

BUDGET

Fiscal Year 2022

CITY CLERK



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OVERVIEW

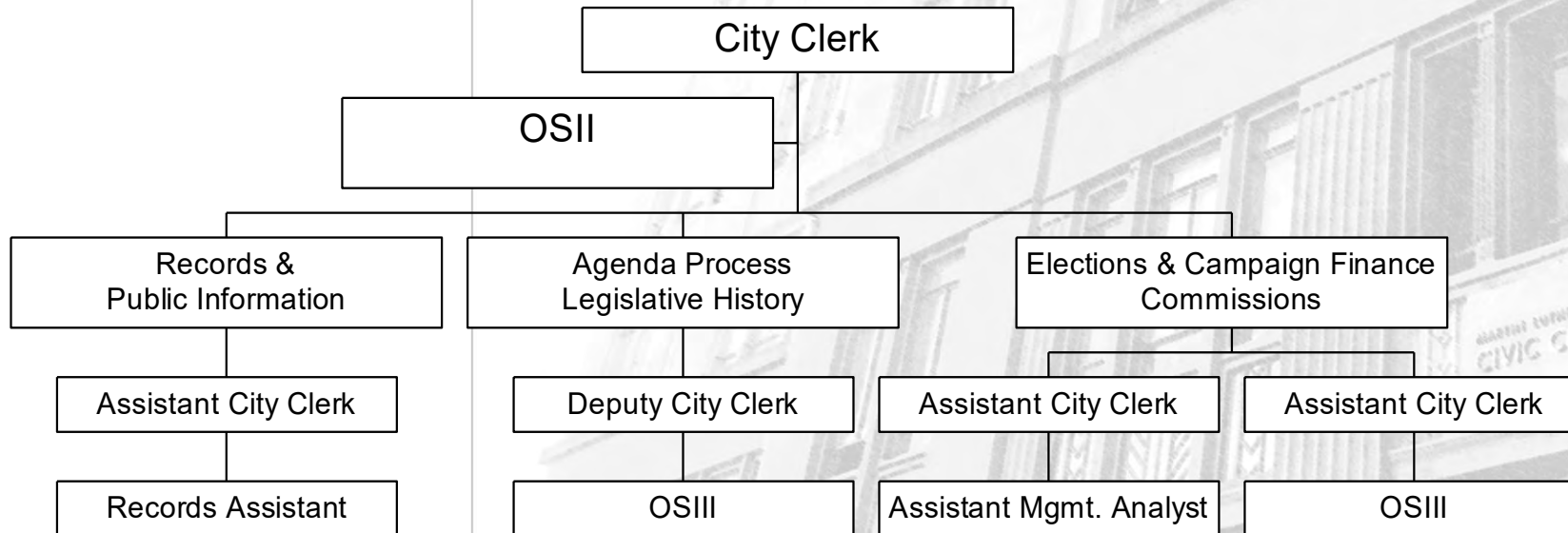
- Agenda Unit
- Records Unit
- Elections & Administration Unit



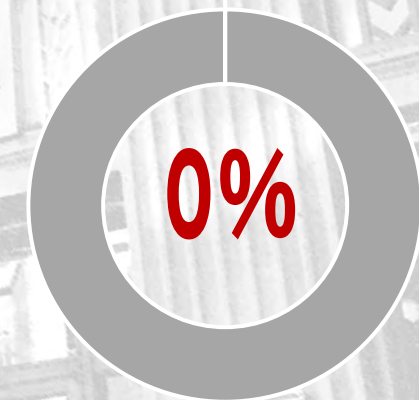
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STAFFING

10 FTE



Vacancy Rate



■ Vacant ■ Filled

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STRATEGIC PLAN

0 New Projects, 1 Continuing:

Title	New/Continuing	Estimated Budget
Independent Redistricting Commission	Continuing	\$106,000 (funded)

Carryover Priorities:

- Independent Redistricting Commission

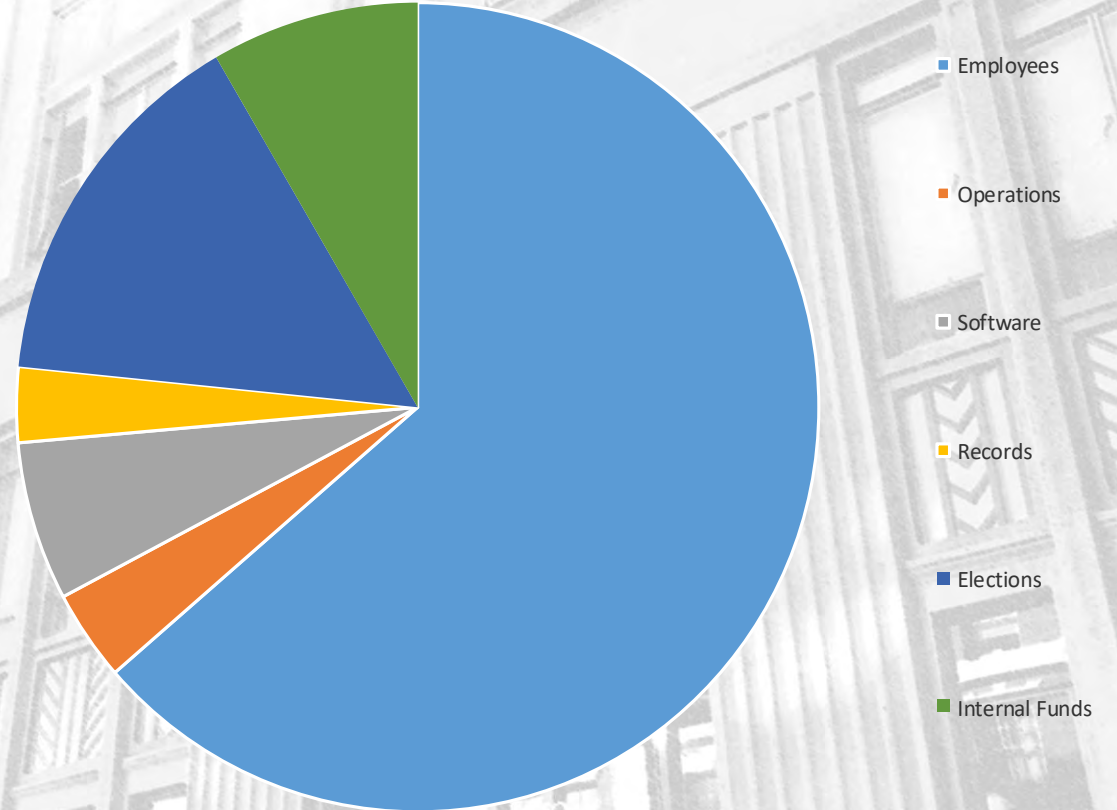
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FINANCIALS

- 100% General Fund
- Total Budget - \$2,426,737 (FY22)
- Est. FY 2022 Revenues = \$20,000

Employees	\$1,542,742
Operations	\$88,596
Software	\$154,415
Records	\$73,000
Elections	\$364,500
Internal Funds	\$203,484

Expenditures by Type



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FINANCIALS

- Elections Costs are the greatest variable in the City Clerk Budget.
- 2016 Election = \$888,000 (12 Ballot Measures)
- 2018 Election = \$567,000 (4 Ballot Measures)
- 2020 Election = \$1,128,432 (8 Ballot Measures)

MEASURE		Votes For	% For	Votes Against
FF **	Fire, Emergency Services and Wildfire Prevention Tax	43,756	74.19%	15,2
GG **	Tax on Transportation Network Company Trips	34,001	58.78%	23,8
HH	Utility Users Tax	27,175	47.02%	30,6
II **	Police Accountability Charter Amendment	50,244	84.65%	9,1
JJ **	Charter Amendment: Mayor and Council Compensation	35,742	64.62%	19,5
KK **	Charter Amendment: Administrative Provisions and City Attorney	41,762	75.05%	13,8
LL **	GANN Limit Spending Authority	44,947	81.38%	10,2
MM **	Rent Stabilization Ordinance	32,033	56.84%	24,3

** Passed



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PERFORMANCE MEASURES

- Legislative Items Collated and Tracked
- Disclosures (Campaign, Lobbyist, Form 700)
- City Council and Policy Committee meetings administered
- Records indexed into the public portal
- City Council Written Communications received by City Clerk



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PERFORMANCE MEASURES

Legislative Items Collated and Tracked	CY2020	CY2019
City Council items (all sources)	847	980
Policy Committee items	500	287

Disclosures	CY2020	CY2019
Campaign Finance Filings	660	235
Lobbyist Disclosures	84	0
Form 700 Statement of Economic Interests filings	849	785

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PERFORMANCE MEASURES

	CY2020	CY 2019
City Council and Policy Committee meetings administered, total	159	146
City Council	81	67
Agenda and Rules	25	26
Budget and Finance	19	10
Facilities, Infrastructure, Transportation, Environment, and Sustainability	11	11
Health, Life Enrichment, Equity, and Community	10	11
Public Safety	7	7
Land Use, Housing, & Economic Development	6	14

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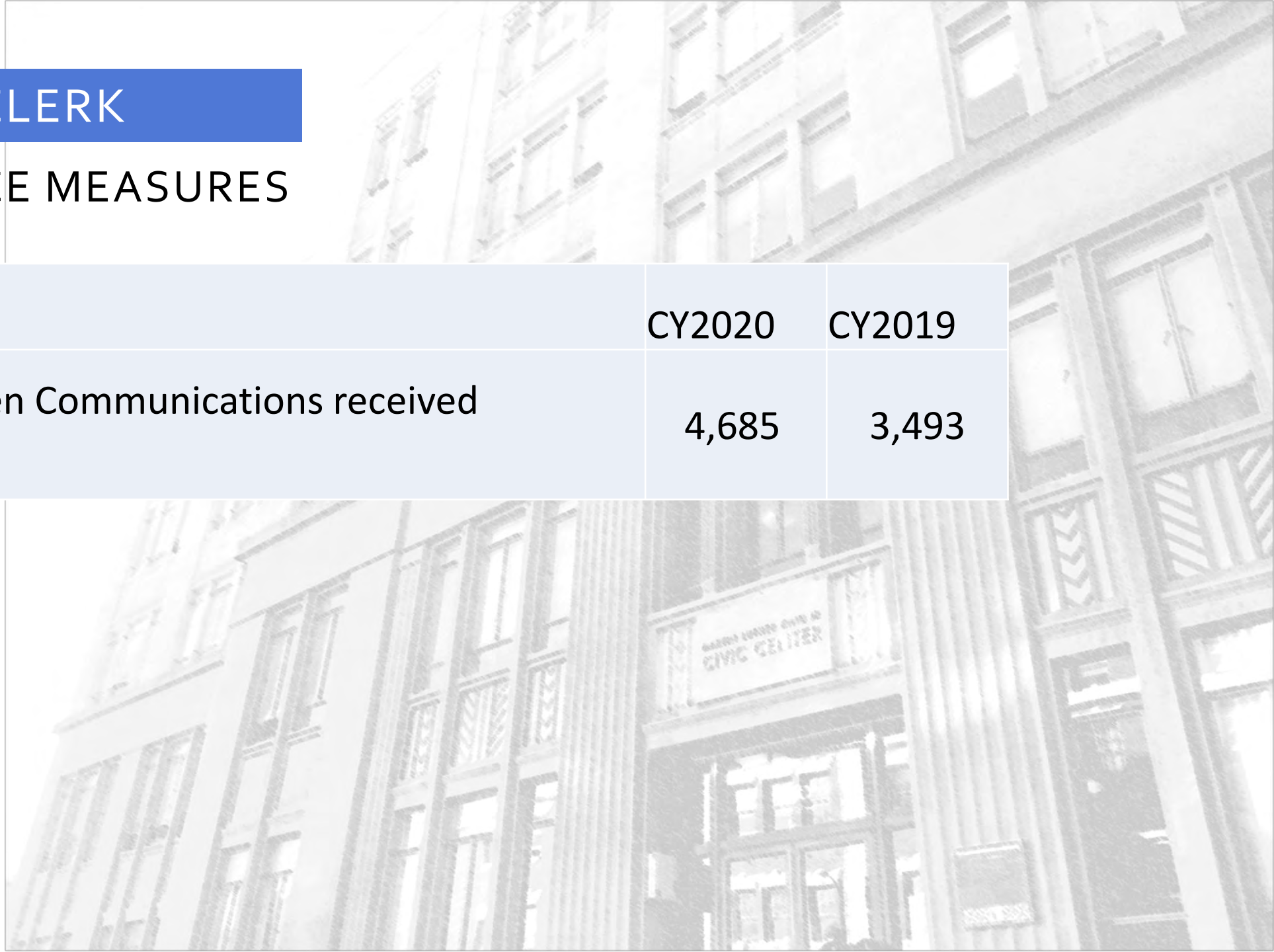
PERFORMANCE MEASURES

	CY2020	CY2019
Records indexed into the public portal, total	2,360	2,951
City Council Legislative Items	962	1236
Contracts	497	537
Resolutions	441	511
Minutes	195	341
City Council Communications Packets	145	133
Ordinances	65	47
Contract extension letters	47	115
Certificates of liability insurance	4	18
Acceptance of work orders	2	12
Deeds	0	1
Election results	1	0
Voter information pamphlet	1	0

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PERFORMANCE MEASURES

	CY2020	CY2019
City Council Written Communications received by City Clerk	4,685	3,493



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TECHNOLOGICAL NEEDS

- Software and GIS Support for Redistricting Commission
- Digitization of City Records: digital signatures, version control, backup and security of vital documents
- Ongoing Updates to Existing Systems



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NEW MANDATES

- Public Financing Program (2016)
- Lobbyist Registration Ordinance (2018)
- Policy Committees (2019)
- Redistricting Commission (2020)

X1 Shall a City Charter amendment and ordinance to allocate approximately \$500,000 annually from the General Fund, not to exceed \$2,000,000 over any four years, to provide those candidates for Mayor and Council who only accept contributions of \$50 or less per donor with a matching payment of six times the amount of each contribution from Berkeley residents, up to \$120,000 per participating Mayoral candidate and \$40,000 per participating candidate, be adopted?

YES
NO

W1 Shall the Charter of the City of Berkeley be amended to provide that the council district redistricting that occurs every ten years after the federal census shall be conducted by a citizens redistricting commission that is independent of the City Council?

YES
NO

United States[®]
Census
2020

ORDINANCE NO. 7,629-N.S.

ADDING CHAPTER 2.09 TO THE BERKELEY MUNICIPAL CODE TO REQUIRE THE REGISTRATION AND REGULATION OF LOCAL GOVERNMENT LOBBYISTS AND AMENDING CHAPTER 2.07, REVOLVING DOOR RESTRICTIONS

RESOLUTION NO. 68,726-N.S.

ESTABLISHING THE GOVERNING POLICIES AND PROCEDURES FOR STANDING POLICY COMMITTEES OF THE CITY COUNCIL AS A SUPPLEMENT TO THE CITY COUNCIL RULES OF PROCEDURE AND ORDER

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FUNDING NEEDS & DEFERRALS

Deferrals	Amount
Temporary staff person to support Redistricting Commission	\$134,000
e-filing add-on for Lobbyist forms	\$10,000
OnBase version upgrades and IT training (OnBase is used for Council Agenda Packets, Policy Committee Packets, Document Imaging, and Records Online)	\$50,000

New Allocations	Amount
For low-income commissioner stipends for all commissions due to increase in eligibility threshold and stipend amount	\$35,000

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ACCOMPLISHMENTS

- Transition to Virtual Meetings
- Independent Redistricting Commission Start Up
- Pandemic Response

zoom

City Council Regular Meeting - April 20, 2021 - Shared screen with gallery view

Download (2.76 GB)



WHERE CAN I GET MORE INFORMATION?

The webpage www.cityofberkeley.info/redistricting has more information. You can also send your questions to the City Clerk Department: redistricting@cityofberkeley.info

www.cityofberkeley.info/redistricting
redistricting@cityofberkeley.info
510-981-6900



INDEPENDENT
REDISTRICTING
COMMISSION

GET READY!

REDISTRICTING STARTS SOON



Applications are due October 9, 2020

CITY CLERK CHALLENGES

- Workload from New Mandates
- Volume of Legislative Activity
- Reduced Level of Service
- Significant staff impacts from EOC assignments



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QUESTIONS?

MARTIN LUTHER KING JR.
CIVIC CENTER