



## Human Welfare and Community Action Commission

### MINUTES

Thursday, February 7, 2024  
6:30 PM

**PUBLIC ADVISORY: THIS MEETING WILL BE AVAILABLE TO ATTEND AT TWO DIFFERENT LOCATIONS.**

#### **MEETING LOCATION #1**

2180 Milvia Street  
Berkeley, CA 94704

#### **MEETING LOCATION #2**

1447 Kains Avenue  
Berkeley, CA 94702

#### **Preliminary Matters**

1. Roll Call

Present: Behm-Steinberg, Lippman

Absent: None

Quorum: 2 (Attended: 2)

Staff Present: Mary-Claire Katz, Rhianna Babka

Public Present: Catherine Huchting, Maria Sol, Corinne Haskins, Cheryl Atkinson.

2. Agenda Approval

Move agenda item number 8 before agenda item number 7.

3. Public Comment

Public comment by Corinne Haskins.

#### **Update/Action Items**

***The Commission may take action related to any subject listed on the agenda, except where noted.***

#### **Berkeley Community Action Agency Board Business**

4. Election of Chair and Vice Chair

**Action:** M/S/C (Lippman/Behm-Steinberg) to elect Mary Behm-Steinberg as chair.

**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.

**Action:** M/S/C (Behm-Steinberg/Lippman) to elect George Lippman as vice chair.

**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.

5. Adopt 2024 HWCAC Meeting Calendar (Attachment A) – Staff

**Action:** M/S/C (Lippman/Behm-Steinberg) to approve the 2024 HWCAC meeting calendar with two changes. The February meeting is moved to the 21<sup>st</sup>, and the March meeting is moved to the 6<sup>th</sup>.

**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.

6. Approve minutes from the 1/8/2024 Special Meeting (Attachment B) – All  
**Action:** M/S/C (Behm-Steinberg/Lippman) to approve the minutes from the 1/8/2024 special meeting.  
**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.
7. Discussion and Possible Action on the FY25-FY28 Community Agency Request for Proposal (RFP) funding, timeline and process (Attachment C) – All  
No action taken.
8. Election of Low-Income Representatives  
**Action:** M/S/C (Lippman/Behm-Steinberg) to elect Cheryl Atkinson as a low-income representative.  
**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.
9. Review City of Berkeley funded agency Program and Financial reports (Attachment D) – Staff
  - a. J-Sei program and financial reports  
No action taken.

#### Other Discussion Items

10. Discussion of rights and responsibilities of the HWCAC – Behm-Steinberg  
No action taken.
11. Discussion and possible action on proposed commission merger between the HWCAC and the Peace and Justice Commissions - Behm-Steinberg  
**Action:** M/S/C (Lippman/Behm-Steinberg) to send a letter to Council from the HWCAC regarding the merging of the HWCAC and Peace and Justice commissions.  
**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.  
  
**Action:** M/S/C (Lippman/Behm-Steinberg) to extend the meeting to 8:45PM.  
**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.
12. Discussion of Fire Marshal's report and its implications - (Attachment E) – Commissioners Behm-Steinberg  
No action taken.
13. Discussion on Public Reverse Mortgage – (Attachment F) – Commissioners Behm-Steinberg  
No action taken.

14. Discussion and possible action on holding hybrid Commission meetings (Attachment E) – Commissioners Behm-Steinberg  
No action taken.
15. Discussion and possible action on difficulties of accessing approved Medical and Medicare benefits from approved city providers – Commissioners Behm-Steinberg  
No action taken.
16. Review latest City Council meeting agenda  
No action taken.
17. Announcements  
None.
18. Future Agenda Items  
No action taken.

### **Adjournment**

**Action:** M/S/C (Lippman/Behm-Steinberg) to adjourn at 8:45PM.

**Roll Call Vote:** Ayes – Behm-Steinberg, Lippman. Noes –None; Abstain – None; Absent – None.

### **Attachments**

- A. 2024 HWCAC Meeting Calendar
- B. Draft Minutes of the 1/8/2024 Meeting
- C. Memo: FY 2025 - 2028 Community Agency Funding Process
- D. Program and financial reports from J-Sei
- E. City of Berkeley Fire Marshal's Report, FY 2024
- F. Reverse Mortgage Presentation
- G. Draft Council items regarding the reestablishment of hybrid commission meetings

Review City Council Meeting Agenda at City Clerk Dept. or  
<http://www.cityofberkeley.info/citycouncil>

### **Communications**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

**Secretary:**

Mary-Claire Katz  
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**Mailing Address:**

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Mary-Claire Katz, Secretary  
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Berkeley, CA 94704

Minutes approved on: 2/21/2024  
Commission Secretary: Mary-Claire Katz

