

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE  
REGULAR MEETING MINUTES**

**Thursday, December 8, 2022  
10:00 AM**

Committee Members:

Mayor Jesse Arreguín, Councilmembers Kate Harrison and Lori Droste  
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH  
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL <https://us02web.zoom.us/j/81924010136>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: 819 2401 0136. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

# MINUTES

**Roll Call:** 10:04 a.m.

**Present:** Harrison, Arreguín

**Absent:** Droste

**Public Comment on Non-Agenda Matters:** 3 speakers

## Minutes for Approval

*Draft minutes for the Committee's consideration and approval.*

### 1. Minutes - November 10, 2022

**Action:** M/S/C (Arreguín/Harrison) to approve the November 10, 2022 minutes.

**Vote:** Ayes – Harrison, Arreguín; Noes – None; Abstain – None; Absent – Droste.

## Committee Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.*

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

### 2. Amendment: FY 2023 Annual Appropriations Ordinance

**From:** City Manager

**Recommendation:** Request that the Budget & Finance Policy Committee:

1. Discuss the City Manager's recommended carryover and adjustment items and determine funding allocations for inclusion in the Amendment to the FY 2023 Annual Appropriations Ordinance based on re-appropriation of committed FY 2022 funding and other adjustments since July 1, 2022; and
2. Authorize staff to present the approved Amendment to the FY 2023 Annual Appropriations Ordinance to the full City Council on December 13, 2022, for consideration and adoption.

**Financial Implications:** See report

Contact: Sharon Friedrichsen, Budget Manager, (510) 981-7000

**Action:** 9 speakers. M/S/C (Harrison/Arreguín) to recommend adoption of the staff proposal with the adjustment of \$327,293 – Equitable Clean Streets to be funded through the Measure P tax receipts, and to include the Mayor's budget recommendations that were provided as supplemental materials.

**Vote:** Ayes – Harrison, Arreguín; Noes – None; Abstain – None; Absent – Droste.

## Committee Action Items

- 3. Presentation on Mental Health Transports and Update on the Implementation of the Specialized Care Unit and Community Crisis Response Services**  
**From: City Manager**  
Contact: David Sprague, Fire, (510) 981-3473; Lisa Warhuus, Health, Housing, and Community Services, (510) 981-5400; Sharon Friedrichsen, Budget Manager, (510) 981-7000  
**Action:** 3 speakers. Presentation made and discussion held. The committee suggested the topic be forwarded to the City Council as an off-agenda item.
- 4. Recommendation on Climate, Building Electrification, and Sustainable Transportation Budget Priorities for Fiscal Year 2023 and 2024**  
**From: Energy Commission**  
**Referred: November 3, 2022**  
**Due: April 25, 2023**  
**Recommendation:** The Energy Commission recommends that the Berkeley City Council prioritize and include in the City's budget for the Fiscal Years Ending (FYE) 2023 and 2024 several staff positions, pilot projects, investments in electric vehicles and charging infrastructure, and other measures to ensure that the City's budget is aligned with and provides adequate and needed funding to implement the City's adopted Climate Action Plan, Electric Mobility Roadmap, Building Emissions Saving Ordinance, 2019 ban on gas in new construction, and the Existing Buildings Electrification Strategy.  
**Financial Implications:** See report  
Contact: Billi Romain, Commission Secretary, (510) 981-7400  
**Action:** 2 speakers. Discussion held. Item continued to a future meeting.

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

- 5. Investment Report Update - Investment Policies of Other Jurisdictions**  
**From: City Manager**  
Contact: Henry Oyekanmi, Finance, (510) 981-7300

## Unscheduled Items

6. **Additional Allocation of Measure P Funding to “Step Up Housing” Project**  
**From: Councilmember Bartlett (Author), Councilmember Wengraf (Co-Sponsor), Councilmember Kesarwani (Co-Sponsor)**  
**Referred: August 3, 2022**  
**Due: February 13, 2023**  
**Recommendation:** Adopt a resolution allocating an additional \$114,660 per year for 10 years, from Measure P transfer tax receipts to support the increased costs for the lease and operation of a new permanent supportive housing project for the unhoused at the Step-Up Housing Project at 1367 University Avenue. In addition, refer to the next meeting of the Budget and Finance Policy Committee to confirm the availability of requested funding.  
*On August 3, 2022, the City Council adopted Resolution No. 70,491-N.S. as amended and referred to the Budget & Finance Committee to consider future General Fund needs for this project and confirm availability of funds for the operating budget.*  
**Financial Implications:** See report  
Contact: Ben Bartlett, Councilmember, District 3, (510) 981-7130
7. **Accept the Risk Analysis for Long-Term Debt (Bonding Capacity) Report provided by Government Finance Officers Association**  
**From: City Manager**  
**Referred: April 26, 2022**  
**Due: January 30, 2023**  
**Recommendation:** Accept the report titled ‘Risk-Based Analysis and Stress Test of Long-Term Debt Affordability’ as provided by the Government Finance Officers Association (GFOA). This report is based on their research and development of a risk-modeling tool to address issuing long-term debt related to City of Berkeley Vision 2050.  
*On April 26, 2022, the City Council referred this item to the City Manager and Budget & Finance Committee to return to Council with recommendations or analysis on as many of the following items as possible by October 2022, if feasible. 1) Consideration of reserves policies for operational funds other than the General Fund; 2) Potential reduction of the maximum indebtedness rate from 15% of assessed property value down to 4-8% range; 3) A new policy to not incur indebtedness when interest rates go above 5% or a different specific threshold; 4) Tools for increased transparency for taxpayers; 5) Updated report and discussion of pension and healthcare costs; 6) Refer the full Report to the Budget & Finance Committee for consideration.*  
**Financial Implications:** None  
Contact: Henry Oyekanmi, Finance, (510) 981-7300

## Items for Future Agendas

- None

## Adjournment

**Action:** M/S/C (Arreguín/Harrison) to adjourn the meeting.

**Vote:** Ayes – Harrison, Arreguín; Noes – None; Abstain – None; Absent – Droste.

Adjourned at 11:50 a.m.

I hereby certify that the foregoing is a true and correct record of the Budget & Finance Committee meeting held on December 8, 2022.

---

Sarah K. Bunting, Assistant City Clerk