

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
SPECIAL MEETING MINUTES**

**Tuesday, June 29, 2021
10:30 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/81914245757> . If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **819 1424 5757**. If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

AGENDA

Roll Call: 10:30 a.m. All present.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

**1. Discussion of Proposed FY 2022 Budget (Item contains supplemental material)
From: City Manager**

Contact: Dee Williams-Ridley, City Manager, (510) 981-7000

Action: 0 speakers. Discussion held.

**2. Discussion of Council Referrals to the Budget Process
From: City Manager**

Contact: Dee Williams-Ridley, City Manager, (510) 981-7000

Action: 0 speakers. Discussion held.

3. Discussion and Possible Action on Mayor's Proposed Supplemental Budget Recommendations

From: Mayor Arreguin

Recommendation: Discuss and Recommend to City Council adoption of the Mayor's Proposed Supplemental Budget Recommendations as part of the FY 2022 Budget Adoption.

Financial Implications: See report

Contact: Jesse Arreguin, Mayor, (510) 981-7100

Action: 12 speakers. M/S/C (Harrison/Droste) to approved the Mayor's supplemental budget recommendations with the following amendment: Provide \$300K for the electrification of the City fleet, offset by deferral of the project coordinator in Public Works to implement the electric mobility roadmap (\$198,386), and use property tax to offset the approximately \$102,000 additional funding needed.

Vote: All Ayes.

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

- 4. Proposal to Allocate Revenues Generated by the Transient Occupancy Tax in the Waterfront Area to the Marina Fund to Avoid Insolvency, Rebuild its Fund Balance and to Stabilize its Finances**
From: Parks and Waterfront Commission
Referred: April 5, 2021
Due: October 9, 2021
Recommendation: That Council adopt a Resolution adopting a policy that all Transient Occupancy Taxes (TOT hotel tax) generated at the Berkeley Waterfront be allocated to the City's Marina Enterprise Fund. All other property, sales, utility users, and parking taxes; as well as business license and franchise fees, would continue to be allocated to the City's General Fund.
Financial Implications: See report
Contact: Roger Miller, Commission Secretary, (510) 981-6700
- 5. Predevelopment Allocation, Ashby Recreation and Community Housing (ARCH) Consortium**
From: Councilmember Bartlett (Author), Mayor Arreguin (Co-Sponsor), Councilmember Taplin (Co-Sponsor)
Referred: March 8, 2021
Due: July 26, 2021
Recommendation: Refer to staff to work with the Ashby Recreation and Community Housing (ARCH) Consortium to develop a planning grant for the Ashby BART East Parking Lot
Financial Implications: See report.
Contact: Ben Bartlett, Councilmember, District 3, (510) 981-7130

Unscheduled Items

6. **Budget Referral and Resolution Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings**
From: Councilmember Harrison (Author), Councilmember Bartlett (Co-Sponsor) *(Item contains revised material)*
Referred: May 17, 2021
Due: November 1, 2021
Recommendation: 1. Adopt a Resolution establishing: a. a two-year Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings; and b. an annual process for the Energy (or successor) Commission and the Facilities, Infrastructure, Transportation, Environment & Sustainability Policy Committee (FITES), in consultation with community groups, to provide input to staff and Council about eligible categories of fund expenditures to maximize equitable emissions reductions and impacts for eligible households while leaving the mechanisms for doing so to staff discretion. 2. Refer to the June, 2021 budget process: a. \$1,500,000 of general fund monies from excess equity as seed funding for the two-year pilot, inclusive of staff costs, for FY 2022.
Financial Implications: See report
Contact: Kate Harrison, Councilmember, District 4, (510) 981-7140
7. **Disposition of Referrals, Projects and Audits**
From: City Manager
Contact: Melissa McDonough, City Manager's Office, (510) 981-7000
8. **Housing Trust Fund Resources**
From: City Manager
Contact: Lisa Warhuus, Housing and Community Services, (510) 981-5400
9. **Cash v. Accrual Basis Accounting**
From: City Manager
Contact: Henry Oyekanmi, Finance, (510) 981-7300
10. **Review of Council's Fiscal Policies**
From: City Manager
Contact: Rama Murty, Budget Office, (510) 981-7000

Items for Future Agendas

- Discussion of items to be added to future agendas

Adjournment

Action: M/S/C (Arreguin/Droste) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 11:49 a.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on June 29, 2021.

April Richardson, Assistant City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or policycommittee@cityofberkeley.info.