commission's agenda or in other materials as an effort to help the Commission manage meetings efficiently. Actual time spent on an item may vary depending on the needs of the Commission and the public's participation. *Suggestion 2 (Sussell)*

Rule 12. Non-Agenda Public Comment

Non-Agenda Public Comment shall be listed at the beginning of the Agenda. The public shall be awarded two (2) minutes to address the Commission under Non-Agenda Public Comment. The Chair or presiding officer may adjust the speaking time for Non-Agenda Public Comment; however, the public shall be awarded at minimum one (1) minute to address the Commission.

Rule 13. Speaking Time Limits on Agenda Items

Each public speaker shall have two (2) minutes to address the Commission on each Agenda item. The Chair or presiding officer may adjust the speaking time for Agenda Items; however, the public shall be awarded at minimum one (1) minute to address the Commission. A member of the public may only speak once at public comment on any single item, unless called upon by the Chair to answer a specific inquiry.

To ensure that non-English speakers and disabled persons receive the same opportunity to address the Commission as other speakers, additional time will be allocated to speakers using translators; and to speakers with a disability that necessitates the provision of additional time.

Rule 14. Ceding Time

Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes. A speaker wishing to yield their time shall identify themselves, shall be recognized by the chair, and announce publicly their intention to yield their time.

Rule 15. Addressing the Commission

Members of the public should address their questions or remarks to the Commission as a whole. Other members and City staff will respond to questions only when requested to do so by the Chair. Members and City staff shall refrain from entering into any debates or discussion with speakers during public comment.

The public has the right to criticize policies, procedures, actions or omissions of the Commission or City staff. The public should not vocally oppose statements made by anyone while they

**DRAFT BYLAWS OF THE
BERKELEY INDEPENDENT REDISTRICTING COMMISSION**

speak. Speakers should speak clearly and are to refrain from using profanity, yelling and/or screaming.

Rule 16. Audience Conduct (For In-person Meetings)

The public may not display signs that impede the ability of the public or Commission to see or participate in the meeting or that endanger any meeting participants.

No person shall disrupt the orderly conduct of the Commission meeting. Prohibited disruptive behavior includes but is not limited to shouting, making disruptive noises, such as boos or hisses, creating or participating in a physical disturbance, speaking out of turn or in violation of applicable rules, preventing or attempting to prevent others who have the floor from speaking, preventing others from observing the meeting, entering into or remaining in an area of the meeting room that is not open to the public, or approaching the Commission dais without consent.

Rule 17. Removal of a Disruptive Person

When the public demonstrates a lack of order and decorum, the presiding officer shall call for order and inform the person(s) that the conduct is violating the Bylaws and provide a warning to the person(s) to cease the disruptive behavior. Should the person(s) fail to cease and desist the disruptive conduct, the presiding officer may call a five (5) minute recess to allow the disruptions to cease.

The Chair or presiding officer shall possess the power and duty to order removal from the meeting room (virtual or in-person) any person who commits the following acts after being warned that such conduct could lead to their removal: a) Disorderly conduct that disrupts the due and orderly course of the meeting such as making noise, speaking out of turn, or otherwise refusing to comply with the Commission's Rules of Procedures; b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of the meeting; or c) Disobedience of any lawful order of the Chair, which shall include, but be not limited to, an order to be seated.

Rule 18. Vacancy

A member voluntarily resigning from the Commission shall immediately submit written notice to the Chair and the Secretary of their decision. The Chair may call a Special Meeting of the Commission to fill a vacancy.

Rule 19. Eligibility

In the event a member is no longer eligible to serve on the Commission based on the criteria listed in Charter Section 9.5(b)(3) the member shall immediately submit written notice to the Chair and Commission Secretary by submitting their resignation.

Rule 20. Amendment

These Bylaws may be amended by majority vote of the Commissioners at a publicly noticed meeting and be submitted to the Commission Secretary to be sent out with regular Commission notices.



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary
Sam Harvey, Deputy City Attorney

Subject: Deadline to Complete New Council District Boundaries

In early 2021, the U.S. Census Bureau announced that final Census data would be released by September 30, 2021 instead of the original March 31 release date. The release of final data in California is further delayed to late October to allow time for the reallocation of prisoner population data by UC Berkeley. The delay of Census data has placed the state and all local jurisdictions in a difficult position regarding the redistricting timeline for the 2022 election cycle. The analysis below shows specific impacts on Berkeley and how the multiple layers of regulations that govern the timeline, as well as simple practical realities, may constrain timing for completing the redrawing of electoral boundaries.

Staff Recommendation

From the analysis conducted by the City Clerk Department and the City Attorney's Office, the recommended deadline for the Independent Redistricting Commission (IRC) to adopt a new council district map is April 1, 2022.

State Law

California Elections Code Section 21622 prescribes a deadline to adopt a new map of 205 days prior to the general election date. In 2022, this deadline is April 17, 2022. Section 21622 exempts charter cities from this deadline if the charter states a different deadline for final action on new boundaries. (Cal. Elec. Code § 21622(b).)

Berkeley Charter

The deadline in Section 9.5(d)(1) of the City Charter is February 1, 2022, or nine months after final adjustments are made to the Census data, whichever is later. The nine-month deadline could conceivably result in a Charter deadline in late July 2022 if final Census data is released in October 2021.

Alameda County Requirements

The City of Berkeley contracts with the County of Alameda to conduct municipal elections. The Alameda County Registrar of Voters imposes an administrative deadline of April 17, 2022 for cities to submit new district boundaries for use in the November 2022 election. To continue utilizing the County's election services (including voting machines, ballots, polling places, tabulation, and voter guide printing), the City must adhere to the County's administrative deadline. **The City Council must act on the redistricting ordinance prior to April 17, 2022 to meet the County's deadline.**

Is it Possible to Delay to 2024?

There have been discussions among local officials, the League of California Cities, and the state legislature regarding the difficulty of creating new boundaries in time for the 2022 election with the delay in the release of the Census data. However, at this time there does not appear to be any willingness for legislative relief at the state level that would extend the redistricting process and deadlines so that new boundaries would be used for the first time in the 2024 election cycle.

Practical Determinants for Deadline

While the Charter allows for nine months after the release of final data, and the Elections Code exempts the City from the 205-day deadline, there remain practical realities of the local redistricting process in Berkeley as well as election deadlines that dictate an earlier deadline than what the Charter allows.

The Charter contains two processes in Section 9.5, the Impasse Procedure and the Referendum, which must be considered when determining the timeline for the IRC to adopt new boundaries.

First, the Impasse Procedure in Charter Section 9.5(d)(4) states that: "If the Commission is unable to achieve seven affirmative votes to adopt a redistricting plan, then the Commission shall submit to the City Council the map which received the most votes of the Commission to be placed on the ballot."

Second, Charter Section 9.5(d)(5) states that the redistricting ordinance adopted by City Council is subject to referendum by the voters. The referendum process allows voters to circulate a petition to prevent the action of the City Council from becoming effective and putting the matter before the voters for approval. The Charter states that if the referendum petition against the new map is successful, the new map must appear on the ballot at the next general election.

If invoked by circumstance or by voters, both of these processes require that the City place the redistricting plan on the ballot in the November 8, 2022 election. The California Elections Code deadline to place a measure on the November 2022 ballot is August 12, 2022. A measure is placed on the ballot by resolution of the City Council with delivery of a signed resolution to Alameda County by 5:00 p.m. on August 12, 2022.

For the referendum timeline, if the IRC adopts a plan on April 1, 2022, and the Council adopts the ordinance on April 14, there are several subsequent steps in the referendum process that need to occur before a measure can be placed on the ballot as outlined in the table below.

Action	Date
IRC Adopts Redistricting Plan	4/1/2022
Preparation of IRC Report to City Council	
First Reading of Redistricting Ordinance by City Council	4/14/2022
Second Reading of Redistricting Ordinance by City Council	4/21/2022
30 days to become effective (window for referendum signature gathering)	5/23/2022
Signature Verification by County (30 business days)	7/6/2022
Preparation of Referendum Report to City Council	
Item on Council Agenda to place referendum on the ballot (if successful)	7/26/2022

If the work of the IRC extends beyond April 1, 2022 and the plan is referended, then a referendum ballot measure may miss the August 12 deadline for the November 2022 ballot. Since the Charter requires a referendum to be on a general election ballot, it would not appear before voters until November 2024 for approval, thus delaying the use of new districts to the 2026 election.

While it is the hope that the creation of the independent community commission will avoid some of the political issues of previous rounds of redistricting, it is worth noting that the redistricting ordinances adopted after the 2000 Census and the 2010 Census were both successfully referended.

Conclusion

Setting an April 1, 2022 deadline for the IRC to adopt a new Council district map will allow time for the Council to act on the redistricting ordinance prior to the April 17, 2022 deadline to submit new district boundaries to Alameda County for the November 2022 election. It would also ensure that the redistricting ordinance would be on the November 2022 ballot if referended or if the impasse procedure is required.

The resulting deadline of five months from the expected Census data release in late October to IRC adoption by April 1, 2022, with major holidays in between, is a somewhat compressed timeline compared to what would have been possible if the data was released in March 2021. However, many cities, school districts, and special districts have successfully completed initial districting processes in 135 days or less with little warning upon the receipt of a legal demand letter. April 17, 2022 is the deadline that many jurisdictions across the state will use for adopting a redistricting ordinance, and with the potential alternative of delaying new districts to 2026, an April 1, 2022 deadline for the IRC to complete its work is the best avenue for the IRC and the residents of Berkeley.



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission
From: Mark Numainville, Commission Secretary
Subject: Commissioner Choy's Notes on State Redistricting Meeting

On April 20, 2021, Commissioner Choy attended the virtual meeting of the State Redistricting Commission. Attached are Commissioner Choy's summary notes from the meeting.

20 April 2021, Ron Choy's notes

California Redistricting Commission

Public Meeting-- 5.5 hours long: 2 - 7:20 pm

<https://www.wedrawthelinesca.org/meetings>

Live stream at <https://WeDrawTheLinesCA.org>

recorded and available, supposedly — either not up yet, or I can't find it.

- 2-3 pm: **Redistricting Basics**. Audience: people of California

- 4-7:15 pm: Meeting of subcommittee on **Public Input Design** [PID]

https://d3n8a8pro7vhmx.cloudfront.net/ccrc/pages/10/attachments/original/1618353931/Agenda_4.20.21_PIDC_Final_4.pdf?1618353931

agenda items of interest to Berkeley IRC [BIRC]

6. Develop proposed design for Community Input Sessions and other activities

•Begin design & calendar for community input phase pre-Census

7. Draft schedule for Community Input Sessions for May and June

next meetings: 28 April, 12 May, and 26 May

handouts: COI Blitzes and Community Conversations, draft

https://www.wedrawthelinesca.org/4_20_21_pid_handouts

https://d3n8a8pro7vhmx.cloudfront.net/ccrc/pages/10/attachments/original/1618875293/PID_COI_Blitz_Community_Conversations.pdf?1618875293

BIRC commissioners should read this. Also read the Brainwriting handouts.

Also check out past meetings of the PID

<https://www.wedrawthelinesca.org/meetings>

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Ron's notes on **Redistricting Basics**, mostly summary of slide bullet points

Commissioners: Neil Fornaciari, chair, Trena Turner, Linda Akutagawa

The streaming was done by Video Streaming Services, Co., videoss.com

Each commissioner made a statement about her/himself.

WHO is the commission: review of history, laws, and selection process; list, pictures

duties: outreach, public input meetings, draw map

public meetings: establish Outreach Zones [divide up the state]

WHAT is redistricting: draw map so achieve 6 ordered criteria

1. Equal population [within 0.1% = 0.001 — I think this is correct]

2. Comply with Voting Rights Act[s]

3. Contiguity, geographically [all parts are connected]

4. Communities of interest [COI] respected to the extent possible

5. Compact geographically — **density, not spatial** [this is new to me; we need to investigate this]

6. Nesting districts [doesn't apply for us]

- Why redraw: population changes

- How redistricting affects you: power to the people, champion your issues, funding priorities, community boundaries

- Road to fair representation, i.e., equal representation

- Why INDEPENDENT redistricting matters

COI — This is the Public Input Design [PID] subcommittee. It is really, really focused on COI.

- Need information from public, info that should be included
- People can be in multiple COIs
- Key building block, not a district — shared culture, boundaries, interests
- Defining your community: oral and written testimony [include personal stories, statistics w/ sources]; community issues [highlight these in the testimony]; boundary maps [draw maps, locate neighborhood organizations, churches, centers, facilities, etc.; use COI tool; OK to send paper.
- Participating in the process: describe community, draw maps, send to CRC — if appropriate, then show areas that must stay in district and areas that must not be included.

Use <https://drawmycommunity.org/> — **check this out to see if we can use it.**

Link is on main web page <https://www.wedrawthelinesca.org/>

This is a tool to prepare and to map COI. Can also send by email, phone, paper.

- Translations: 12 languages — Spanish, Chinese [simplified and traditional for written material], Tagalog, Vietnamese, Korean, Armenian, Farsi, Arabic, Russian, Japanese, Punjabi, Kmer

Do we need this many?

- CA Supreme Court ruling about deadline if data available after 31 July 2021, which we now know it will be.

- Timeline for PID to do outreach, receive back input, draw maps.

Feb-May: education

June-Aug: input meetings

15-30 Aug: legacy Census data — for state redistricting; may not help us

30 Sep - 31 Oct: UCB messages prisoner data

Oct-Dec: message input and make drafts

Dec-Jan or Feb 22: final maps

Best Q from public: can districts have names instead of just numbers; residents would identify more with “their” district. E.g., for us: 1=North Ocean View, 2=South Ocean View, 3=South Berkeley, 4=Central Berkeley, 5=Solano, 6=Northside, 7= Southside, 8=Claremont.

Adjourn Redistricting Basics meeting at 3:19p

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4-7p: **PID subcommittee meeting.** Long, long, long discussion about COI. I missed lots of it so I have only a few points of interest to us.

- CRC has a COI tool <https://drawmycommunity.org/>

Need to teach public how to use it. Need to send trainers to the people. Need to train trainers. Need to designate sites in each district where trainers will train. Need to Blitz public about COI tool and sites.

Need to broaden outreach. **Need to recruit community organizations and groups** to spread the word to their members — these word-spreaders are the ones the CRC trainers will train locally. ***** Ask organizations to suggest other organizations;** make sure the area is completely covered; do not leave anyone out

*****If 0.1% is the standard tolerance for “complete” coverage, then for us that is about 15/district [~15,000/district: 10% = 1500; 1% = 150]

- A bit of info to be alert to when considering input: why the district line drawn in 2010 is important [or not]; is the line there for a specific reason; if so, then don’t move it OR move it.

- Another alert: make sure every neighborhood has sent it its COI; i.e., need to map COIs to make sure there are no missed areas.

*******CRC offers grants [\$\$!!]** to organizations to fund preparation of their COIs.

Adjourn subcommittee meeting at 7:20p



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Status of In-Person Meetings for the Independent Redistricting Commission

At the May 6th meeting, the Independent Redistricting Commission (IRC) requested information on the impact of the state's anticipated discontinuation of pandemic-related restrictions in the Blueprint for a Safer Economy on June 15, 2021. Particularly, the IRC inquired regarding the potential of holding in-person meetings. This memorandum provides a brief response to that request.

State and Local Orders

Due to the dynamic nature of the COVID-19 pandemic, it is difficult to predict what the local conditions will be in Berkeley on June 15. Throughout the pandemic, information from the State has changed rapidly – and often with little notice. Additionally, Berkeley is one of three cities in California with a local Public Health Officer; meaning that local rules and Health Orders may differ from state and nearby counties to reflect Berkeley's needs.

Governor Newsom's Executive Order

On March 17, 2020, Governor Newsom issued Executive Order N-29-20. Among other things, this Order waived certain portions of the Brown Act to permit legislative bodies to function safely during the unprecedented pandemic. If the Order is rescinded, it will no longer be feasible to conduct meetings exclusively by teleconference or videoconference. We have no information on when the Governor will rescind the Order.

In-Person and Hybrid Meetings

Staff is prepared to hold in-person meetings should local conditions permit. However, hybrid meetings (combining the technology of Zoom with in-person attendees) present unique challenges and are difficult to administer with existing resources. The City would need to address limitations of existing technology, the additional complexity of meeting management for commissioners and attendees, and increased staffing needs to support hybrid meetings. We anticipate the overall experience will likely result in less satisfactory participatory experiences for the public and the Commission.

As the challenge of hybrid meetings is being discussed not only within the City of Berkeley, but by public agencies throughout California and beyond, we anticipate continued robust dialogue in this area with our peers and will continue to provide information as it becomes available.

Resources

Below are links to relevant resources from the State. While none of these provide exact guidance for meetings of legislative bodies such as the IRC, they may help shape the City’s framework for public gatherings. Additionally, some of the protocols recommended for similar events such as indoor entertainment may not be applicable to a public legislative body (requiring vaccination, or compelling vaccination status, etc.).

Resources Relating to In-Person Meetings	
Blueprint for a Safer Economy - Activity and Business Tiers	https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf
Industry Guidance	https://covid19.ca.gov/industry-guidance/
Guidelines for Private Venues	https://files.covid19.ca.gov/pdf/guidance-private-events--en.pdf
Guidelines for Live Events	https://files.covid19.ca.gov/pdf/guidance-live-performances-indoor--en.pdf
Beyond the Blueprint for a Safer Economy	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/beyond_memo.aspx#:~:text=What%20happens%20beyond%20the%20Blueprint,will%20remain%20in%20relevant%20settings.

Conclusion

The City’s Public Health Division will continue to work closely with the City Manager’s Office, the California Department of Public Health, and other local jurisdictions to develop the best strategies as we move out of the pandemic as a state, region, and municipality. The City Clerk Department is committed to supporting the work of the Independent Redistricting Commission as we move forward in accordance with the guidance and limitations established by our public health experts.



COMMUNITY OUTREACH: RESOURCES AND TIMELINE

INDEPENDENT REDISTRICTING COMMISSION



INDEPENDENT
REDISTRICTING
COMMISSION

BERKELEY



City Clerk Department

May 19, 2021

To: Independent Redistricting Commission

From: Mark Numainville, Commission Secretary

Subject: Independent Redistricting Commission Communities of Interest/Mapping Outreach Resources and Timeline 2021-2022

Public outreach to the community is an essential element of the redistricting process, and it is mandated in both our local regulations and in state legislation. The City is committed to supporting the work of the Independent Redistricting Commission to ensure it meets and exceeds its obligations to engage the community as the Commission redraws the council district boundaries.

The City is drawing from past experience and existing infrastructure to guide the outreach efforts of the Independent Redistricting Commission (IRC) for the coming year. In the summer and fall of 2020, the City began an ambitious community outreach plan to encourage applicants for the IRC. The plan was curtailed somewhat by the limitations of the COVID-19 Shelter-in-Place orders, but staff was able to pivot away from in-person activities and use more of the outreach budget for print and social media advertising, and harness established networks of the City's community partners.

The IRC and staff can build upon the previous efforts in the next phase of outreach for communities of interest and district mapping by expanding the use of technology. Additionally, if permitted under state and local emergency orders, staff will attend various in-person activities and events throughout the City. Partners in other City departments have proven to be important allies in our outreach efforts so far, and we anticipate continuing to work with our internal counterparts to share the Commission's messaging.

Staff has created a framework for the timeline and resources that are available for the next phase of outreach. The documents that follow provide a summary of the timeline for outreach, the various outreach channels, and a list of community organizations that may assist with messaging and mobilization among Berkeleyans.

The IRC may wish to form a subcommittee to work with staff on the development and implementation of the outreach plan; and to advise staff and the full commission of resource needs, goals, objectives, and accomplishments for public engagement. The outreach subcommittee would round-out a plan that targets a diverse population of Berkeley residents through a variety of outlets.

The IRC can and will play an important role in the development and implementation of the outreach plan, while adhering to the limitation in the municipal code about interacting with the public outside of noticed meetings. The work accomplished at noticed meetings of the IRC is an important part of the engagement with the public, whether virtual or in-person.

Attached to this memo you will find the following documents that outline the Redistricting Outreach Resources and Timeline.

1. Timeline

The timeline proposes dates for major IRC milestones and activities for the next year. A subcommittee of the IRC will be helpful to establish a more fixed schedule and work with the full commission and staff on finalizing dates before publishing an official timeline for the public. Some dates may become clearer when the exact date of US Census data release from UC Berkeley is known.

2. Outreach Channels

The list of outreach channels is based on the previous outreach efforts conducted for the IRC application period. The list has been expanded and revised to account for current health order conditions and the more expansive outreach that is expected for the redistricting process.

3. List of Outreach Organizations

The City has compiled a list of over 250 organizations that have previously partnered with the City on community information campaigns. The list is not exhaustive and more organizations will likely be added to the database. In addition, some of the organizations may fit into more than one category, and some of them may no longer be active due to the pandemic. The City has some contact information for all of the organizations listed and will be gathering new information as it becomes available.

4. Community of Interest Form

Staff has developed a community of interest form to solicit input from residents about important groups, neighborhoods, and communities that can impact how district lines are drawn. The form is based on best practices from other cities in the region and has been reviewed and improved by the expertise of our consultants at Redistricting Partners.

KEY REDISTRICTING OUTREACH DATES AND MILESTONES

Below is the anticipated timeline for major outreach milestones from June 2021 – April 2022.

- **Summer 2021 – April 2022**
Public Outreach (virtual/in-person) about public process, timeliness, and participation
- **Summer 2021**
IRC Public Hearing #1 – Redistricting Process, Timelines, and Requirements
- **Summer 2021**
IRC Community Workshops – Communities of Interest
- **Early Fall 2021**
IRC Community Workshops – Maptitude Software Demo & Public Submission Process
- **September/October 2021**
Release of Final Census Data
- **October 2021 (Exact Date TBD)**
Public map submission period opens
- **December 2021 (Exact Date TBD)**
Public map submission period closes
- **January 2022**
IRC Public Hearing #2 – Public Submissions & Draft Map Development
- **February 2022**
IRC Public Hearing #3 – Public Submissions & Draft Map Development
- **March 2022**
IRC Public Hearing #4 – Public Submissions & Draft Map Development
- **April 1, 2022**
Deadline for IRC Adoption of Final Map
- **April 17, 2022**
Deadline for City Council to Adopt IRC Final Map
- **April/May 2022**
Candidate messaging from the City regarding new boundaries
- **April – November 2022**
Community messaging from the City regarding new boundaries



COMMUNITIES OF INTEREST/MAPPING OUTREACH (2021-2022)

The City's outreach plan consists of the following components. Many of these outlets were successfully used in the public outreach campaign for the IRC application period. All of these resources may be used to increase public participation during key milestones in the redistricting process.

Print Advertising

- ▶ Advertisement in the City's Recreation Activity Guide (Fall & Winter)
- ▶ Announcements in the Berkeley Library newsletter (105,000 recipients monthly)
- ▶ Informational postcards at the City's senior and recreation centers, administrative offices, public meetings, and public libraries; U.C. Berkeley student union; and sent to community agencies and neighborhood associations
- ▶ Announcements in Berkeley Unified School District Newsletter: BUSD A+ News (20,000 recipients; Spanish language version utilized as well)
- ▶ Print advertisements in the Berkeley Times, Daily Cal, Berkeley Voice, East Bay Express, East Bay Times, and Tri-City Post newspapers

Community

- ▶ As permitted under COVID-19 restrictions, City staff will attend a variety of community events across the City including hosting a table at each of the 3 Farmer's Markets in Berkeley
- ▶ Co-host events with community organizations
- ▶ Hold additional Town Hall community meetings upon request (in-person or via videoconference as conditions permit)
- ▶ Send information through existing communication outlets (Council newsletters; neighborhood groups, etc.) for dissemination
- ▶ Communities of Interest outreach meetings
- ▶ Additional outreach regarding Independent Redistricting Commission meetings



COMMUNITIES OF INTEREST/MAPPING OUTREACH (2021-2022)

Media

- ▶ Public notices broadcast on Berkeley Community Media
- ▶ Press releases with targeted outreach to local print, online, radio, and multilingual media sources
- ▶ Coordinating with the Health, Housing, and Community Services Department to reach additional community partners

Internet & Social Media

- ▶ Dedicated page on City's website and front-page advertising
- ▶ Posts on the City's social media accounts, including Twitter and boosted advertisements on Facebook
- ▶ Paid advertisements posted on Berkeleyside including their Twitter and Facebook account
- ▶ Text updates from City account
- ▶ Berkeley Unified School District social media outlets

Redistricting 2021 – Community Outreach Organizations (April 2021)

Arts (Visual / Performing)

Berkeley Academy of Music
Berkeley Art Center
Berkeley Art Studio
Berkeley Artisans Open Studio
Berkeley Arts Festival
Berkeley Camera Club
Berkeley Community Chorus Orchestra
Berkeley Folk Dancers
Berkeley Playhouse
Berkeley Potter Guild
Berkeley Repertory Theatre
Berkeley Symphony
Berkeley West Edge Opera

Business Sector

Adeline/Alcatraz Merchants Association
Adeline/Ashby Merchants Association
Another Bullwinkel Show
Berkeley-Albany Bar Association
Berkeley Albany Licensed Daycare Operators Association
Berkeley Association of Realtors
Berkeley Chamber of Commerce
Berkeley City Club
Berkeley Dental Society

Business Sector

Berkeley Federation of Teachers AFT Local 1078, AFL-CIO
Berkeley Fire Fighters Association
California Federation of Business & Professional Women (CFBPW)
Downtown Berkeley Association
Eastwind Books of Berkeley
Elmwood Merchants Association
Fourth Street Businesses
North Shattuck Association
Northside Merchants Association
Sacramento Street Merchants
Saint John's Child Care Program
Shattuck/Blake Merchants Association
Solano Avenue Merchants Association
Telegraph Business Improvement District
West Berkeley Artisans and Industrial Companies
West Berkeley Design Loop

Communications

Berkeley Community Media
Berkeley Daily Planet
Berkeley Liberation Radio (104.1 FM)

Communications

Free Radio Berkeley
KALX Radio

Community Based

A Better Way
Ala Costa Centers
Alameda County Homeless Action Center
Alameda County Network of Mental Health Clients
Alliance Francaise de Berkeley
Alzheimer's Services of the East Bay
American Association of University Women (AAUW) Berkeley Branch
American Legion. Berkeley Post #7
Athletes United for Peace
Bay Area Community Resources
Bay Area Hispano Institute for Advancement
Berkeley Addiction Treatment Services
Berkeley Age Friendly Continuum
Berkeley Architectural Heritage Association
Berkeley Bipolar Support Group
Berkeley Boosters
Berkeley Business Academy for Youth
Berkeley Citizens Action



Redistricting 2021 – Community Outreach Organizations (April 2021)

Community Based

Berkeley City Club Conservancy
Berkeley Community Fund
Berkeley Copwatch
Berkeley Creative Wellness Center
Berkeley Democratic Club
Berkeley Drop-in Center (Coalition for Alternatives in Mental Health)
Berkeley Earth Day (Vegan Earth Day)
Berkeley Emergency Storm Shelter
Berkeley Finnish Hall
Berkeley Food & Housing Project
Berkeley Food Pantry
Berkeley Foundation for Opportunities in Information Technology
Berkeley Free Clinic
Berkeley Garden Club
Berkeley Geochronology Center
Berkeley Hadassah
Berkeley High School Development Group
Berkeley Hillel Foundation. Jewish Student Community Center
Berkeley Historical Plaque Project
Berkeley Historical Society and Museum
Berkeley Holiday Fund
Berkeley Humane
Berkeley Ironworks

Community Based

Berkeley Juneteenth Association, Inc.
Berkeley Law Foundation
Berkeley Lions Club
Berkeley Mental Health - Family Youth and Children's Clinic
Berkeley Needle Exchange Distribution
Berkeley Parents Network
Berkeley Partners for Parks
Berkeley Place Deaf/Hard of Hearing Project
Berkeley Place, Inc. Casa de la Vida
Berkeley Public Library Foundation
Berkeley Special Education Parents Network
Berkeley Symphony
Berkeley Therapy Institute
Berkeley Youth Alternatives
Black Women Organized for Political Action Berkeley/Oakland Chapter (BWOPA)
Bonita House
Building Opportunities for Self-Sufficiency
California Writers Club - Berkeley Branch
Center for Accessible Technology
Center for Independent Living
Chaparral House
Community Energy Services Corporation

Community Based

Disaster Supply Cache Network
Dorothy Day House
East Bay Asian Youth Center
East Bay Center for the Blind
East Bay Community Law Center
East Bay Community Mediation
Easy Does It
Ecology Center
Ed Roberts Campus
Eden Council for Hope and Opportunity (ECHO Housing)
Ephesian Children's Center
Family Violence Law Center
Fred Finch Youth Center
Friends of the Fountain and Walk
Gray Panthers
Housing Groups
Housing Rights
Inter-City Services
Japanese-American Services of the East Bay
Kiwanis Club of Berkeley
Latinos Unidos/ United In Action
LeConte Neighborhood Association
Lifelong Medical Care
Multicultural Institute



Redistricting 2021 – Community Outreach Organizations (April 2021)

Community Based

Needle Exchange
New Bridge Foundation
Odd Fellows Temple, Berkeley Lodge #270
Options Recovery Services
Pacific Center for Human Growth
Rebuilding Together Albany-Berkeley-Emeryville
Resources for Community Development
Rotary Club of Berkeley
RISE
Rubicon
Satellite Affordable Housing Associates
Satellite Housing
SEEDS Community Resolution Center
Senior Center, North Berkeley
Senior Center, South Berkeley
Senior Center, West Berkeley
Sierra Club (San Francisco Bay Chapter)
Spiral Gardens
The Bread Project
Through The Looking Glass
United for Health
United in Action (Collaborative of 10+ Orgs)
West Berkeley Blogger
West Berkeley Lions Club

Community Based

Women's Daytime Drop-In Center
Youth Spirit Artworks
Youth, Engagement, Advocacy, and Housing
YWCA Berkeley/Oakland
Zonta Club of Berkeley/North Bay

Education

Acupuncture and Integrative Medicine College, Berkeley (AIMC)
Associated Students of the University of CA
Berkeley Adult School - BUSD
Berkeley Alumni Association
Berkeley City College
Berkeley City College
Berkeley Hills Nursery School
Berkeley Public Schools Fund
Berkeley Unified School District
Nia House
Public Tables
Stiles Hall
Student Organizations
UC Berkeley Disabled Student Union

Education

University Avenue Association
University of California, Berkeley. ASUC Student Legal Clinic
University of California, Berkeley. Boost@BerkeleyHaas Alternate Name: Young Entrepreneurs at Haas (YEAH)
UC Berkeley: Cal Camps and Youth Programs
UC Berkeley: Early Academic Outreach Program (EAOP)
UC Berkeley: Intercollegiate Athletics. Cal Athletic Camps
UC Berkeley: International House
UC Berkeley: Local Government and Community Relations Office
UC Berkeley: Pre-College Trio Programs-Upward Bound
UC Berkeley: Public Service Center
UC Berkeley: Recreational Sports. Cal Rec Club
UC Berkeley: Recreational Sports. Cal STAR Program
UC Berkeley: Recreational Sports. Fitness and Wellness
University of California, Berkeley. Recreational Sports. Intramural Sports



Redistricting 2021 – Community Outreach Organizations (April 2021)

Education

University of California, Berkeley. School of Public Health. Labor Occupational Health Program and Resource Center
University of California, Berkeley. Student Speakers Bureau (IHSSB)
Voluntary Optometric Services to Humanity (VOSH). Berkeley Chapter

Faith Based

Berkeley Black Ecumenical Ministers Association
Berkeley Baha'I Community
Berkeley Buddhist Monastery
Berkeley Buddhist Priory
Berkeley Buddhist Temple (Satsuki)
Berkeley Eckankar Center
Berkeley Fellowship of Unitarian Universalists
Berkeley Friends Meeting (Quakers)
Berkeley Organizing Congregations for Action
Berkeley Psychic Institute (BPI).
Berkeley Shambhala Center
Berkeley M.T.O. Shahmaghsoudi Center: School of Islamic Sufism
Berkeley Zen Center

Faith Based

Chabad Jewish Center of Berkeley
Church Without Walls
First Presbyterian Church of Berkeley
Lutheran Church of the Cross (YEAH Shelter)
McGee Avenue Baptist Church
South Berkeley Community Church

Neighborhood

Alcatraz Avenue Neighborhood Association
Association for Sports Field Users (ASFU)
Bateman Neighborhood Association
Berkeley Disaster Prep Neighborhood Network
Berkeley Property Owners Association (BPOA)
Berkeley Property Owners Association (BPOA)
Berkeley Property Owners Association (BPOA)
Berkeley Safe Neighborhoods Committee
Dwight-Hillside Neighborhood Association
Halcyon Neighborhood Association
Live Oak Cordornices Creek Neighborhood Assoc

Neighborhood

Monterey/Hopkins Neighborhood Association
North East Berkeley Association
Panoramic Hill Association
Parks Hills Homes Association
San Pablo Neighborhood Council
South Berkeley Neighborhood Development Corporation
South Berkeley Neighborhood Development Corporation
Thousand Oaks Neighborhood Association
Vicente Canyon Neighborhood Association
West Berkeley Neighborhood Development Corporation
Willard Neighborhood Association
Claremont/Elmwood Neighborhood Association
Cordonices Glen Neighborhood Association
Friends of Five Creeks
North East Berk Association
Panoramic Hill Association
San Pablo Neighborhood Council
San Pablo Neighborhood Council



Redistricting 2021 – Community Outreach Organizations (April 2021)

Sports and Recreation

Albany Berkeley Girls Softball League
Albany-Berkeley Soccer Club (ABSC)
Bay Area Outreach and Recreation Program (BORP)
Berkeley All Blues Women's Rugby Club
Berkeley Association of Sports Field Users (ASFU)
Berkeley Ballet Theater
Berkeley Bicycle Club (Berkeley Hills Road Race)
Berkeley Bike Station
Berkeley Chess School
Berkeley City Ballet
Berkeley Echo Lake Camp Association (BELCA)
Berkeley Lacrosse Club
Berkeley Lawn Bowling Club
Berkeley Moving Arts
Berkeley Paddling and Rowing Club (BPRC)
Berkeley Path Wanderers Association
Berkeley Rowing Club
Berkeley Tennis Club
Berkeley Water Ski Club
Berkeley Yacht Club

Sports and Recreation

Berkeley Yoga Center
Cal Adventures
Cal Sailing Club
Waterside Workshops
YMCA



Tell us about your community!



Help shape the future of Berkeley’s Council districts

Every ten years, U.S. Census data is used to redraw Berkeley’s Council district boundaries. This ensures the districts are balanced for changes in population. Berkeley’s Independent Redistricting Commission (composed of 13 volunteers) wants to hear from you on how the boundaries should be drawn. Complete this form to tell the Commission about your **community of interest** so it can be considered in the redistricting process.

What is a “community of interest”?

A community of interest is a group of people in the same geographic area who share common social and economic interests.

Are there things that make your community unique when compared to surrounding areas? What characteristics do you share with your neighbors? How would you describe the area to a friend?

For example, some characteristics a community can share are:

- Resources
- Identity
- Business districts
- Education
- Ancestry
- Shared transportation
- Cultural centers
- History
- Economic interests
- Language
- Common neighborhood activities
- Neighborhoods

Redistricting laws also prohibit a few things from being included when drawing district boundaries – such as political parties and candidates, or where current councilmembers live.

Use our “Community of Interest Form” on the next page to describe your community. You can add more pages if needed. Your input is essential and we welcome your comments.

You can attend public meetings to give more input on this topic. Visit our webpage for dates and times: cityofberkeley.info/redistricting. You can also email the Commission at redistricting@cityofberkeley.info.



Community of Interest Form

Optional – Name / Email:

Which district do you live in? If you're not sure, write your address and we'll look it up:

- | | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> District 1 | <input type="checkbox"/> District 2 | <input type="checkbox"/> District 3 | <input type="checkbox"/> District 4 |
| <input type="checkbox"/> District 5 | <input type="checkbox"/> District 6 | <input type="checkbox"/> District 7 | <input type="checkbox"/> District 8 |

What are the common interests in your community? Describe how they are important:

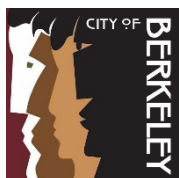
Explain the geographical location of your community of interest. What are the boundaries?

How is your community impacted by the City and the actions of the City Council?

What else would you like to tell us about your community? Add more pages if you need to.

Questions or comments?

We want to hear from you. Email the Berkeley Independent Redistricting Commission at redistricting@cityofberkeley.info or visit our webpage at www.cityofberkeley.info/redistricting/.



INDEPENDENT
REDISTRICTING
COMMISSION

Submit this form by XXXXXXXXXXXX:



Email: redistricting@cityofberkeley.info



In person: Call (510) 981-6908 to make an appointment.



Mail: City Clerk Department, 2180 Milvia Street, 1st Floor, Berkeley, CA 94704

Community of Interest

Berkeley City Charter – Article V, Section 9.5 (f)(2):

For purposes of this subsection “communities of interest” shall mean the following: A community of interest is a contiguous population which shares common social and economic interests that should be included within a single district for purposes of its effective and fair representation. Such shared interests include but are not limited to those common to areas in which the people share similar living standards, use the same transportation facilities, have similar work opportunities, or have access to the same media of communication relevant to the election process, as well as neighborhoods, students, organized student housing, shared age, and racial demographics. Communities of interest shall not include relationships with political parties, incumbents, or political candidates.

