

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE  
REGULAR MEETING MINUTES**

**BERKELEY CITY COUNCIL SPECIAL MEETING MINUTES**

**Thursday, May 9, 2019  
2:00 PM**

2180 Milvia Street, 6th Floor - Redwood Room

Committee Members:

Councilmembers Rashi Kesarwani, Cheryl Davila, and Lori Droste

**Roll Call:** 2:01 pm. All present.

**Public Comment on Non-Agenda Matters – 1 speaker**

Councilmember Davila absent 2:02 p.m. - 2:05 p.m.

**Minutes for Approval**

*Draft minutes for the Committee's consideration and approval.*

**1. Minutes for Approval - April 25, 2019**

**Action:** M/S/C (Kesarwani/Droste) to approve the minutes of April 25, 2019

**Vote:** Ayes – Kesarwani, Droste; Noes – None; Abstain – None; Absent – Davila

**Committee Action Items**

*The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes.*

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

## Committee Action Items

2. **Voluntary Time Off on Statewide Election Days for City Employees** (*Item contains revised material.*)

**From:** Councilmembers Robinson, Davila, and Hahn

**Referred:** March 11, 2019

**Due:** September 15, 2019

**Recommendation:** Refer the City Manager to designate Statewide Election Days as VTO days, and refer to the 2x2 Committee to discuss coordinating City and District policy on holidays, and in particular, Election Day.

**Financial Implications:** See report

Contact: Rigel Robinson, Councilmember, District 7, 981-7170

**Action:** Item continued to June 13, 2019.

3. **Fiscal Year 2020 and Fiscal Year 2021 Proposed Biennial Budget – City Manager’s Funding Recommendations**

**From:** City Manager

**Recommendation:** Discuss and provide comments on the City Manager's FY 2020 and FY 2021 Proposed Biennial Budget funding recommendations.

**Financial Implications:** See May 1, 2019, and May 3, 2019, Departmental Budget Presentations

Contact: Teresa Berkeley-Simmons, Budget Manager, 981-7000

**Action:** 3 speakers. The committee asked for additional information on the following items:

1. Provide the budget sheets distributed at the meeting electronically
2. Safe Passages-Detailed information on the department submission
3. Information on all COLA increases built into the biennial budget
4. More information on the 5150 Response and Transport – what was the original request and are the amounts recommended for funding sufficient?
5. Insert subtotal lines for department requests and recommendations
6. Marina special events (such as 4<sup>th</sup> of July and Kite Festival) – what are fees and what is City cost for these events? What portion do fees cover?
7. A detailed cost breakdown of Facilities relocating the Parking Enforcement Officers to the Marina
8. What specifically is funded in the Economic Development small business support recommendation for 2020?

Item continued to May 23, 2019.

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

## Adjournment

**Action:** M/S/C (Davila/Droste) to adjourn the meeting.

**Vote:** All Ayes.

Adjourned at 3:53 p.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on May 9, 2019.

---

April Richardson, Assistant City Clerk