



Sugar-Sweetened Beverage  
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product  
Panel of Experts Commission**  
**Thursday, November 18, 2021 – 4:30–6:30 pm**

**Virtual Meeting (ZOOM)**

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJEK1VTUFC3NIMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828  
Passcode: 462984

**AGENDA**

***(Note: Meetings will continue on ZOOM till further notice)***

**Preliminary Matters**

1. Roll Call
2. Approval of Draft Minutes from 10/21/2021 meeting - **Attachment 1**

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

**Presentation:**

1. **Healthy Stores for Healthy Communities** program to educate people on how in-store product availability and marketing influences what we eat, drink and use.  
- State Tobacco Prevention Program, Berkeley Public Health Division.

**Action Items**

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports:**
  - a. Policy Sub-Committee Update – Commissioners Scheider
2. **Action 1:** Adopt the recommendation to Council regarding the Procurement Resolution from the SSBPPE Ad-Hoc Subcommittee. (Commissioner Scheider)
3. **Action 2:** Updates and action on proposed merger. (Commissioner Scheider)
4. **Action 3:** Review and adopt the draft SSBPPE Commission's Annual Report. (Commissioner Crawford)
5. **Action 4:** Approve the 2022 Commission meeting dates – **Attachment 2**
6. **Action 5:** For the good of the order. (Commissioner Scheider)

**Information Items**

1. Healthy Berkeley Program FY2021 Report – **Attachment 3**

***A Vibrant and Healthy Berkeley for All***

1947 Center Street, 2<sup>nd</sup> Floor, Berkeley, CA 94704 Tel: 510. 981.5300 TDD: 510.981.6903 Fax: 510. 981.5395  
E-mail: [publichealth@ci.berkeley.ca.us](mailto:publichealth@ci.berkeley.ca.us) - <http://www.cityofberkeley.info/health/>

2. Berkeley Sugary Beverage Tax Revenue Report – **Attachment 4**
3. Approved Meeting Minutes adopted on 9/23/2021 – **Attachment 5**

**CONFLICT OF INTEREST INFORMATION:** City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

**The CAO may be reached at:**

Email: [attorney@cityofberkeley.info](mailto:attorney@cityofberkeley.info)

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

**THERE IS NO MEETING IN DECEMBER. NEXT MEETING: Thursday, January 20, 2021 4:30 - 6:30pm.** Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

**AMERICAN DISABILITIES ACT DISCLAIMER:** This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

**SB 343 DISCLAIMER:**

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

**COMMUNICATION DISCLAIMER:**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, October 21, 2021. 4:30 – 6:30 PM

### Zoom Meeting

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJEK1VTUFC3NIMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828

Passcode: 462984

### DRAFT MEETING MINUTES

The meeting convened at 4:36 pm.

#### ROLL CALL

**Present:** Commissioners Browne (5:00pm), Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

**Absent:** None

**Excused:** None

**Staff present:** Janice Chin, Dechen Tsering, Henry Oyekanmi, and Rosario Richie

**COMMENTS FROM THE PUBLIC** None

#### PRESENTATIONS

1. SSB Tax Revenue Report 2015-2021 – Finance Department
2. Healthy Berkeley Program Report FY21 – Public Health Division

#### ACTION ON MINUTES

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 9/23/2021.**

**M/S/C:** Commissioners Moore/Rose

**Ayes:** Commissioners Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

**Noes:** None

**Abstain:** None

*A Vibrant and Healthy Berkeley for All*

**Absent from vote:** Commissioner Browne  
**Recused:** None  
**Excused:** None

## **ACTION ITEMS**

### **1. Approved to extend the meeting till 6:45pm.**

**M/S/C:** Commissioners Crawford/Scheider

**Ayes:** Commissioners Browne, Crawford, Namkung, Rose, and Scheider  
**Noes:** Commissioner Moore  
**Abstain:** Commissioners Gallegos-Castillo and Morales  
**Absent from vote:** None  
**Recused:** None  
**Excused:** None

### **2. Approved to appoint Commissioner Crawford to draft the Commission's 2021 Annual Report in collaboration with Commissioner Scheider, and present the draft to the SSBPPE Commission for approval on November 18, 2021.**

**M/S/C:** Commissioners Moore/Rose

**Ayes:** Commissioners Browne, Crawford, Moore, Morales, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** Commissioner Gallegos-Castillo  
**Absent from vote:** None  
**Recused:** None  
**Excused:** None

This meeting adjourned at 6:45 pm.

## **NEXT ONLINE (ZOOM) MEETING:**

The next meeting is scheduled for **Thursday, November 18, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary  
**Minutes will be approved at the November 18, 2021 meeting.**

## 2022 Commission Meeting Dates

Please complete this form and email it to the  
[Commission Inbox](#)

Name of Commission: Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE)  
Commission

Commission Secretary: Roberto Terrones (temporary)

### Please Note the Commission Meeting Dates for 2022 Below

If no meeting is scheduled for a month, please note as “No Meeting.”

*Example:*

Month	Meeting Day and Date	Time
February 2022	Thursday 2/17/22	6:30 pm

Month	Meeting Day and Date	Time
July 2022	No Meeting	

## Proposed 2022 Meeting Dates

Month	Meeting Day and Date	Time
January 2022	Thursday 1/20/2022	4:30 pm
February 2022	Thursday 2/17/2022	6:30 pm
March 2022	Thursday 3/17/2022	6:30 pm
April 2022	Thursday 4/21/2022	6:30 pm
May 2022	Thursday 5/19/2022	6:30 pm
June 2022	Thursday 6/16/2022	6:30 pm

Month	Meeting Day and Date	Time
July 2022	Thursday 1/21/2022	6:30 pm
August 2022	No Meeting	
September 2022	Thursday 9/15/2022	6:30 pm
October 2022	Thursday 10/20/2022	6:30 pm
November 2022	Thursday 11/17/2022	6:30 pm
December 2022	No Meeting	

[commission@cityofberkeley.info](mailto:commission@cityofberkeley.info)  
 City Clerk Department

# HEALTHY BERKELEY PROGRAM REPORT FY2021

PRESENTATION TO THE  
SUGAR-SWEETENED BEVERAGE PANEL OF EXPERTS (SSBPPE) COMMISSION

PUBLIC HEALTH DIVISION

OCTOBER 21, 2021



# WHAT WE WILL COVER TODAY...

- **WATER PROMOTION:**
  - REFILLABLE HYDRATION STATIONS
  - YOUTH MEDIA CAMPAIGN
- **HB FUNDED PROGRAMS**
  - HOW MUCH?
  - HOW WELL?
  - HOW BETTER OFF?
- **EVALUATION**
- **FINANCE REPORT** (BY THE FINANCE DIRECTOR)



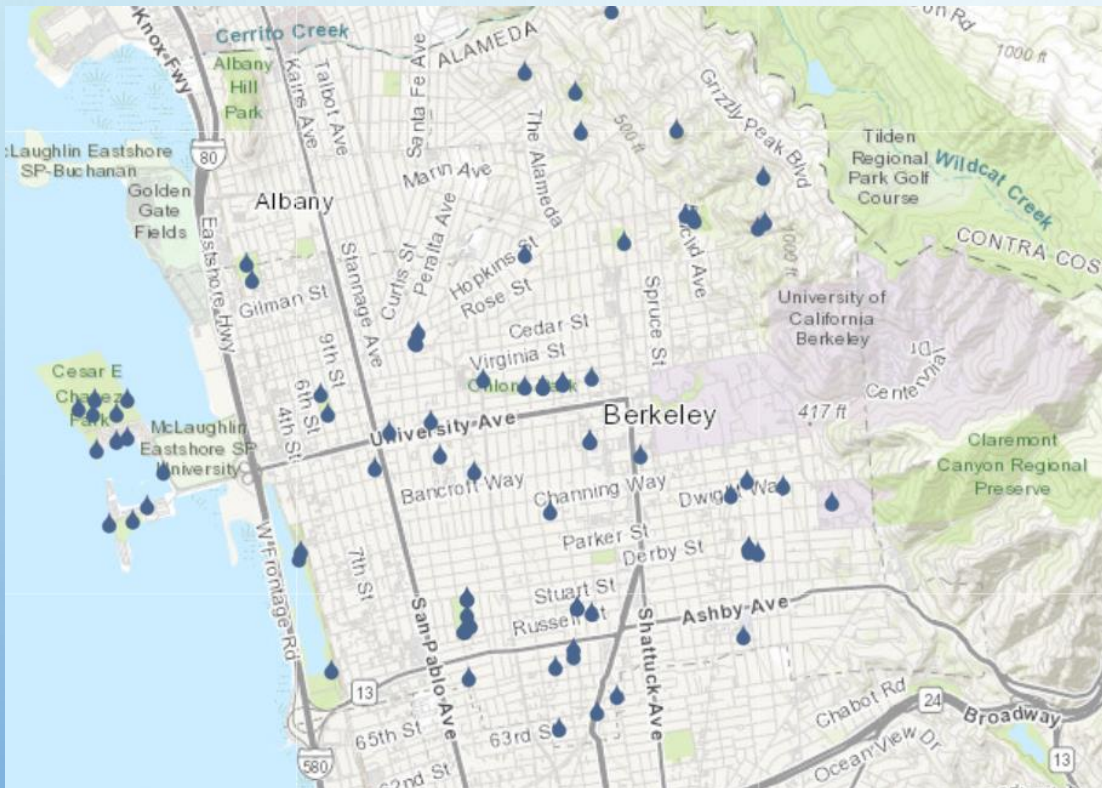
The background features a light blue gradient that transitions from a pale, almost white hue at the top to a deeper, medium blue at the bottom. Scattered throughout the image are several realistic water droplets of various sizes. These droplets are rendered with soft shadows and highlights, giving them a three-dimensional appearance. They are primarily located in the corners: a cluster in the top-left, a few in the top-right, and a larger group in the bottom-right. The overall aesthetic is clean, fresh, and aquatic.

# REFILLABLE HYDRATION STATION PROJECT



# REFILLABLE HYDRATION STATIONS

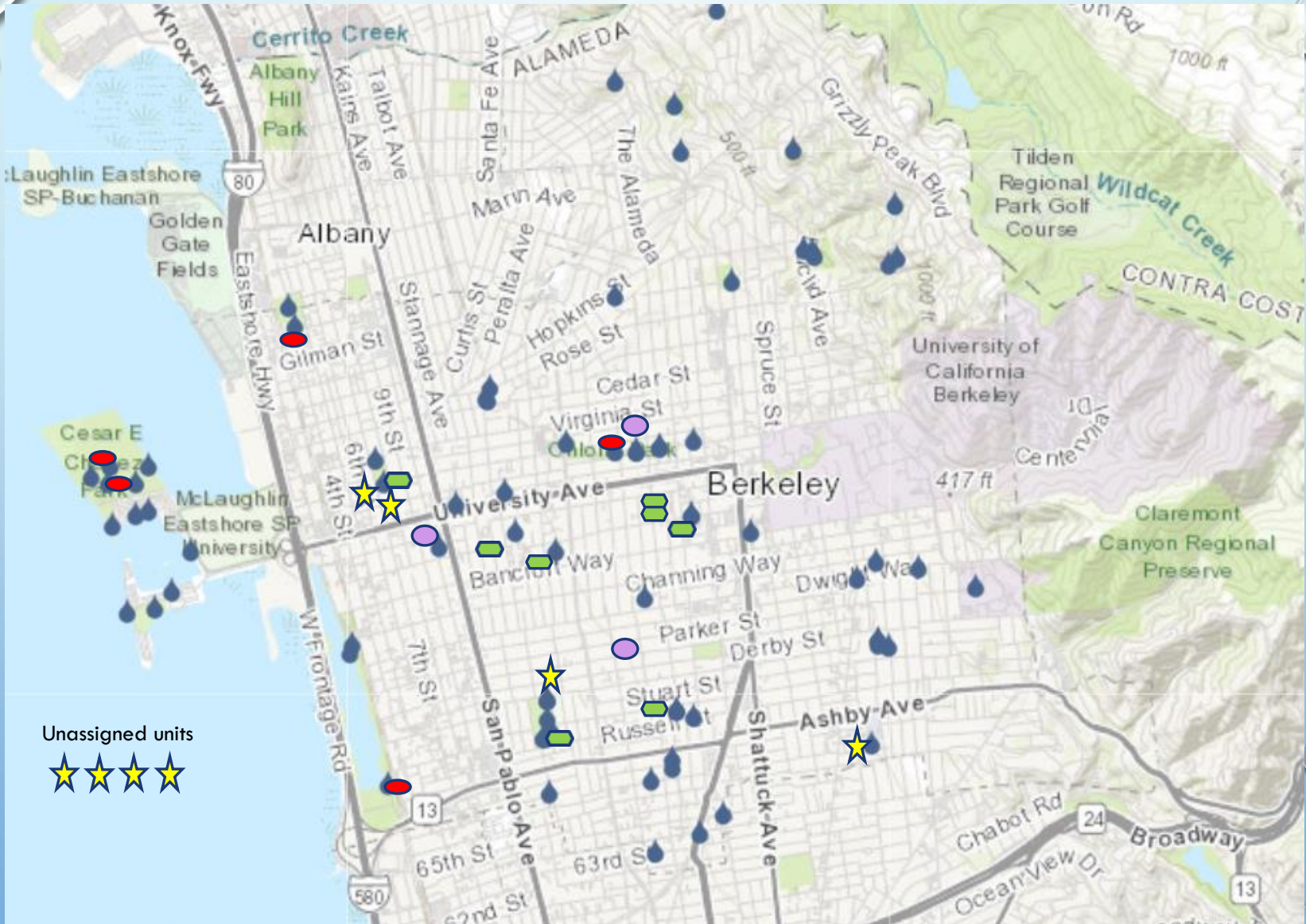
## Outdoor Drinking Water Fountains in Berkeley: UCB GIS Map



## CRITERIA FOR IDENTIFYING RHS PLACEMENTS:

- On city-owned property or community agencies facilities that comply with the following criteria:
  - Increases public access to water, especially for people of color (if possible to determine).
  - Easy access to plumbing
  - CBOs receiving equal or < \$60k funding in FY21 (5 agencies).
  - Has to be on the property (owned by CBO).
  - CBO has to agree to take full responsibility for installation and maintenance of the unit.
  - CBO must serve a vulnerable population that has access to their facility.
  - The site of RHS unit installation has to be covered within their property and liability insurance.
  - Agree to a signed memorandum of understanding with the City.

# REFILLABLE HYDRATION STATIONS STATUS



Unassigned units



 Indoor installed

 Outdoor installed

 Indoor pending

 Outdoor pending



## OUTDOOR UNITS



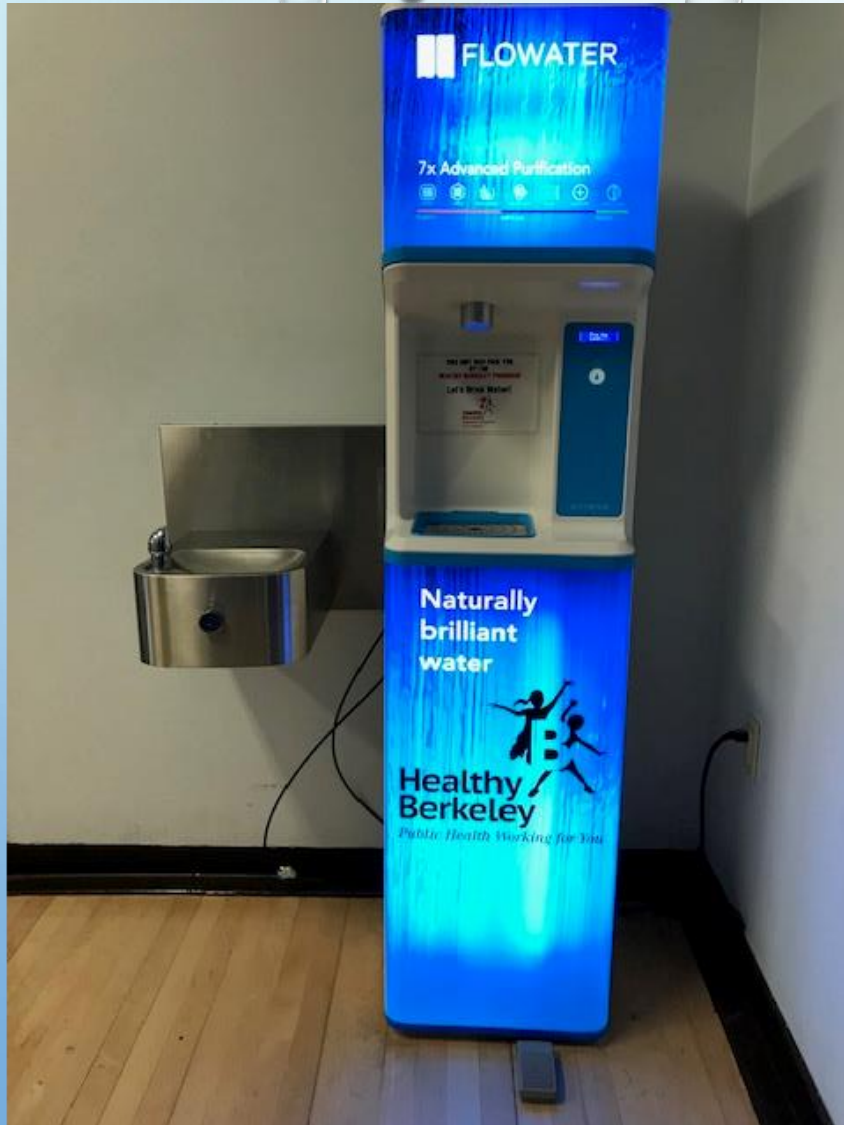
11 Spinnaker Way. - Cesar Chavez Park



711 Harrison St. - Skate Park

# INDOOR UNITS

1720 7<sup>th</sup> St. - James Kenny Community Center



2939 Ellis St. – South Berkeley Senior Center





# INDOOR UNITS



1947 Center St. – Lobby

**THIS UNIT WAS PAID FOR  
BY THE  
HEALTHY BERKELEY PROGRAM**

**Let's Drink Water!**



# RHS PROJECT RESULTS

## JUNE 2020 - OCTOBER 2021

The Refillable Hydration Station (RHS) project has installed **13** of the **24 RHS** since June 2019.

**13**



RHS UNITS INSTALLED

**39,887**



# OF PLASTIC  
BOTTLES SAVED

**5,266**



GALLONS OF WATER CONSUMED

The background features a light blue gradient that transitions from a pale, almost white hue at the top to a deeper, medium blue at the bottom. Scattered throughout the image are several realistic water droplets of various sizes. These droplets are rendered with soft shadows and highlights, giving them a three-dimensional appearance. They are primarily located in the top-left and bottom-right corners, with a few smaller ones scattered in the upper right and lower left areas.

# YOUTH MEDIA CAMPAIGN



# MEDIA CAMPAIGN

Project Period: JULY 1, 2020 – JUNE 30, 2022

## INNOVATIVE HEALTH SOLUTIONS

- Bay Area Nutrition & Physical Activity Collaborative (BANPAC)
- Youth Media Campaign: Drinking Water Promotion Project (DWAPP 2.0)

## PROJECT TIMELINE

- Recruit 5-10 youth to develop youth media messages for a DWAPP 2.0 - Youth Media Campaign. **(Completed)**
- Engaged 2-4 youth trained for content creation and for leading peer focus groups to pick final youth messages. **(Completed)**
- By December 31, 2021, co-host a *Day of Action: DWAPP Youth Campaign* event in Berkeley.



# DWAPP 2.0 - YOUTH MEDIA CAMPAIGN

## TOP MESSAGING DESIGNS



# LIVE ACTION VIDEO WITH SOUND



Cydney, Sophomore  
Berkeley High School  
Ecology Center

“WATER IS FUEL”  
VIDEO

ACCEPTED INTO  
AMERICAN PUBLIC  
HEALTH ASSOCIATION  
YOUTH FILM FEST  
10.27.2021

<https://drive.google.com/file/d/1BMMExzLr7TSiHxbR0G4vLXaoEBKTISYT/view?usp=sharing>

# ANIMATED VIDEO, NO SOUND

what  
is  
water?

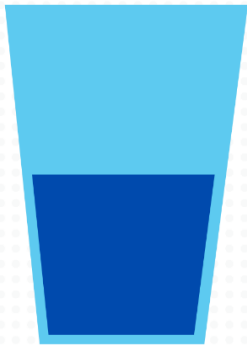
Alishba, Senior  
Berkeley High School  
Ecology Center



Makiyah, Senior  
Berkeley High School  
Ecology Center



# POSTERS



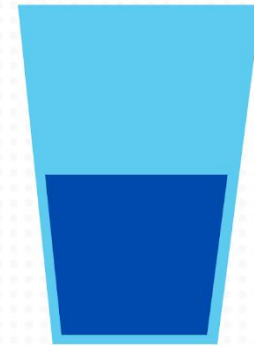
one of nature's best offerings

# WATER

EASY WAY TO  
BOOST YOUR  
HEALTH

sponsored by: your health

Alishba, Senior  
Berkeley High School  
Ecology Center



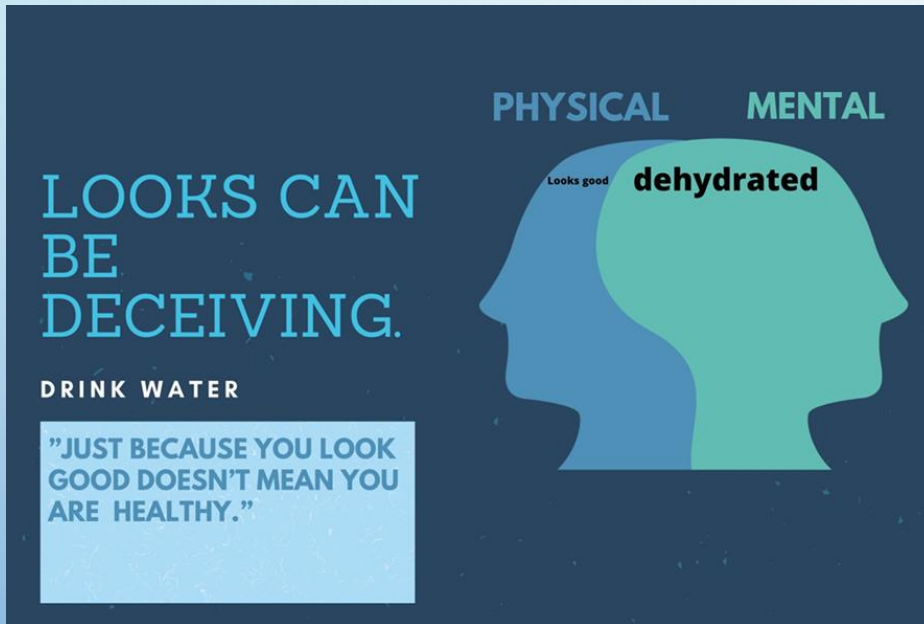
una de las mejores ofertas de la  
naturaleza

# AGUA

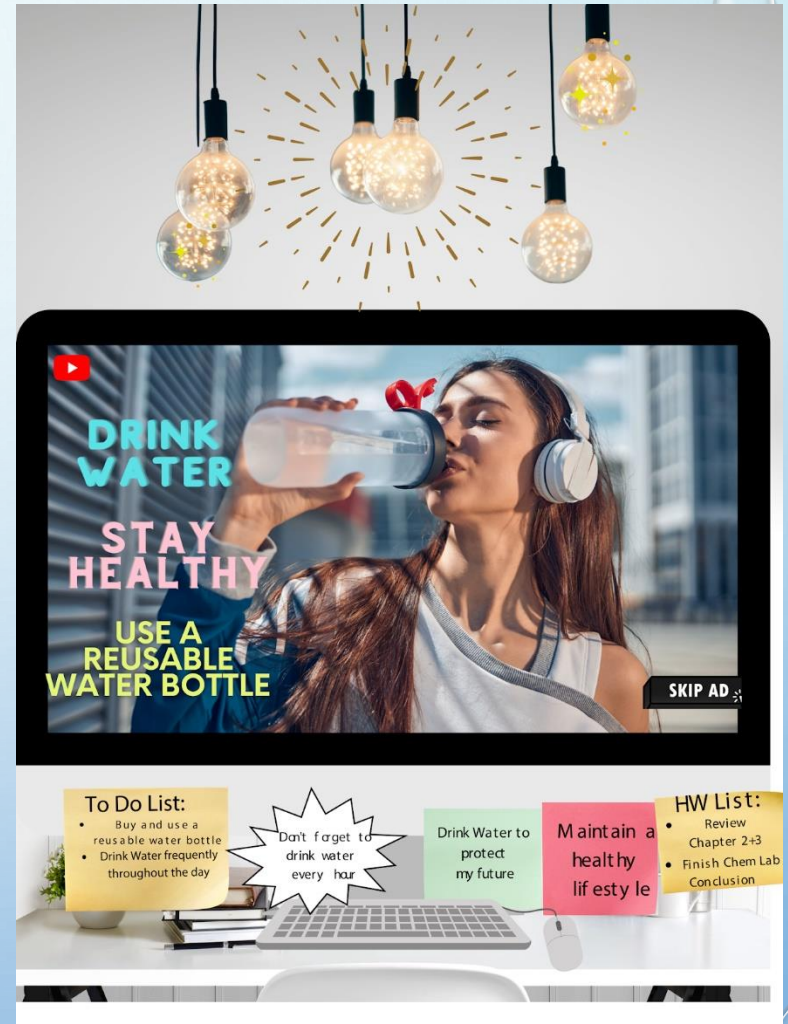
MANERA FÁCIL  
DE MEJORAR SU  
SALUD

patrocinado por tu salud

# POSTERS



Makiyah, Senior  
Berkeley High School  
Ecology Center



Aqsa, Senior  
Berkeley High School  
Ecology Center

**ALISHBA SHABIR**

COHORT I

**THE MOST IMPORTANT  
THING I LEARNED FROM  
THIS EXPERIENCE IS  
THAT COMMUNITY  
HEALTH IS VERY  
IMPORTANT. I LEARNED  
A LOT ABOUT HOW  
CERTAIN COMPANIES  
TARGET MINORITY  
GROUPS SPECIFICALLY”**



**Alishba, Senior  
Berkeley High School  
Ecology Center**

**Cydney, Sophomore  
Berkeley High School  
Ecology Center**

**CYDNEY JONES**

COHORT I

**“I LEARNED  
COMMUNICATION,  
NETWORKING,  
CONSTRUCTIVE FEEDBACK  
AND REALLY WORKING  
TOGETHER AS A WHOLE  
TO MAKE SOMETHING NICE  
AND PRESENTABLE THAT  
CAN REACH ALL FORMS OF  
PEOPLE.”**





MAKIYAH COTTON  
COHORT 2

---

“BEFORE I DIDN’T  
THAT MUCH  
KNOWLEDGE ON  
WHAT I WAS DOING  
SO I FEEL LIKE I  
GAINED MORE SKILLS  
TECHNOLOGY WISE.”



Makiyah, Senior  
Berkeley High School  
Ecology Center

Aqsa, Senior  
Berkeley High School  
Ecology Center

AQSA NAWAZ  
COHORT 2

---

“I LIKED HOW WE GOT  
TO WORK AS A TEAM. I  
GOT A LOT OF FEEDBACK  
ABOUT MY WORK, I GOT A  
LOT OF IDEAS AND  
LEARNED ABOUT CANVA.  
I LEARNED THERE HAS TO  
BE A MESSAGE IN ORDER  
TO CREATE ART.”



The background is a light blue gradient. There are several realistic-looking water droplets of various sizes in the corners: top-left, top-right, and bottom-right. The text is centered in the middle of the page.

**HEALTHY BERKELEY FUNDED PROGRAMS  
FY2021**

# OVERVIEW OF FUNDED AGENCIES FY2021

Project Sponsor	Program Name	Total
Ecology Center	For Thirst, Water First	\$142,500.00
Fresh Approach	Veggie RX Program for Healthy Foods & Beverages	\$16,396.00
Spiral Gardens	Spiral Gardens Community Food Security Project	\$40,000.00
Bay Area Community Resources	Healthy Options @ Point of Sale	\$67,940.00
YMCA of the East Bay	Diabetes Prevention Program	\$70,000.00
	Healthy Me!	\$85,000.00
Berkeley Unified School District	Gardening and Cooking Program	\$950,000.00
Healthy Black Families	Thirsty for Change	\$295,000.00
Lifelong Medical Care	Chronic Disease & Prevention Program	\$135,000.00
Multicultural Institute	Life Skills Day Laborer Program	\$15,000.00
Berkeley Youth Alternatives	Agriculture & Team Nutrition	\$48,500.00
Community Health Education Institute	Artists Against Soda Program	\$34,664.00
		<b>\$1,900,000.00</b>




# PROCESS FOR STANDARDIZING MEASURES

**1** **IDEA**



CBOs submitted performance measures to Public Health Division

**2** **ANALYSIS**




City of Berkeley analyzed those measures and presented a framework for understanding our collective impact

**3** **CO-DEVELOP SHARED MEASURES**



Working together the City of Berkeley and funded agencies developed a set of shared, standardized measures to capture the impact of the diverse set of activities funded by the Sugar Sweetened Beverage tax.

**4** **APPROVAL PROCESS**



City of Berkeley met 1x1 with each funded agency

Discussed how to adjust measures for that particular program in FY20-21 to align with framework

Revised measures added to CDS reporting template in December 2019.

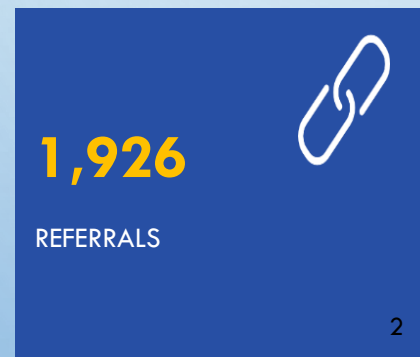
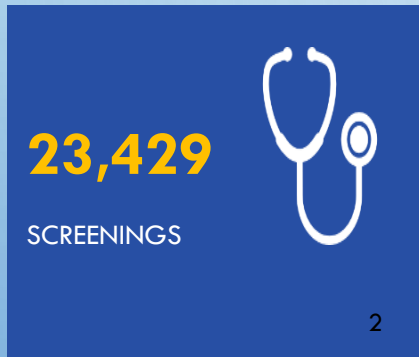
Revised measures reviewed by funded agencies and Public Health Division

**5** **REVIEW**



Ongoing monitoring and reporting done in collaboration with community based organizations.

# FY2021: HOW MUCH DID WE DO?



Program information based on the reporting period July 1, 2020 - June 30, 2021. Number in the bottom corner indicates the number of programs reporting on that measure. Note the number of individuals receiving food assistance is an undercount as not all programs were able to report and it does not capture all program efforts in response to the pandemic.

# HOW WELL DID WE DO?

**99%**

of those that were trained as trainers to promote health reported feeling respected.

5 out of 12 programs reporting

**98%**

of those surveyed that were trained to promote health in the community reported feeling more confident in their ability to make a positive impact on their community.

5 out of 12 programs reporting

# HOW WELL DID WE DO?

**92%**

of those surveyed that received direct education through classes, workshops and events were satisfied and/or would recommend the class/workshop/event to a family member or friend.

11 out of 12 programs reporting

**99%**

of those surveyed that were trained to promote health in the community were satisfied with the training they received.

5 out of 12 programs reporting



# IS ANYONE BETTER OFF?

**89%**

Survey respondents reported feeling more motivated to reduce consumption of sugar sweetened beverages

8 out of 12 programs

**72%**

Survey respondents report having better access to healthy food as a result of food distribution programs

5 out of 12 programs

**91**

Organizations and community partners supported new policy changes in Berkeley

2 out of 12 programs

**11%**

Referred for services connected to the service

2 out of 12 programs

# EVALUATION

- EVALUATION ACTIVITIES WERE CHALLENGING DUE TO PRIORITIZATION OF COVID-19 RESPONSE.
- \$25,000 CONTRACT WAS RECENTLY ESTABLISHED WITH ALAMEDA COUNTY PUBLIC HEALTH DEPARTMENT CAPE\* UNIT FOR PROGRAM EVALUATION ACTIVITIES.

\* *Community Assessment, Planning and Evaluation.*

# WEST BERKELEY SERVICE CENTER

- HEALTHY BERKELEY PROGRAM IS INVESTING FUNDING TO RENOVATE THE INNER COURTYARD TO CREATE A FAMILY-FRIENDLY SPACE THAT ALLOWS FOR PLAY AND PHYSICAL ACTIVITIES CLASSES AND EVENTS.
- PARTNERING WITH THE CITY'S CIVIC ARTS PROGRAM, KALA ARTS STUDIO IN BERKELEY, AND LOCAL ARTIST/PHOTOGRAPHER, [LARA KAUR](#), TO CREATE ARTISTIC SPACES IN WEST BERKELEY SERVICE CENTER THAT REPRESENTS THE COMMUNITIES WE SERVE.
- WE ENGAGED COMMUNITY AGENCIES TO RECRUIT INDIVIDUALS AND FAMILIES FROM THEIR NETWORK TO BE PHOTOGRAPHED AND FEATURED IN THE ARTISTIC SPACES.



Contact:  
Dechen Tsering, HSPS  
Healthy Berkeley Program  
SSBPPE Commission Secretary  
[dtsering@cityofberkeley.info](mailto:dtsering@cityofberkeley.info)  
(510) 981-5394

Thank you for your attention!

Questions?





# SUGAR-SWEETENED BEVERAGE (SSB) TAX

PRESENTED BY HENRY OYEKANMI, DIRECTOR OF FINANCE

October 21, 2021



# **SUGAR-SWEETENED BEVERAGE TAX**

## **ACCOUNTING METHODOLOGY**

### **CASH BASIS ACCOUNTING**

Revenue is reported on the City's financials when cash is received.  
Expenses are recorded when cash is paid out.

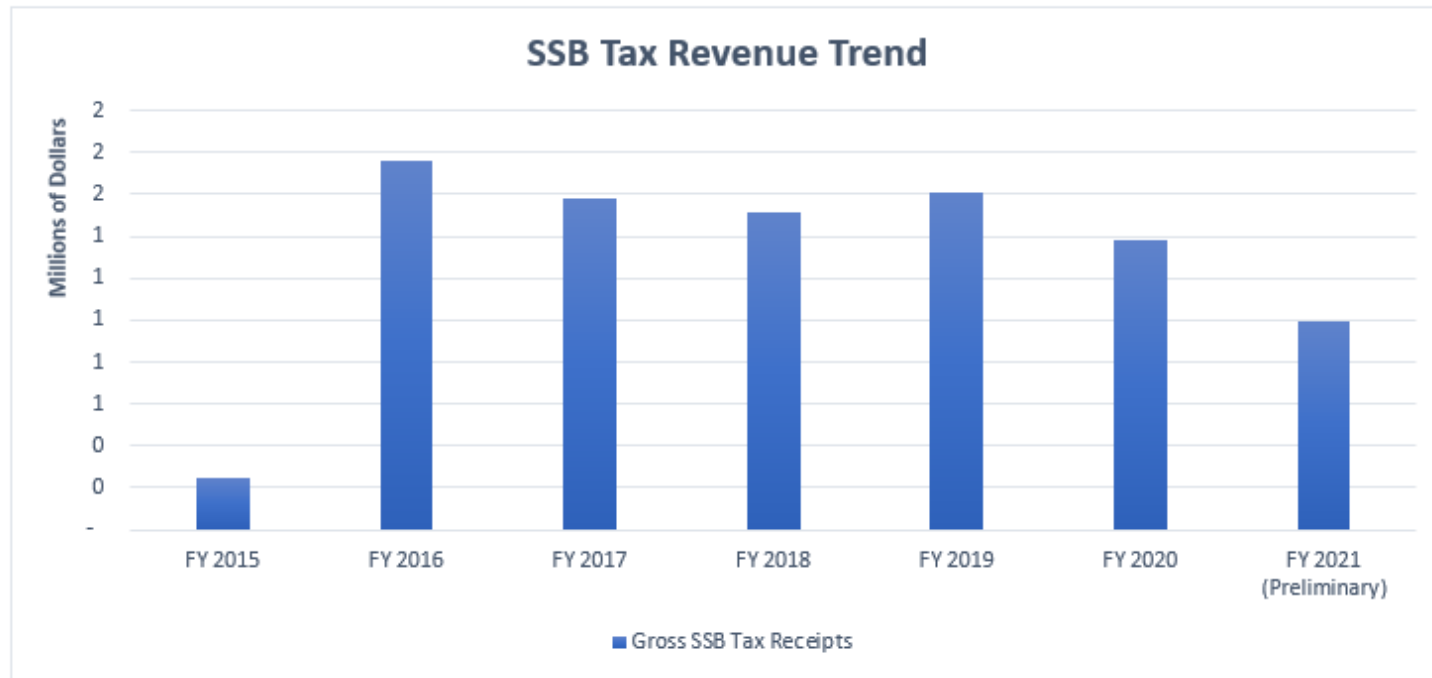


# SUGAR-SWEETENED BEVERAGE TAX

FY 2015-FY 2021 Actual Revenues

**Total Gross Revenue: \$9,076,358**

	Actuals						
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Preliminary)
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387



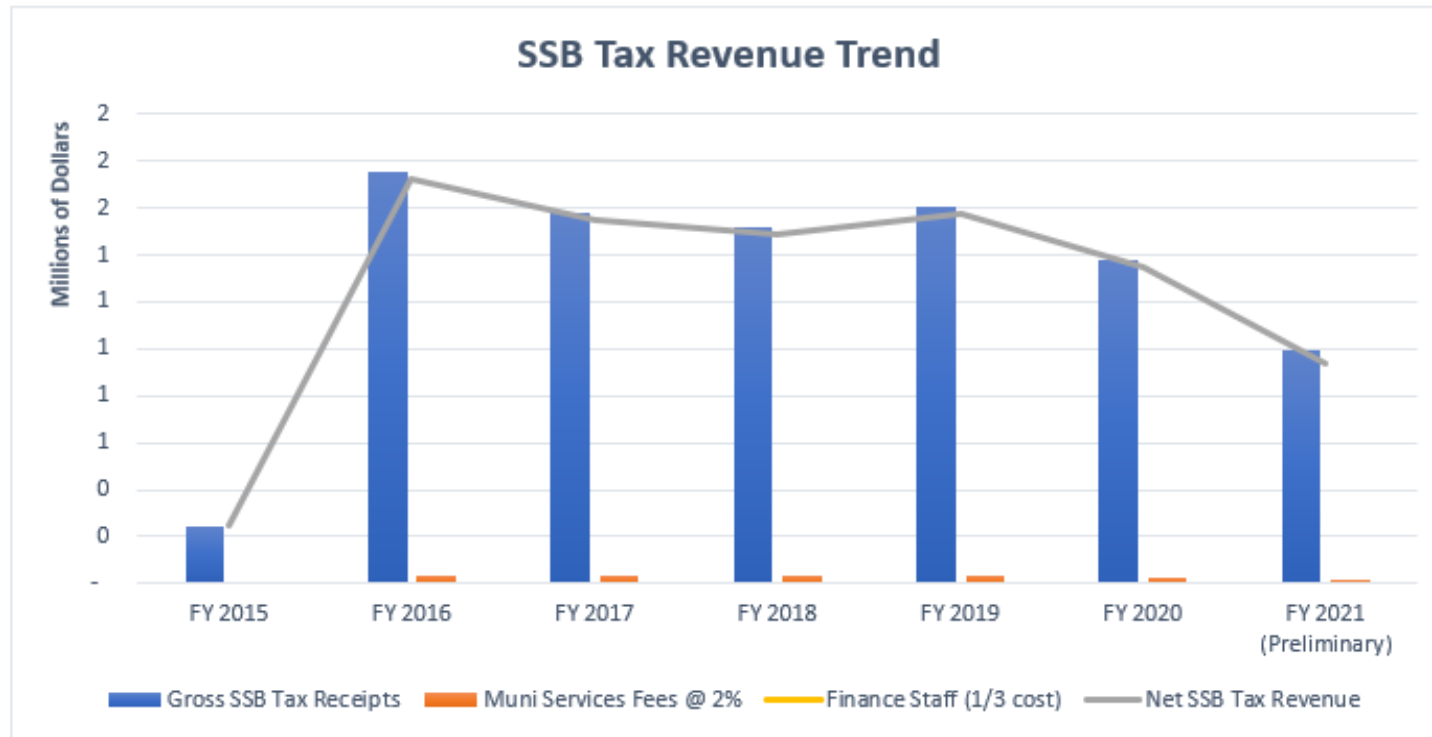




# SUGAR-SWEETENED BEVERAGE TAX

FY 2015-FY 2021 Actual Revenues with Administrative and Finance Cost

	Actuals						
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Preliminary)
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387
Muni Services Fees @ 2%	-	35,145	31,568	30,359	32,124	27,564	19,908
Finance Staff (1/3 cost)							42,000
<b>Net SSB Tax Revenue</b>	<b>242,986</b>	<b>1,722,126</b>	<b>1,546,821</b>	<b>1,487,590</b>	<b>1,574,054</b>	<b>1,350,633</b>	<b>933,480</b>

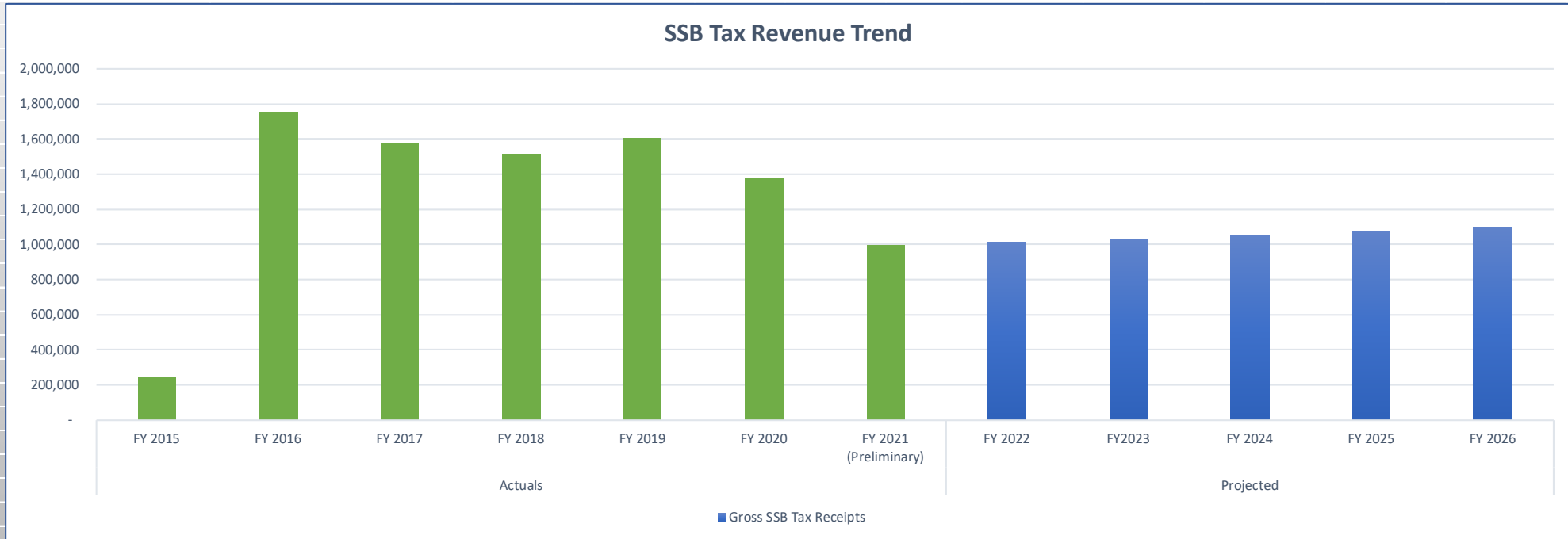




# SUGAR-SWEETENED BEVERAGE TAX

FY 2015 - FY 2021 Actual and FY 2022 - FY 2026 Projected Revenues

	Actuals							Projected				
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Prelimin)	FY 2022	FY2023	FY 2024	FY 2025	FY 2026
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387	1,010,418	1,030,627	1,051,239	1,072,264	1,093,709

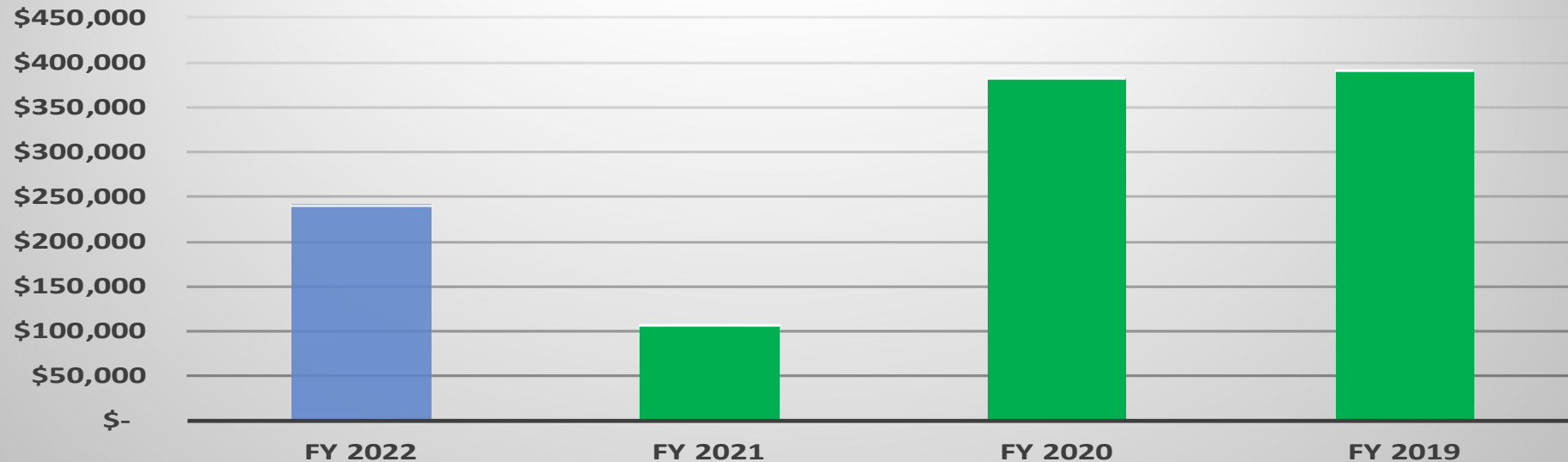


# SUGAR-SWEETENED BEVERAGE TAX

**Four Year Comparison for 1st Quarter (July - September)**  
FY 2019 - FY 2022

1st Qtr	FY 2022	FY 2021	FY 2020	FY 2019
Revenue	\$ 241,706	\$ 108,072	\$ 383,166	\$ 392,441

**1ST QTR Revenue**





# **SUGAR-SWEETENED BEVERAGE TAX**

## *NEXT STEPS:*

- Finance to Provide Quarterly Revenue Reports
- 





# **SUGAR-SWEETENED BEVERAGE TAX**

**QUESTIONS?**

**THANK YOU!**



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, September 23, 2021. 4:30 – 6:30 PM

### Zoom Meeting

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Meeting ID: 849 6208 4828

Passcode: 462984

### MEETING MINUTES

The meeting convened at 4:39 pm.

#### ROLL CALL

**Present:** Commissioners Crawford, Moore, Morales (4:47pm),  
Namkung, Rose, and Scheider  
**Absent:** Commissioner Browne and Gallegos-Castillo  
**Excused:** None  
  
**Staff present:** Janice Chin and Dechen Tsering

COMMENTS FROM THE PUBLIC None

#### ACTION ON MINUTES

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 6/17/2021.**

**M/S/C:** Commissioners Moore/Namkung

**Ayes:** Commissioners Crawford, Moore, Namkung, Rose, and  
Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne, Gallegos-Castillo, and Morales  
**Recused:** None  
**Excused:** None

*A Vibrant and Healthy Berkeley for All*

## **ACTION ITEMS**

### **1. Approved to adopt the revised meeting dates for the rest of 2021.**

**M/S/C:** Commissioners Scheider/Moore

**Ayes:** Commissioners Crawford, Moore, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne, Gallegos-Castillo, and Morales  
**Recused:** None  
**Excused:** None

### **2. Approved to create an ad-hoc Procurement Sub-committee with Commissioners Scheider, Crawford, and Rose as members.**

**M/S/C:** Commissioners Moore/Rose

**Ayes:** Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne and Gallegos-Castillo  
**Recused:** None  
**Excused:** None

### **3. Approve to amend the letter with edits as discussed in the meeting and communicate the amended letter to the City Council.**

**4.**

**M/S/C:** Commissioners Scheider/Moore

**Ayes:** Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne and Gallegos-Castillo  
**Recused:** None  
**Excused:** None

This meeting adjourned at 6:30 pm.

**NEXT ONLINE (ZOOM) MEETING:**

The next meeting is scheduled for **Thursday, October 21, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary *Dechen Tsering*  
**Minutes were approved at the October 21, 2021 meeting.**