



Sugar-Sweetened Beverage  
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product  
Panel of Experts Commission**  
**Thursday, October 21, 2021 – 4:30–6:30 pm**

**Virtual Meeting (ZOOM)**

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJkE1VTUFC3NlMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828  
Passcode: 462984

**AGENDA**

*(Note: Meetings will continue on ZOOM till further notice)*

**Preliminary Matters**

1. Roll Call
2. Approval of Draft Minutes from 6/17/2021 meeting - **Attachment 1**

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

**Presentations:**

1. Berkeley Sugar-Sweetened Beverage (SSB) Tax Revenue Report – Finance Department
2. Healthy Berkeley Staff Report for FY2021 – Public Health Division

**Action Items**

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

**1. Subcommittee Reports:**

2. **Action 1:** Discussion on updated SSB tax revenue report from the City Finance Department. (Commissioner Scheider)
3. **Action 2:** Adopt the recommendation to Council regarding the Procurement Resolution from the SSBPPE Ad-Hoc Subcommittee. (Commissioner Scheider)
4. **Action 3:** Updates and potential action on proposed merger. (Commissioner Scheider)
5. **Action 4:** Discussion and action as needed to prepare the SSBPPE Commission's Annual Report. (Commissioner Scheider)
6. **Action 5:** For the good of the order. (Commissioner Scheider)

***A Vibrant and Healthy Berkeley for All***

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## **Information Items**

1. Approved Meeting Minutes adopted on 6/17/2021 – **Attachment 2**

**CONFLICT OF INTEREST INFORMATION:** City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

**The CAO may be reached at:**

Email: [attorney@cityofberkeley.info](mailto:attorney@cityofberkeley.info)

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

**NEXT MEETING: Thursday, November 18, 2021 4:30 - 6:30pm.** Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

**AMERICAN DISABILITIES ACT DISCLAIMER:** This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

**SB 343 DISCLAIMER:**

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

**COMMUNICATION DISCLAIMER:**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, September 23, 2021. 4:30 – 6:30 PM

### Zoom Meeting

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJlK1VTUUFc3NlMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828

Passcode: 462984

### DRAFT MEETING MINUTES

The meeting convened at 4:39 pm.

#### ROLL CALL

**Present:** Commissioners Crawford, Moore, Morales (4:47pm),  
Namkung, Rose, and Scheider

**Absent:** Commissioner Browne and Gallegos-Castillo

**Excused:** None

**Staff present:** Janice Chin and Dechen Tsering

**COMMENTS FROM THE PUBLIC** None

#### ACTION ON MINUTES

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 6/17/2021.**

**M/S/C:** Commissioners Moore/Namkung

**Ayes:** Commissioners Crawford, Moore, Namkung, Rose, and  
Scheider

**Noes:** None

**Abstain:** None

**Absent from vote:** Commissioners Browne, Gallegos-Castillo, and Morales

**Recused:** None

**Excused:** None

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## **ACTION ITEMS**

### **1. Approved to adopt the revised meeting dates for the rest of 2021.**

**M/S/C:** Commissioners Scheider/Moore

**Ayes:** Commissioners Crawford, Moore, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne, Gallegos-Castillo, and Morales  
**Recused:** None  
**Excused:** None

### **2. Approved to create an ad-hoc Procurement Sub-committee with Commissioners Scheider, Crawford, and Rose as members.**

**M/S/C:** Commissioners Moore/Rose

**Ayes:** Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne and Gallegos-Castillo  
**Recused:** None  
**Excused:** None

### **3. Approve to amend the letter with edits as discussed in the meeting and communicate the amended letter to the City Council.**

**4.**

**M/S/C:** Commissioners Scheider/Moore

**Ayes:** Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne and Gallegos-Castillo  
**Recused:** None  
**Excused:** None

This meeting adjourned at 6:30 pm.

**NEXT ONLINE (ZOOM) MEETING:**

The next meeting is scheduled for **Thursday, October 21, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary  
**Minutes will be approved at the October 21, 2021 meeting.**



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, June 17, 2021. 4:30 – 6:30 PM

**Zoom Meeting**

<https://us02web.zoom.us/j/81091200344?pwd=S1h3Z001ZUw3SXJxNG9ibEdhcVFvQT09>

Meeting ID: 810 9120 0344

Passcode: 331747

### MEETING MINUTES

The meeting convened at 4:35 pm.

#### **ROLL CALL**

**Present:** Commissioners Browne, Crawford, Gallegos-Castillo  
Moore, Morales, Rose, and Scheider

**Absent:** Commissioner Namkung

**Excused:** None

**Staff present:** Dechen Tsering

#### **COMMENTS FROM THE PUBLIC** None

#### **ACTION ON MINUTES**

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 5/18/2021.**

**M/S/C:** Commissioners Morales/Rose

**Ayes:** Commissioners Browne, Crawford, Moore, Morales, Rose,  
and Scheider

**Noes:** None

**Abstain:** None

**Absent from vote:** Commissioners Gallegos-Castillo and Namkung

**Recused:** None

**Excused:** None

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## **ACTION ITEMS**

- 1. Approved to request the City of Berkeley’s Finance Department to present a detailed report to the SSBPPE Commission on the SSB tax revenues received by the City.**

**M/S/C:** Commissioners Scheider/Crawford

**Ayes:** Commissioners Browne, Crawford, Gallegos-Castillo, Morales, Moore, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioner Namkung  
**Recused:** None  
**Excused:** None

- 2. Approved to add Commissioner Joyce “Joy” Moore to the Ad-Hoc Subcommittee with Commissioner Patricia “Pat” Crawford as the backup (in Joy’s absence).**

**M/S/C:** Commissioners Scheider/Moore

**Ayes:** Commissioners Browne, Crawford, Gallegos-Castillo, Morales, Moore, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioner Namkung  
**Recused:** None  
**Excused:** None

- 3. Approve to tentatively keep the July 15, 2021 regular meeting of the SSBPPE Commission on calendar.**

**M/S/C:** Commissioners Moore/Scheider

**Ayes:** Commissioners Browne, Crawford, Morales, Moore, Rose, and Scheider  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Gallegos-Castillo and Namkung  
**Recused:** None

This meeting adjourned at 6:20 pm.

**NEXT ONLINE (ZOOM) MEETING:**

The next meeting is **TENTATIVELY** scheduled for **Thursday, July 15, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary  
**Minutes were approved at the September 23, 2021 meeting.**