



Sugar-Sweetened Beverage  
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product  
Panel of Experts Commission**  
**Thursday, July 21<sup>st</sup>, 2022 – 4:30–6:30 pm**

**Virtual Meeting (ZOOM)**

<https://us02web.zoom.us/j/86222993260?pwd=THNNRzFLamdFd0xkY1hQMhFTXBOZz09>

Meeting ID: 862 2299 3260

Passcode: 768724

## **AGENDA**

*(Note: Meetings will continue on ZOOM till further notice)*

### **Preliminary Matters**

1. Roll Call
2. Introduction of new Commission members
3. Approval of Draft Minutes from 6/16/2022 meeting - **Attachment 1**

The public may comment virtually about any item **not** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

### **Action Items**

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports:**
2. **Action 1:** Identify opportunities for the dental community to promote oral health and minimize the effects of excess sugar-sweetened beverages (Commissioner Rose)
3. **Action 2:** Sub-Committee structure review and expectations (Commissioner Moore)
4. **Action 3:** Add/Remove Subcommittees/ Members (Commissioner Moore).
5. **Action 4:** For the good of the order. (Commissioner Moore)

### **Information Items**

1. Commission Work Plan –**Attachment 2**
2. Approved Meeting Minutes adopted on 5/19/2022 – **Attachment 3**
3. Approved Meeting Dates 2022 – **Attachment 4**
4. Subcommittee Roster 2022 – **Attachment 5**

**CONFLICT OF INTEREST INFORMATION:** City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting

*A Vibrant and Healthy Berkeley for All*

1947 Center Street, 2<sup>nd</sup> Floor, Berkeley, CA 94704 Tel: 510.981.5300 TDD: 510.981.6903 Fax: 510.981.5395  
E-mail: [publichealth@ci.berkeley.ca.us](mailto:publichealth@ci.berkeley.ca.us) - <http://www.cityofberkeley.info/health/>

of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

**The CAO may be reached at:**

Email: [attorney@cityofberkeley.info](mailto:attorney@cityofberkeley.info)

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

**THERE IS NO MEETING IN DECEMBER.** Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

**AMERICAN DISABILITIES ACT DISCLAIMER:** This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

**SB 343 DISCLAIMER:**

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

**COMMUNICATION DISCLAIMER:**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, June 16<sup>th</sup>, 2022. 4:30 – 6:30 PM

### Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/86222993260?pwd=THNNRzFLamdFd0xkY1hQMhdFTXB0>

[Zz09](#)

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### DRAFT MEETING MINUTES

The meeting convened at 4:30pm.

#### **ROLL CALL**

**Present:** Commissioners Rose, Moore, Hecht, Rodriguez  
**Absent:** Commissioners Browne, Crawford, Morales  
**Excused:** Commissioner Scheider  
**Staff present:** Roberto Terrones

**COMMENTS FROM THE PUBLIC** None

**PRESENTATIONS** None

#### **ACTION ON MINUTES**

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 5/19/2022.**

**M/S/C:** Commissioners Hecht/Moore

**Ayes:** Commissioners Rose, Moore, Hecht, Rodriguez  
**Noes:** None  
**Abstain:** None  
**Absent from vote:** Commissioners Browne, Crawford, Morales  
**Recused:** None  
**Excused:** Commissioner Scheider

This meeting adjourned at 5:15 pm.

#### **NEXT ONLINE (ZOOM) MEETING:**

*A Vibrant and Healthy Berkeley for All*

The next meeting is scheduled for **Thursday, July 21, 2022**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Interim Commission Secretary  
**Minutes will be approved at the July 21<sup>st</sup>, 2022 meeting.**

**INFORMATION REPORT TO CITY OF BERKELEY COUNCIL**  
**Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE) Commission**  
**FY22 (July 1, 2021 through June 30, 2022 WORK PLAN & TIMELINE)**

*Approved by SSBPPE Commission on 1/21/21*

Activity	Responsible Contact	July 2021	Aug NO	Sept 2021	Oct. 2021	Nov 2021	Dec NO Mtg.	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022
		1. Meet monthly per approved schedule	Full SSBPPE			X	X	X		X	X	X	X
2. Liaise with Community Health Commission regarding SSB Policy	Policy Sub-Com - Full SSBPPE	X	X	X	X	X		X	X	X	X	X	X
3. Track and support City of Berkeley Procurement policy until it is adopted; support implementation.	Policy Sub-Com - Full SSBPPE	X		X	X	X		X	X	X	X	X	X
4. Support implementation of Healthy Checkout Policy	Policy Sub-Com - Full SSBPPE	X		X	X	X		X	X	X	X	X	X
5. Present policy evaluations and research relevant to the work of the SSBPPE	Policy Sub-Com - Full SSBPPE								X	X	X		
6. Research legal strategies to remedy and mitigate harm caused by SSB marketing and consumption including expanding the City of Berkeley Default Beverage ordinance to apply to all meal packages and promotions	Policy Sub-Com - Full SSBPPE					X		X	X	X	X		
7. Explore strategies with UC to coordinate efforts to reduce SSB consumption such as Pepsi contract and serving sizes.	Policy Sub-Com - Full SSBPPE							X	X	X			

**INFORMATION REPORT TO CITY OF BERKELEY COUNCIL**  
**Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE) Commission**  
**FY22 (July 1, 2021 through June 30, 2022 WORK PLAN & TIMELINE)**

*Approved by SSBPPE Commission on 1/21/21*

Activity	Responsible Contact	July 2021	Aug NO Mtg.	Sept 2021	Oct. 2021	Nov 2021	Dec NO Mtg.	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022
8. Planning for PSE and Community Organizing interactive workshop	Policy Sub-Com - Full SSBPPE								X	X	X	X	X
9. Periodic meetings as needed.	Prevention, Strategies & Outcomes - PS&O Sub-Com - Full SSBPPE	X	X										
10. Submit Work Plan to Commission Secretary for FY 23	PS&O Sub-Com - Full SSBPPE				X	X							
11. Plan for experts to speak at an SSBPPE Commission meeting to share updates on research and potential strategies for investment.	PS&O Sub-Com - Full SSBPPE							X					X
12. Plan for grantees to present at a SSBPPE on successes and challenges to date.	PS&O Sub-Com - Full SSBPPE				X	X		X	X	X	X		
13. Request report from the COB Public Health Staff regarding activities supported by additional funding for FY 2020 and 2021, including the media and hydration station projects	PS&O Sub-Com - Full SSBPPE											X	
15. Request report from City of Berkeley staff about the epidemiology research and community and BUSD evaluations, including the YRBS	PS&O Sub Committee- Full Committee					X						X	



## Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, May 19<sup>th</sup>, 2022. 4:30 – 6:30 PM

### Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/86222993260?pwd=THNNRzFLamdFd0xkY1hQMhdFTXB0>

[Zz09](#)

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### MEETING MINUTES

The meeting convened at 4:30pm.

#### **ROLL CALL**

**Present:** Commissioners Rose, Browne (4:49), Moore, Crawford (4:42), Hecht, Morales, Scheider, Rodriguez  
**Absent:** None  
**Excused:** None  
**Staff present:** Roberto Terrones, Janice Chin, Henry Oyekami

**COMMENTS FROM THE PUBLIC** None

#### **PRESENTATIONS**

1. City of Berkeley, Finance Department—Henry Oyekami: Quarterly Finance Report

#### **ACTION ON MINUTES**

**Approval of Minutes - Moved to approve the draft minutes of the meeting on 4/21/2022.**

**M/S/C:** Commissioners Moore/Hecht

**Ayes:** Commissioners Rose, Moore, Crawford, Hecht, Scheider  
**Noes:** None  
**Abstain:** Commissioner Morales, Rodriguez  
**Absent from vote:** Commissioner Browne  
**Recused:** None  
**Excused:** None

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**1. Approved motion to re-elect Commissioner Moore as Chair.**

**M/S/C:** Commissioners Crawford/Rodriguez

**Ayes:** Commissioners Rose, Browne, Crawford, Hecht, Morales,  
Scheider, Rodriguez  
**Noes:** None  
**Abstain:** Commissioner Moore  
**Absent from vote:** None  
**Recused:** None  
**Excused:** None

This meeting adjourned at 6:12 pm.

**NEXT ONLINE (ZOOM) MEETING:**

The next meeting is scheduled for **Thursday, June 16, 2022**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Interim Commission Secretary  
**Minutes were approved at the June 16<sup>th</sup>, 2022 meeting.**



## 2022 Commission Meeting Dates

Please complete this form and email it to the  
[Commission Inbox](#)

Name of Commission: Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE)  
Commission

Commission Secretary: Roberto Terrones (temporary)

### Please Note the Commission Meeting Dates for 2022 Below

If no meeting is scheduled for a month, please note as “No Meeting.”

*Example:*

Month	Meeting Day and Date	Time
February 2022	Thursday 2/17/22	6:30 pm

Month	Meeting Day and Date	Time
July 2022	No Meeting	

## Proposed 2022 Meeting Dates

Month	Meeting Day and Date	Time*
January 2022	Thursday 1/20/2022	4:30 pm
February 2022	Thursday 2/17/2022	4:30 pm
March 2022	Thursday 3/17/2022	4:30 pm
April 2022	Thursday 4/21/2022	4:30 pm
May 2022	Thursday 5/19/2022	4:30 pm
June 2022	Thursday 6/16/2022	4:30 pm

Month	Meeting Day and Date	Time*
July 2022	Thursday 1/21/2022	4:30 pm
August 2022	No Meeting	
September 2022	Thursday 9/15/2022	4:30 pm
October 2022	Thursday 10/20/2022	4:30 pm
November 2022	Thursday 11/17/2022	4:30 pm
December 2022	No Meeting	

*\* Per this Commission’s approval, starting time will move to 6:30pm in the event in-person meetings resume.*

[commission@cityofberkeley.info](mailto:commission@cityofberkeley.info)  
 City Clerk Department

## SSBPPE Subcommittee Roster

<b>Subcommittee</b>	<b>Subcommittee Description</b>	<b>Members</b>
Ad-Hoc	<i>Draft a response to the City Council's proposed merger of the Community Health Commission and the SSBPPE Commission.</i>	Holly Scheider Xavier Morales Joy Moore
Ad-Hoc Procurement	<i>Draft the SSPEE Commission's response to the City Council on the City's Food and Drinks Procurement Policy.</i>	Holly Scheider Pat Crawford Bobbie Rose
Community Engagement (dissolved 11/21/2019)	<i>Promote best practices, understand work of the grantees, and community engagement and outreach activities.</i>	
Media (dissolved 11/21/2019)	<i>Give feedback on media materials that the Public Health Division disseminates to the public, prepare talking points for the media.</i>	
Prevention Strategies and Outcomes	<i>Review and revise requests for proposals, increase knowledge of the community, and evaluation.</i>	Pat Crawford Bobbie Rose Holly Scheider
Sugary Drinks Policy	<i>Recommend policies for the City Council.</i>	Pat Crawford Holly Scheider Xavier Morales

*\*Commissioner Rodriguez interested in joining: 1) Prevention and 2) Policy Subcommittees.*