

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
REGULAR MEETING MINUTES**

BERKELEY CITY COUNCIL SPECIAL MEETING MINUTES

**Thursday, July 11, 2019
2:00 PM**

2180 Milvia Street, 1st Floor - Cypress Room

Committee Members:

Councilmembers Rashi Kesarwani, Cheryl Davila, and Lori Droste

Roll Call: 2:08 p.m. All present.

Public Comment on Non-Agenda Matters – 0 speakers.

Minutes for Approval

Draft minutes for the Committee's consideration and approval.

1. Minutes - June 13, 2019

Action: M/S/C (Davila/Droste) to approve the minutes of June 13, 2019.

Vote: All Ayes.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

Committee Action Items

2. **Voluntary Time Off on Statewide Election Days for City Employees** (*Item contains revised material*)

From: Councilmembers Robinson, Davila, and Hahn

Referred: March 11, 2019

Due: September 15, 2019

Recommendation: Refer the City Manager to designate Statewide Election Days as VTO days, and refer to the 2x2 Committee to discuss coordinating City and District policy on holidays, and in particular, Election Day.

Financial Implications: See report

Contact: Rigel Robinson, Councilmember, District 7, 981-7170

Action: 1 speaker. M/S/C (Droste/Davila) to forward the Voluntary Time Off on Statewide Election Days for City Employees item to Council with a positive recommendation and to consider the following amendments in the final report:

- Add alternatives considered
- Integrate a budget referral into the item
- Include operational/staff time
- Include City of Berkeley's current policy for Election Day time off.

Vote: All Ayes.

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

- None

Items for Future Agendas

- Discussion of items to be added to future agendas

Adjournment

Action: M/S/C (Davila/Kesarwani) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 2:42 p.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on July 11, 2019.

April Richardson, Assistant City Clerk