

Human Welfare and Community Action Commission

AGENDA

Wednesday, November 20, 2019

7:00 PM

South Berkeley Senior Center, 2939 Ellis St.

Berkeley, CA 94703

Preliminary Matters

1. Roll Call
2. Public Comment

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve Minutes from the 10/16/2019 Regular Meeting (Attachment A)
2. Approve 2020 Community Services Block Grant (CSBG) Funding Contract (Attachment B) – Staff
3. Discussion of recommendations from the By-Laws Subcommittee – Commissioners Kohn and Omodele
4. Review City of Berkeley funded agency Program and Financial reports — Staff (Attachment C)
 - a. McGee Avenue Baptist Church – Food Program
5. HWCAC Commissioner Training (Attachment D) – Staff

Other Discussion Items

6. Discuss housing issues that impact the poor – Commissioner Behm-Steinberg
7. Discuss gentrification presentation by guest speaker Willie Phillips – Commissioner Smith
8. Discuss Budget Review Subcommittee – Commissioner Sood
9. Review and discuss City of Berkeley Commission minutes – All
10. Discuss possible improvements to the HWCAC request for proposal review process – Commissioner Kohn
11. Discuss disabled accessibility in high-density corridors – Commissioner Behm-Steinberg
12. Discuss tax bill transparency – Commissioner Sood
13. Discuss lack of phone booths and charging stations in Berkeley – Commissioner Behm-Steinberg
14. Discuss encampments proposal (Attachment E) – Commissioner Behm-Steinberg

15. Discuss rent control recommendation – Commissioners Behm-Steinberg and Omodele
16. Update on West Berkeley air quality – Commissioner Bookstein
17. Update on the closure of Alta Bates Hospital – Commissioner Omodele
18. Review latest City Council meeting agenda
19. Announcements
20. Future Agenda Items

Adjournment

Attachments

- A. Draft Minutes of the 10/16/2019 Meeting
- B. 2020 Community Services Block Grant (CSBG) Funding Contract
- C. McGee Avenue Baptist Church Food Program Statement of Expense and Program Report
- D. HWCAC Training PowerPoint
- E. Family Homelessness in Berkeley

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

Communications

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

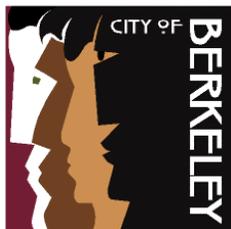
This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

Secretary:

Mary-Claire Katz
Health, Housing & Community Services Department
510-981-5414
mkatz@CityofBerkeley.info

Mailing Address:

Human Welfare and Community Action Commission
Mary-Claire Katz, Secretary
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704



Human Welfare and Community Action Commission

DRAFT MINUTES

Wednesday, October 16, 2019

7:00 PM

South Berkeley Senior Center, 2939 Ellis St.

Berkeley, CA 94703

Preliminary Matters

1. Roll Call
 Present: Dunner, Smith, Sood, Kohn, Omodele (7:10 arrival), Behm-Steinberg, Bookstein, Deyhim, Romo, Sim (7:08 arrival)
 Absent: Holman
 Quorum: 7 (Attended: 10)
 Staff Present: Rhianna Babka
 Public Present: Willie Phillips
2. Public Comment
 None.

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve Minutes from the 9/18/2019 Regular Meeting (Attachment A)
Action: M/S/C (Sood/Dunner) to approve the 9/18/2019 meeting minutes with no edits.
Vote: Ayes – Dunner, Smith, Sood, Kohn, Behm-Steinberg, Bookstein, Deyhim, Romo, Sim; Noes - None; Abstain - None; Absent – Omodele, Holman.
2. By-Laws Subcommittee Update
 No update. Commissioner Kohn will provide By-Laws Subcommittee's proposed changes to the 11/20/2019 meeting.
3. Tentative meeting dates for 2020 (Attachment B) – Staff
Action: M/S/C (Kohn/Smith) to approve the proposed meeting dates for 2020 as proposed.
Vote: Dunner, Smith, Sood, Kohn, Omodele, Behm-Steinberg, Bookstein, Deyhim, Romo, Sim; Noes - None; Abstain - None; Absent – Holman.
4. Update regarding 2019 HWCAC commissioner training – Staff
 Staff and commissioners discuss updates to the upcoming training required by Community Service Block Grant Funding. A self-guided training to be presented at the 11/20/2019 meeting.
5. Review City Of Berkeley Funded Agency Program And Financial Reports — Staff (Attachment C)
 - a. LifeLong Medical Care – Geriatric Care/Hypertension

Commissioners reviewed and discussed the program and financial reports for LifeLong Medical Care's Geriatric Care/Hypertension program

Other Discussion Items

6. Presentation by Willie Phillips regarding gentrification
Guest Willie Phillips spoke briefly on gentrification in Berkeley.
7. Discuss Budget Review Subcommittee – Commissioner Sood
No updates. Subcommittee will meet and provide an update at the 11/20/2019 meeting.
8. Review of Homeless Commission and Commission on Disability minutes – Commissioner Kohn (Attachment D)

Action: M/S/C (Sood/Kohn) that the Chair recommends that commissioners review other commission agendas and minutes and highlight items of interest with the HWCAC.

Vote: Ayes - Dunner, Smith, Sood, Kohn, Omodele, Behm-Steinberg, Bookstein, Deyhim, Romo, Sim; Noes - None; Abstain - None; Absent – Holman.

Action: M/S/C (Behm-Steinberg/Smith) to form a subcommittee on the idea of a commissioners online forum.

Vote: Ayes - Smith, Sood, Omodele, Behm-Steinberg, Bookstein, Deyhim, Romo, Sim; Noes - None; Abstain - Dunner, Kohn; Absent – Holman.

9. Discuss possible improvements to the HWCAC request for proposal review process – Commissioner Kohn
Continued to 11/20/2019 meeting.
10. Discuss disabled accessibility in high-density corridors – Commissioner Behm-Steinberg
Discussed preliminary issues concerning accessibility in high-density corridors. Commissioner Behm-Steinberg will propose draft language at the 11/20/2019 meeting for a possible communication to Council.
11. Discuss tax bill transparency – Commissioner Sood (Attachment E)
Discussed Berkeley resident tax bill transparency. Commissioner Sood will propose draft language at the 11/20/2019 meeting for a possible communication to Council.
12. Discuss coach and teacher disclosures – Commissioner Sood
Discussed with no action.
13. Discuss student feedback systems – Commissioner Sood (Attachment F)
Discussed with no action.

Action: M/S/C (Behm-Steinberg/Sim) to extend the meeting by eight minutes until 9:08pm.

Vote: Ayes - Dunner, Smith, Sood, Kohn, Omodele, Behm-Steinberg, Bookstein, Deyhim, Sim; Noes - None; Abstain - None; Absent – Holman, Romo.

14. Discuss possibility of commissioners calling into meetings – Commissioner Behm-Steinberg

Action: M/S/C (Kohn/Behm-Steinberg) to extend the meeting by another five minutes until 9:15pm.

Vote: Ayes - Dunner, Smith, Sood, Kohn, Behm-Steinberg, Bookstein, Sim; Noes - None; Abstain - None; Absent – Omodele, Holman, Deyhim, Romo.

Action: M/S/C (Bookstein/Dunner) to add a permanent and provisional accommodation HWCAC agenda item for commissioner Behm-Steinberg to call into a meeting as long as she posts the agenda in accordance with the Brown Act.

Vote: Ayes - Dunner, Smith, Sood, Kohn, Behm-Steinberg, Bookstein, Sim; Noes - None; Abstain - None; Absent – Omodele, Holman, Deyhim, Romo.

15. Discuss lack of phone booths and charging stations in Berkeley – Commissioner Behm-Steinberg

Discussed with no action.

16. Discuss encampments proposal (Attachment G) – Commissioner Behm-Steinberg

Continued to 11/20/2019 meeting.

17. Discuss rent control recommendation – Commissioners Behm-Steinberg and Omodele

Continued to 11/20/2019 meeting.

18. Update on West Berkeley air quality – Commissioner Bookstein

Continued to 11/20/2019 meeting.

19. Update on the closure of Alta Bates Hospital – Commissioner Omodele

Continued to 11/20/2019 meeting.

20. Review latest City Council meeting agenda

Continued to 11/20/2019 meeting.

21. Announcements

Continued to 11/20/2019 meeting.

22. Future Agenda Items

A. Housing issues impacting the poor - Behm-Steinberg

B. Discussion on gentrification by guest Willie Phillips - Smith

Adjournment

Action: M/S/C (Smith/Sood) to adjourn the meeting

Vote: Ayes - Dunner, Smith, Sood, Kohn, Behm-Steinberg, Bookstein, Sim; Noes - None; Abstain - None; Absent – Omodele, Holman, Deyhim, Romo.

Attachments

- A. Draft Minutes of the 9/18/2019 Meeting
- B. Tentative 2020 Meeting Dates
- C. LifeLong Medical Care – Geriatric Care/Hypertension Statement of Expense and Program Report
- D. Homeless Commission and Commission on Disability minutes
- E. Tax bill transparency write-up (Commissioner Sood)
- F. School conflict of interest transparency and student feedback program write-up (Commissioner Sood)
- G. Family Homelessness in Berkeley

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

Communications

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

Secretary:

Mary-Claire Katz
 Health, Housing & Community Services Department
 510-981-5414
mkatz@CityofBerkeley.info

Mailing Address:

Human Welfare and Community Action Commission
 Mary-Claire Katz, Secretary
 2180 Milvia Street, 2nd Floor
 Berkeley, CA 94704



LINNÉ K. STOUT
DIRECTOR

State of California-Health and Human Services Agency
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
 2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833
 Telephone: (916) 576-7109 | Fax: (916) 263-1406
www.csd.ca.gov



GAVIN NEWSOM
GOVERNOR

November 7, 2019

Dear Executive Director,

The Department of Community Services and Development (CSD) is pleased to announce the release of the 2020 Community Services Block Grant (CSBG) contract, with a contract term of January 1, 2020 through December 31, 2020.

CSBG is operating under a continuing resolution through November 21, 2019. CSD should receive California's initial notice of grant award in mid to late November 2019, informing CSD of the actual available funds for the first quarter. Upon receipt of the notice of grant award, CSD will issue a notification providing the allocated amount to expend.

Attached is the 2020 CSBG contract and the allocation spreadsheet, which is incorporated into the contract as Attachment A. When completing your CSBG fiscal data budget forms, please use the amount identified for your agency on the spreadsheet labeled "Total 2020 Contract." The red-lined version of the 2020 CSBG contract language is available on the CSD Providers' Website in the CSBG drop-down menu under the Contracts tab at: <http://providers.csd.ca.gov>.

Please refer to Article 2.1, Required Documents, for all program specific requirements. Please be advised that in order to receive an advance or reimbursement, all contract documents and deliverables must be received and approved by CSD. Upon approval of your contract deliverables, your agency's advance payment will be automatically authorized. If your agency opts not to receive an advance, submit a letter on your organization's letterhead with the contract declining the working capital advance.

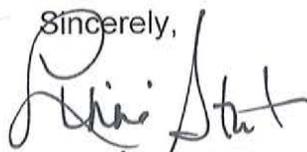
Also attached is a contract checklist and other information needed for execution of the contract. The contract packet must be completed, signed, and returned to CSD within 30 calendar days for private non-profit agencies and 45 calendar days for public agencies from the date of this letter. See the checklist for all required documents to be returned with the contract and the due date for contract deliverables.

On November 20, 2019, a recorded contract webinar will be uploaded to CSD's Providers' Website which will provide guidance on the contract elements and aid in the completion of the required forms. For any questions related to the contract submission, program requirements, or the contract webinar, please contact your assigned Field Representative.

Executive Director
Page Two

Thank you for your dedication and commitment to serve low-income individuals and families throughout the state. I look forward to continuing to work in partnership with you to develop innovative and effective programs and strengthen our capacity to not only improve the lives of those living in poverty, but to reduce poverty in California.

Sincerely,

A handwritten signature in black ink, appearing to read "Linné Stout". The signature is written in a cursive style with a large initial "L".

LINNÉ STOUT
Director

Attachments

NATIVE AMERICAN INDIANS

Agency	Contract Number	Total 2020 Contract	25% Advance
Karuk Tribe of California (Core Funding)	20F-3101	42,000	0
Karuk Tribe of California	20F-3102	79,497	0
NCIDC, Inc. (Core Funding)	20F-3103	122,000	30,500
NCIDC, Inc./LIFE (Core Funding)	<i>(Included with NCIDC below)</i>		
NCIDC, Inc.	20F-3104	1,958,897	489,724
Co of LA Workforce Dev, Aging & Com Srvc	20F-3105	284,472	71,118
TOTAL		<u>2,486,866</u>	<u>591,342</u>

MIGRANT & SEASONAL FARMWORKERS

Agency	Contract Number	Total 2020 Contract	25% Advance
California Human Development Corporation	20F-3201	1,466,613	366,653
Proteus, Inc.	20F-3202	2,359,335	589,834
Central Valley Opportunity Center, Inc.	20F-3203	573,892	143,473
Center for Employment Training	20F-3204	1,976,739	494,185
TOTAL		<u>6,376,579</u>	<u>1,594,145</u>

**LIMITED PURPOSE AGENCIES
 (DISCRETIONARY FUNDS)**

Agency	Contract Number	Total 2020 Contract	25% Advance
Community Design Center	20F-3301	173,504	43,376
Del Norte Senior Center, Inc.	20F-3302	139,842	34,961
Rural Community Assistance Corporation	20F-3303	188,295	47,074
TOTAL		<u>501,641</u>	<u>125,411</u>

State of California
 Department of Community Services and Development
 2020 CSBG Allocation
 CAAs

Attachment A

ATTACHMENT B

County	Agency	Contract Number	Total 2020 Contract	25% Advance
Alameda	Berkeley Community Action Agency	20F-3001	266,863	66,716
Alameda	City of Oakland, Human Services Department	20F-3002	1,354,323	338,581
Alpine	Inyo Mono Advocates for Community Action, Inc.	20F-3003	1,308	327
Amador/Tuolumne	Amador-Tuolumne Community Action Agency	20F-3004	261,283	65,321
Butte	Community Action Agency of Butte County, Inc.	20F-3005	361,292	90,323
Calaveras/Mariposa	Calaveras-Mariposa Community Action Agency	20F-3006	260,612	65,153
Colusa	SEE GLENN COUNTY			
Contra Costa	Contra Costa Employment & Human Services Dept/CSB	20F-3007	850,578	212,645
Del Norte	Del Norte Senior Center, Inc.	20F-3008	51,176	12,794
El Dorado	El Dorado County Health and Human Services Agency	20F-3009	285,947	71,487
Fresno	Fresno County Economic Opportunities Commission	20F-3010	1,854,644	463,661
Glenn/Colusa/Trinity	Glenn County Health and Human Services Agency	20F-3011	262,075	65,519
Humboldt	Redwood Community Action Agency	20F-3012	269,186	67,297
Imperial	Campesinos Unidos, Inc.	20F-3013	313,349	78,337
Inyo/Mono	Inyo Mono Advocates for Community Action, Inc.	20F-3014	258,841	64,710
Kern	Community Action Partnership of Kern	20F-3015	1,489,531	372,383
Kings	Kings Community Action Organization, Inc.	20F-3016	301,174	75,294
Lake/Mendocino	North Coast Opportunities, Inc.	20F-3017	546,506	136,627
Lassen/Plumas/Sierra	Plumas County Community Development Commission	20F-3018	260,279	65,070
Los Angeles	Foothill Unity Center, Inc.	20F-3019	322,321	80,580
Los Angeles	Long Beach Community Action Partnership	20F-3020	787,087	196,772
Los Angeles	County of Los Angeles Dept. of Public Social Services	20F-3021	6,072,078	1,518,020
Los Angeles	City of Los Angeles Housing + Community Investment Dept.	20F-3022	6,576,134	1,644,034
Madera	Community Action Partnership of Madera County, Inc.	20F-3023	279,073	69,768
Marin	Community Action Marin	20F-3024	269,695	67,424
Mariposa	SEE CALAVERAS COUNTY			
Mendocino	SEE LAKE COUNTY			
Merced	Merced County Community Action Agency	20F-3025	499,402	124,851
Modoc/Siskiyou	Modoc-Siskiyou Community Action Agency	20F-3026	262,075	65,519
Mono	SEE INYO COUNTY			
Monterey	Monterey County Community Action Partnership	20F-3027	500,384	125,096
Napa	Community Action Napa Valley	20F-3028	286,986	71,747
Nevada	Nevada County Dept. of Housing & Community Services	20F-3029	271,287	67,822
Orange	Community Action Partnership of Orange County	20F-3030	2,733,254	683,314

State of California
 Department of Community Services and Development
 2020 CSBG Allocation
 CAAs

Attachment A

ATTACHMENT B

County	Agency	Contract Number	Total 2020 Contract	25% Advance
Placer	Project GO, Inc.	20F-3031	334,328	83,582
Plumas	SEE LASSEN COUNTY			
Riverside	Community Action Partnership of Riverside County	20F-3032	2,600,540	650,135
Sacramento	Sacramento Employment and Training Agency	20F-3033	1,767,288	441,822
San Benito	San Benito County H&HSA, CS & WD	20F-3034	267,930	0
San Bernardino	Community Action Partnership of San Bernardino County	20F-3035	2,692,859	673,215
San Diego	County of San Diego, H&HSA, CAP	20F-3036	3,335,519	833,880
San Francisco	Urban Services YMCA	20F-3037	855,136	213,784
San Joaquin	San Joaquin County Dept. of Aging & Community Services	20F-3038	975,038	0
San Luis Obispo	CAP of San Luis Obispo County, Inc.	20F-3039	297,524	0
San Mateo	San Mateo County Human Services Agency	20F-3040	453,450	0
Santa Barbara	Community Action Commission of Santa Barbara County	20F-3041	529,942	132,486
Santa Clara	Sacred Heart Community Service	20F-3042	1,415,828	353,957
Santa Cruz	Community Action Board of Santa Cruz County, Inc.	20F-3043	290,213	72,553
Shasta	Shasta County Community Action Agency	20F-3044	299,498	74,875
Sierra	SEE LASSEN COUNTY			
Siskiyou	SEE MODOC COUNTY			
Solano	Community Action Partnership of Solano, JPA	20F-3045	384,710	96,178
Sonoma	Community Action Partnership of Sonoma County	20F-3046	448,690	112,173
Stanislaus	Central Valley Opportunity Center, Inc.	20F-3047	765,988	191,497
Sutter	Sutter County Community Action Agency	20F-3048	269,159	67,290
Tehama	Tehama County Community Action Agency	20F-3049	285,566	71,392
Trinity	SEE GLENN COUNTY			
Tulare	Community Services & Employment Training, Inc.	20F-3050	898,711	224,678
Tuolumne	SEE AMADOR COUNTY			
Ventura	Community Action of Ventura County, Inc.	20F-3051	682,002	170,501
Yolo	County of Yolo Health and Human Services Agency	20F-3052	294,566	73,642
Yuba	Yuba County Community Services Commission	20F-3053	272,539	68,135
TOTAL, all counties			<u>48,525,767</u>	<u>11,632,967</u>

[Return to Reports Page](#)

**City of Berkeley
Community Agency
CLIENT CHARACTERISTICS REPORT**

Contract No: 010587

Agency: [McGee Avenue Baptist Church](#)
 Program: [Food Program](#)
 Phone: [510-827-9210](#)

Period of: **FY 2019**
 Report Prepared By: [Wesley M. Franklin](#)
 E-mail: wes2545@comcast.net

ANNUAL ACCOMPLISHMENTS:

Provide a short summary of your FY annual accomplishments:

[Meals are served each week on Monday, Wednesday and Friday. During the fiscal year thousands of meals were served. In addition, during the holidays special meals and food baskets were prepared. The program, which was established over 30 years ago, continues to maintain a strong and good presence in the community. A dedicated group of volunteers continues to assist in this valuable program.](#)

List below any fiscal year programmatic and administrative problems encountered and status:

[The biggest challenge to the Food Program this past fiscal year continues to be related to the ongoing budget issues facing McGee Baptist Avenue Church and other religious/non-profit organizations in the community; that is the lack of enough funds to do all that it can to fulfill its food mission. The church remains strongly committed to its community food program, but funding is always a challenge and it continues to seeks ways to improve funding.](#)

Date Signed 08/16/2018

Approved By Raquel Molina

Date Signed 08/21/2018

Initially submitted: Aug 16, 2018 - 20:43:37

[Return to Reports Page](#)

**CITY OF BERKELEY
COMMUNITY AGENCY STATEMENT OF EXPENSE
04/01/2019 TO 06/30/2019**

Note: Any variation from the Approved Budget exceeding ten percent (10%) requires a Budget Modification Form.

Agency Name: [McGee Avenue Baptist Church](#) Contract #: 010587
 Program Name: [Food Program](#) PO #: 115086
 Funding Source : General Fund

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2018	Oct-Dec 2018	Jan-Mar 2019	Apr-Jun 2019	Total Expenditure	Budget Balance
Cook	Norm Franklin	\$9,035.00	\$2,303.00	\$2,303.00	\$2,303.00	\$2,126.00	\$9,035.00	\$0.00
Dishwasher	Mack Stallworth	\$4,000.00	\$978.00	\$978.00	\$978.00	\$1,066.00	\$4,000.00	\$0.00
Table Monitor	Lorenzo Thomas	\$4,000.00	\$978.00	\$978.00	\$978.00	\$1,066.00	\$4,000.00	\$0.00
TOTAL		\$17,035.00	\$4,259.00	\$4,259.00	\$4,259.00	\$4,258.00	\$17,035.00	\$0.00

Advances Received \$17,035.00
 Underspent/(Overspent) \$0.00

Explain any staffing changes and/or spending anomalies that do not require a budget modification at this time:

Upload of General Ledger and Summary Income/Expenditure Statement (required):

General Ledger: [McGee - Food Program - General Ledger - July 2018 to June 2019 - 7.29.2019 .pdf](#)

Summary Income/Expenditure Statement: [McGee - Food Program - Quarterly Revs Exps - FY 2018 to 2019 - 7.29.2019.pdf](#)

Other:
Other:

- Expenditures reported in this statement are in accordance with our contract agreement and are taken from our books of account which are supported by source documentation.
- All federal and state taxes withheld from employees for this reporting period were remitted to the appropriate government agencies. Furthermore, the employer's share or contributions for Social Security, Medicare, Unemployment and State Disability insurance, and any related government contribution required were remitted as well.

Prepared By: [Wesley M. Franklin](#) Email: wes2545@comcast.net Date: 07/29/2019
 Authorized By: [Wesley M. Franklin](#) Email: wes2545@comcast.net
 Name of Authorized Signatory with Signature on File

Approved By: Mary-Claire Katz 11/04/2019 Project Manager Date	Examined By: _____ CSA Fiscal Unit Date	Approved By: _____ CSA Fiscal Unit Date
--	--	--

Initially submitted: Jul 4, 2019 - 10:13:11

Returned to Draft 07-25-2019
Reason: Please correct and re-balance the negative appropriations.

COMMUNITY SERVICES BLOCK GRANT



Train
ools
for
**NONPROFIT
BOARDS**

GOVERNANCE

Tripartite Board Composition and Selection

Part I. General Tripartite Board Composition and Selection Information

Learning Objectives for Part I

1.1 Know Brief History of CAA Tripartite Board

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

Part I. General Tripartite Board Composition and Selection Information

Learning Objectives for Part I

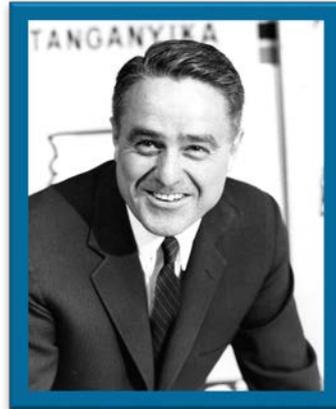
1.1 Know Brief History of CAA Tripartite Board

1.1 Know Brief History of CAA Tripartite Board

Name that Individual



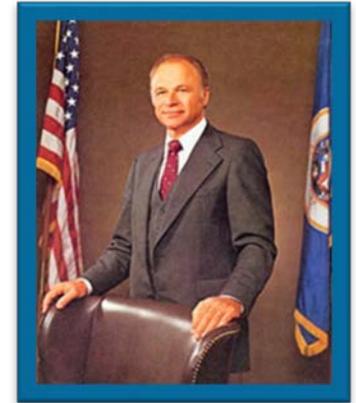
?



?



?



?

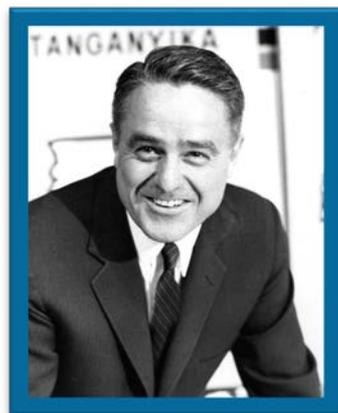
1.1 Know Brief History of CAA Tripartite Board

Name that Individual



Lyndon B. Johnson

U.S. President who signed the Economic Opportunity Act in 1964, which established the War on Poverty



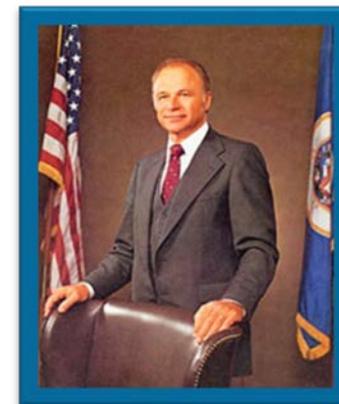
Sargent Shriver

First director of the federal Office of Economic Opportunity



Edith Green

Democrat from Oregon who was a member of the U.S. house of Representatives and instrumental in the creation of the tripartite board structure



Albert H. Quie

Republican from Minnesota who was a member of the U.S. House of Representatives and instrumental in the creation of the tripartite board structure

1.1 Know Brief History of CAA Tripartite Board

Who is often considered
the architect of the
Community Action
movement?

1.1 Know Brief History of CAA Tripartite Board

Sargent Shriver

- Enlisted by President Johnson to map out an approach to the War on Poverty
- Assembled a task force focused on changing the structure and policies of the larger social service system through community organization and aggressive advocacy
- Helped create the Office of Economic Opportunity (OEO) and served as its first director

1.1 Know Brief History of CAA Tripartite Board

What is the name of the initial piece of federal legislation that created the Community Action Program and authorized federal funding for the program?

1.1 Know Brief History of CAA Tripartite Board

The Economic Opportunity Act

1.1 Know Brief History of CAA Tripartite Board

When was this legislation enacted?

1.1 Know Brief History of CAA Tripartite Board

August 20, 1964

1.1 Know Brief History of CAA Tripartite Board

What mandate in the Economic Opportunity Act initiated the concept of tripartite board composition for CAAs?

Hint: “maximum...”

1.1 Know Brief History of CAA Tripartite Board

Written into the EOA was the mandate that CAA programs at the local level be developed, conducted and administered with the “**maximum feasible participation** of residents of the areas served and members of the groups served.”

1.1 Know Brief History of CAA Tripartite Board

What were two early amendments to the Economic Opportunity Act that addressed the composition of CAA boards?

1.1 Know Brief History of CAA Tripartite Board

Quiet Amendment and Green Amendment

What is the Quie
Amendment?

What did it establish?

Who was Quie?

1.1 Know Brief History of CAA Tripartite Board

- Passed in 1966
- Required at least 1/3 of CAA board members be representatives of the poor
- Solidified “maximum feasible participation” mandate that low-income individuals served help develop and facilitate CAA programs
- Proposed by **Albert H. Quie**, a Republican from Minnesota

What is the Green
Amendment?

What did it establish?

Who was Green?

1.1 Know Brief History of CAA Tripartite Board

- Passed in 1967
- Created 3 part structure for CAA boards

1/3

- Elected public officials or their representatives

At least 1/3

- Representatives of the poor

Remainder

- Major groups & interests in the community

- Provided greater control of CAAs by local elected officials
- Proposed by **Edith Green**, a Democrat from Oregon

1.1 Know Brief History of CAA Tripartite Board

Is the Economic Opportunity Act still in force?

If not, what replaced it and how is it different?

1.1 Know Brief History of CAA Tripartite Board

- No
- In 1981, EOA was replaced by the **Community Services Block Grant Act** (CSBG) which combined 57 discretionary grants into 9 block grants to:
 - Reduce Federal spending
 - Limit Federal government's role
 - Transfer responsibility and authority to state and local gov'ts

1.1 Know Brief History of CAA Tripartite Board

NOTE: BLOCK V. DISCRETIONARY

Block Grant

- Federal gov't gives states, localities, or regional entities (grantees) a fixed amount of funds that they distribute to other entities
- Minimal federal oversight
- Gives grantees flexibility in designing and administering services

Discretionary Grant

- Awarded on the basis of a competitive process
- Permits federal gov't, according to specific legislation, to use discretion in selecting a project to be supported
- Example, Head Start grant

Part I. General Tripartite Board Composition and Selection Information

Learning Objectives for Part I

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

Understanding the Relationship of CSBG Laws and Guidance Exercise

Number the items according to which one takes precedence over the other items.

- ___ Federal Office of Community Services Information Memorandum 82
- ___ State Community Service Block Grant (CSBG) statutes (if exist)
- ___ CAA bylaws
- ___ Federal CSBG Act
- ___ CAA Articles of Incorporation/Organization
- ___ State CSBG regulations (if exist)
- ___ CAA CSBG grant agreement with state

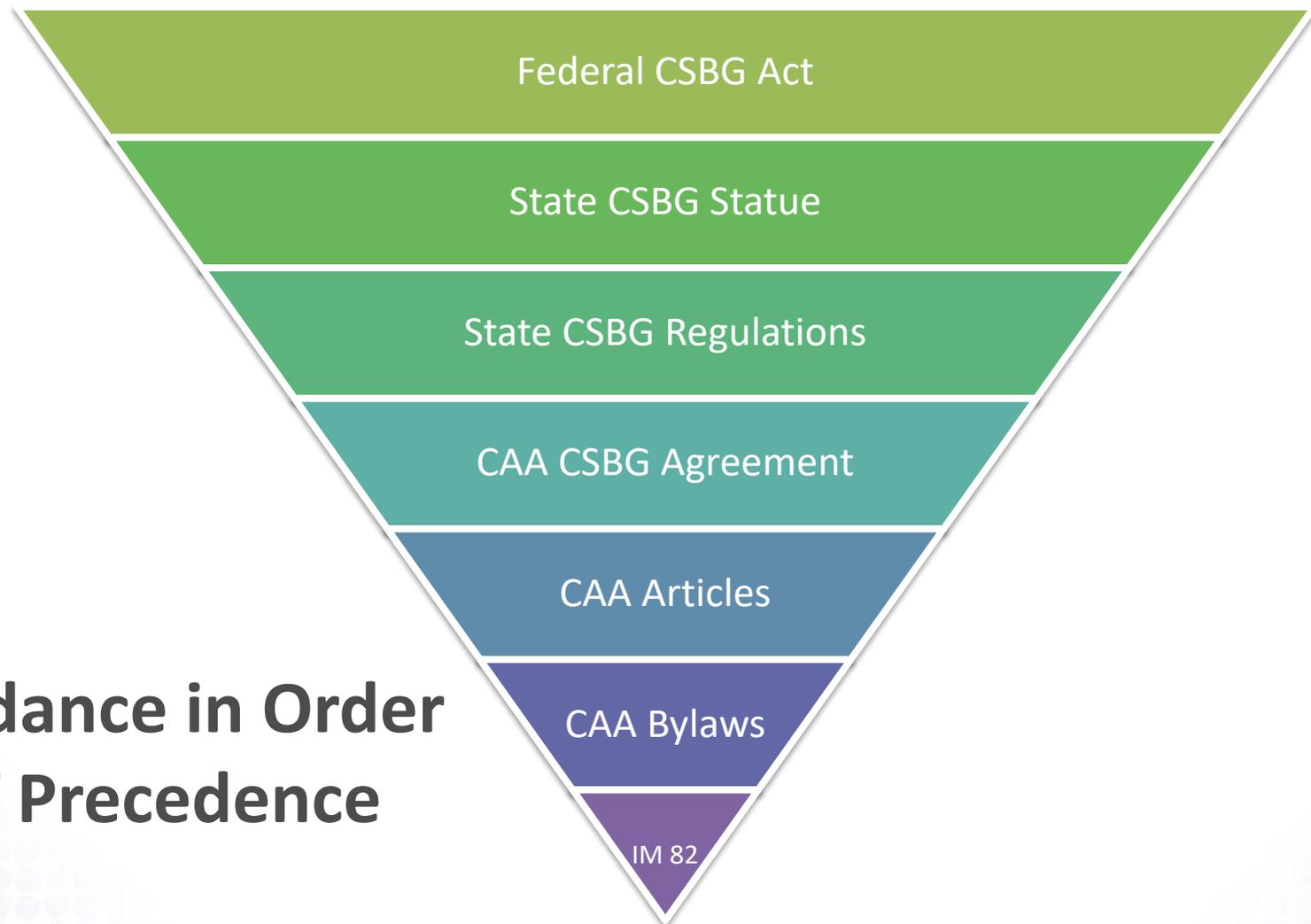
1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

Understanding the Relationship of CSBG Laws and Guidance Exercise

Number the items according to which one takes precedence over the other items.

- 7 Federal Office of Community Services Information Memorandum 82
- 2 State Community Service Block Grant (CSBG) statutes (if exist)
- 6 CAA bylaws
- 1 Federal CSBG Act
- 5 CAA Articles of Incorporation/Organization
- 3 State CSBG regulations (if exist)
- 4 CAA CSBG grant agreement with state

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition



Guidance in Order of Precedence

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

What is the following and what does it say about tripartite boards?:

Federal CSBG Act

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

- Enabling legislation that authorizes the use of federal funds for CSBG programs
- Like EOA, requires a CAA to have a tripartite board:

1/3

- Elected public officials or their representatives

At least 1/3

- Representatives of the poor

Remainder

- Major groups & interests in the community

- Purpose of tripartite composition is to obtain input from each of the sectors on community needs, resources and program effectiveness

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

What is the following and what does it say about tripartite boards?:

State CSBG Statutes and Regulations (if exist)

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

- A state may pass its own CSBG statues and regulations to help administer the funding, including fleshing out the federal CSBG Act board requirements
 - State laws must be consistent with the federal CSBG Act
 - The federal CSBG Act will prevail over state laws if they conflict

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

What is the following and what does it say about tripartite boards?:

CSBG Grant Agreement with State

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

- External document that the CAA chooses to enter into and which binds the CAA
- Enforceable under the state's laws
- May govern a CAA's tripartite board composition and selection procedures
 - Likely includes citations to federal and state requirements

TIP Prior to signing it, ensure there is nothing in it that will lead to the CAA taking actions that are inconsistent with or in opposition to its internal governing documents

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

What is the following and what does it say about tripartite boards?:

Bylaws

1.2 Recognize Laws and Guidance Relating to Tripartite Board Selection and Composition

- Rules the board follows in governing the organization
- Must be consistent with state nonprofit corporation laws
 - State nonprofit laws will not require tripartite composition and selection be included in bylaws but such may be required by state CSBG laws and/or agreement
- May amend if follow proper process in the bylaws and the state nonprofit corporation laws
- Legally enforceable and board actions may be invalidated if not conducted pursuant to the bylaws

Questions?

Family Homelessness in Berkeley

Our Situation and the Path Forward

In the 2019 Point-In-Time Count¹, 19 homeless² families with a total of 38 children were identified.

*“The PIT count is a one-night count and necessarily misses anyone who, let’s say, lost their housing the day after the count. Over the course of a year, we estimate that on average in Berkeley, the number of people experiencing homelessness over the course of a year is likely 2x the nightly count. For families, however, this “multiplier” is likely to be larger, given that families are less likely to experience long spells of homelessness and less likely to be chronically homeless. We can assume, then, that the multiplier is 3. This implies that **over the course of a year, we actually have up to 19 x 3 = 57 homeless families in Berkeley**”*

*-- Peter Radu,
Homeless Services Coordinator
Health, Housing & Community Services Department of the City of Berkeley*

According to both the 2017 and 2019 PIT Count, the average homeless family in Berkeley has 2 children. Given that over a given year, roughly 57 families experience homelessness, the data suggests that **over the course of a year, we actually have up to 57 x 2 = 114 homeless children annually in Berkeley.**

In summary, in a given year, our best estimates reveal **57 homeless families with 114 children³.**

Too many Berkeley families are homeless.

No family should experience the intense pain, difficulty, and trauma of homelessness.

¹ The PIT Count does not count families who are “doubled up” i.e. living with friends or relatives due to economic hardship or in otherwise unsuitable living situations, in a number of cases related to domestic violence/abuse. In accordance with the McKinney-Vento Act of 1978, the Department of Education and the Berkeley Unified School District do count “doubled-up” families.

² Lacking consistent nighttime residence i.e. streets, cars, motels, shelter, or “doubled-up.”

³ Less than one out of four homeless children are expected to graduate high school (National Center on Family Homelessness 2012).

According to the Department of Housing and Urban Development, permanent housing subsidies are the “*most effective intervention to assure housing stability for families experiencing homelessness*” (Family Options Study 2019⁴).

How much would it cost to provide a permanent housing subsidy to every homeless family?

1. The current FMR for a 2 bedroom apartment in Berkeley is \$2,338.
2. Assuming 57 households with 12 months of rent per year at this level, comes out to ~\$1,599,192 per year in rental costs.
3. Families may be asked to pay some portion of their income in rent, so assuming that the average homeless family is living on around 30% AMI -- a generous assumption -- they would pay around \$500 in rent a month -- a contribution of \$342,000 a year.

That drops the cost to \$1,257,192 without accounting for the costs of services and administration.

A new city staff tasked with administering 53 subsidies would roughly cost \$180k annually given salary and benefits. Given that an ideal staff to subsidy ratio would be closer to 20 subsidies per 1 staff, *3 new staff would be needed*. This would cost \$540,000 roughly bringing the total cost to a little less than 2 million dollars.

Cost of permanently housing every homeless family: **2 million dollars annually.**

⁴ The Family Options Study is a multi-site random assignment experiment designed to study the impact of various housing and services interventions for homeless families. HUD launched the *Family Options Study* in 2008 in response to Congressional direction and with the goal of learning more about the effects of different housing and services interventions for homeless families.