



**Berkeley Homeless
Services Panel of Experts**

SPECIAL MEETING AGENDA

Join Zoom Meeting:

<https://zoom.us/j/99570526705?pwd=YkxPTDBwdjNBRFhrOVdBb3JjUjFCQT09>

June 10, 2020

6:00 PM

To join by phone: Dial 1-669-900-6833 and enter Meeting ID: 995 7052 6705.

Password: 202527

Commission Secretary: Brittany Carnegie (bcarnegie@cityofberkeley.info; 510-981-5415)

1. Roll Call.
2. Public Comment on agenda items.

Updates/Action Items:

3. Presentation from staff and discussion and possible action, of a letter to Council regarding the use of Measure P funds and FY20-21 budget. [Attachment 1-2].
4. Discussion of resuming regular meetings via Zoom beginning July 1st.
5. Adjourn

Attachments:

1. Staff Budget Presentation.
2. Draft Letter to Council from Homeless Services Panel of Experts.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-6833 and enter Meeting ID: 995 7052 6705. If you wish to comment during the public comment portion of the agenda, Press *9 and wait to be recognized by the Chair.

Correspondence and Notice of Decision Requests:

Deadlines for Receipt:

- A) Supplemental Materials must be received by 5 PM the day before the meeting.
- B) Supplemental Communications must be received no later than noon the day of the meeting.

Procedures for Distribution:

A Vibrant and Healthy Berkeley for All

2180 Milvia Street, 2nd Floor, Berkeley, CA 94704 Tel: 510.981.5435 TDD: 510.981.6903 Fax: 510.981.5450

E-mail: hspe@cityofberkeley.info |

https://www.cityofberkeley.info/Clerk/Commissions/Commissions_Homeless_Services_Panel_of_Experts.aspx

- A) Staff will compile all Supplemental Materials and Supplemental Communications received by the deadlines above into a Supplemental Packet, and will print 15 copies of this packet for the Commission meeting.
- B) For any Supplemental Material or Communication from a Commissioner received after these deadlines, it is the Commissioner's responsibility to ensure that 15 printed copies are available at the meeting. Commissioners will not be reimbursed for any printing or materials expenses.
- C) Staff will neither print nor distribute Supplemental Communications or Materials for subcommittee meetings.

Procedures for Consideration:

- A) The Commission must make a successful motion to accept and receive all Supplemental Materials and Communications into the record. This includes the Supplemental Packet compiled by staff.
- B) Each additional Supplemental Material or Communication received by or before the meeting that is not included in the Supplemental packet (i.e., those items received after the respective deadlines above) must be individually voted upon to be considered by the full Commission.
- C) Supplemental Materials subject to a Commission vote that are not accepted by motion of the Commission, or for which there are not at least 15 paper copies (9 for each Commission seat, one for staff records, and 5 for the public) available by the scheduled start of the meeting, may not be considered by the Commission.

****Supplemental Materials** are defined as any items authored by one or more Commissioners, pertaining to an agenda item but available after the agenda and packet for the meeting has been distributed, on which the Commission is asked to take vote at the meeting. This includes any letter to Council, proposed Council report, or other correspondence on behalf of the Commission for which a full vote of the Commission is required.*

*****Supplemental Communications** are defined as written emails or letters from members of the public or from one or more Commissioners, the intended audience of which is the full Commission. Supplemental Communications cannot be acted upon by the Commission, and they may or may not pertain to agenda items.*

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Health, Housing & Community Services Department located at 2180 Milvia Street, 2nd Floor.

Public Comment Policy:

Members of the public may speak on any items on the Agenda and items not on the Agenda during the initial Public Comment period. Members of the public may not speak more than once on any given item. The Chair may limit public comments to 3 minutes or less.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Health, Housing & Community Services Department located at 2180 Milvia Street, 2nd Floor.

COMMUNITY ACCESS INFORMATION

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please

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contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least 3 business days before the meeting date. Please refrain from wearing scented products to this meeting.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing & Community Services Department does not take a position as to the content. Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing & Community Services Department does not take a position as to the content.

ADA Disclaimer "This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services Specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting."

CITY OF BERKELEY

HOMELESS PANEL OF EXPERTS

May 28, 2020



HOMELESS PANEL OF EXPERTS

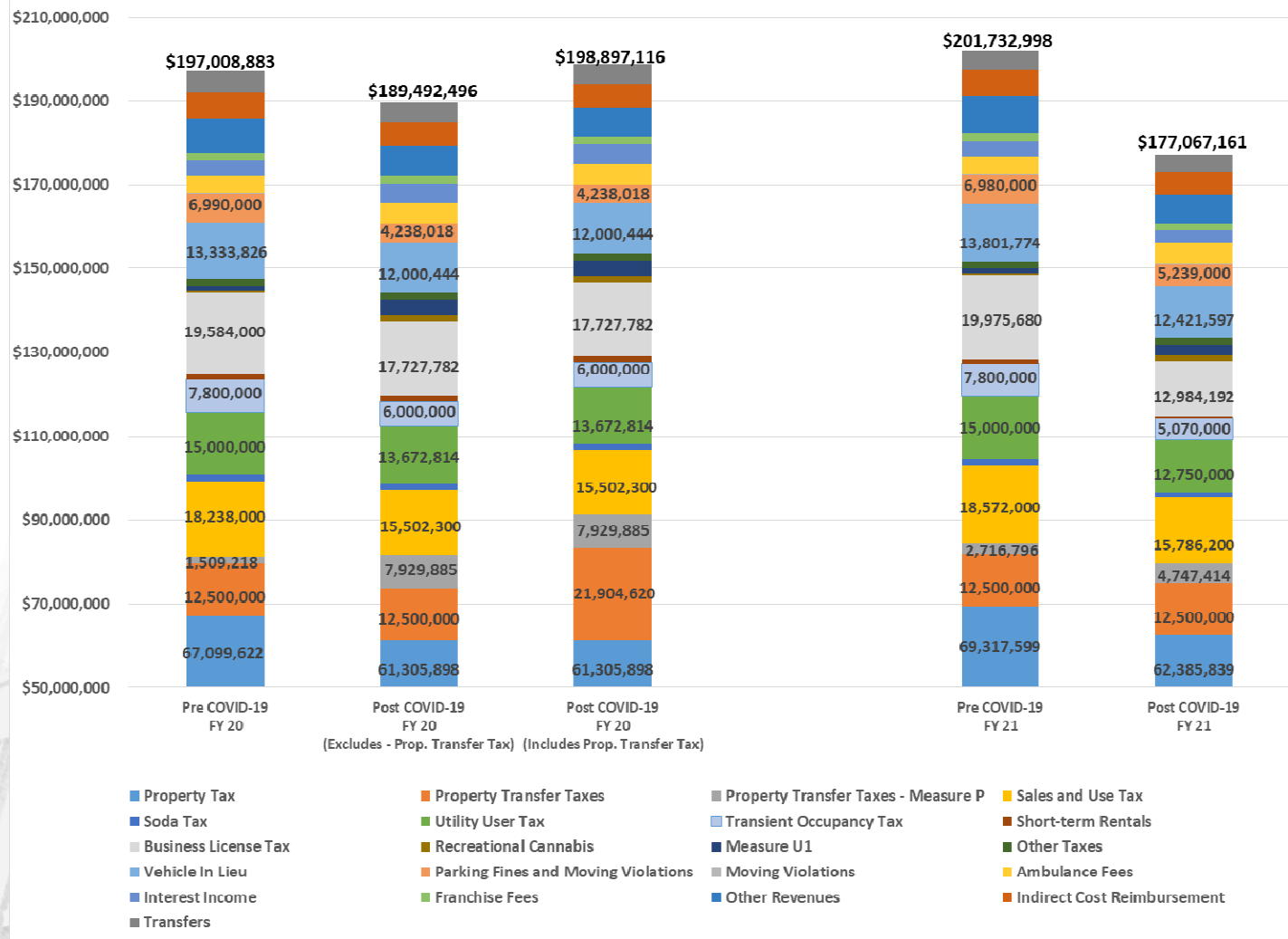
FY 2021 GENERAL FUND BUDGET UPDATE (COVID-19)

FY 2021 Adopted	
Revenues	Expenditures
\$201.7M	\$201.7M

FY 2021 Updated COVID-19	
Revenues	Expenditures
\$177.1M	\$205.8M

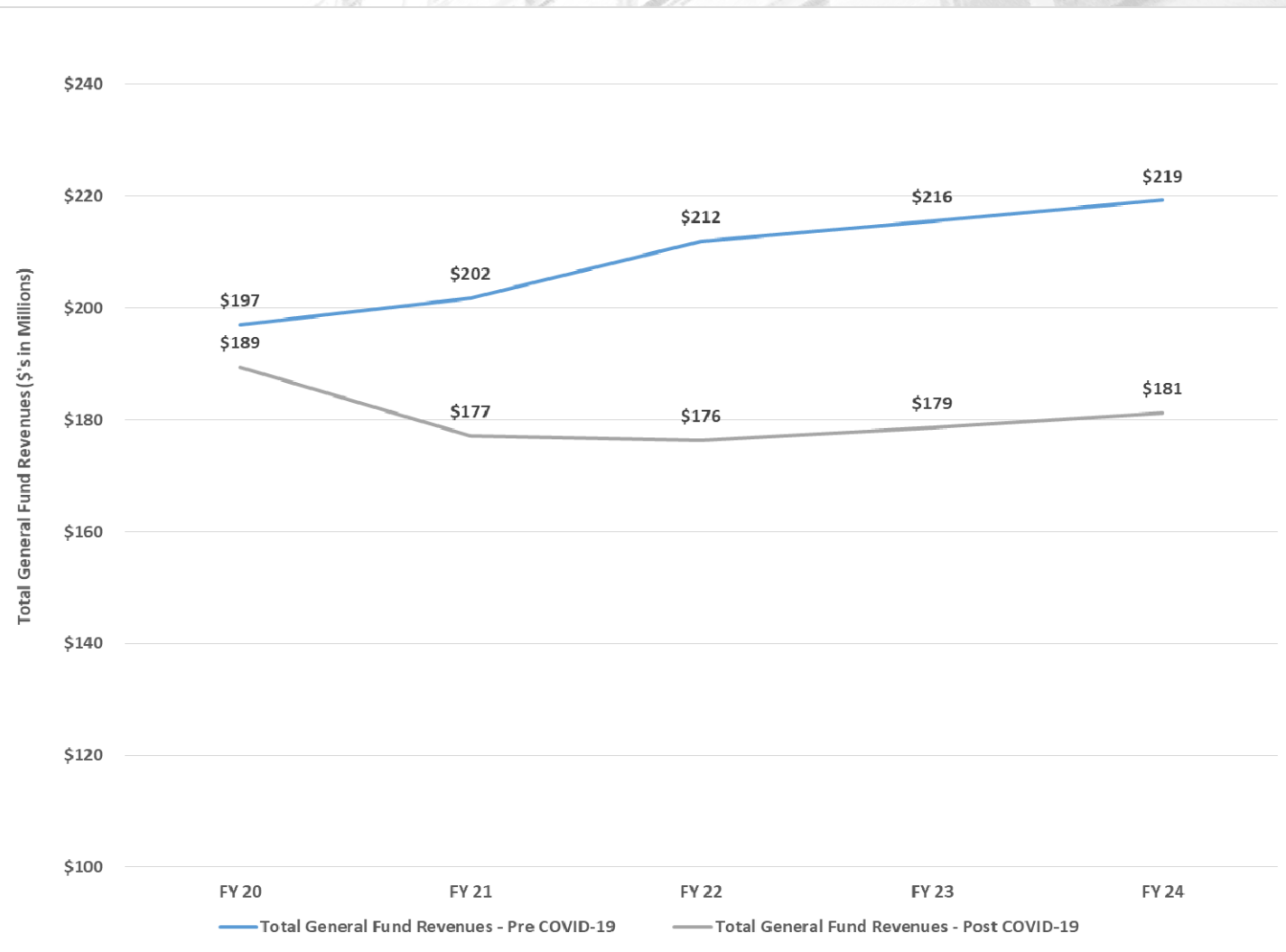
HOMELESS PANEL OF EXPERTS

FY 2020 & FY 2021 ESTIMATED GENERAL FUND REVENUES



HOMELESS PANEL OF EXPERTS

PROJECTED GENERAL FUND REVENUES

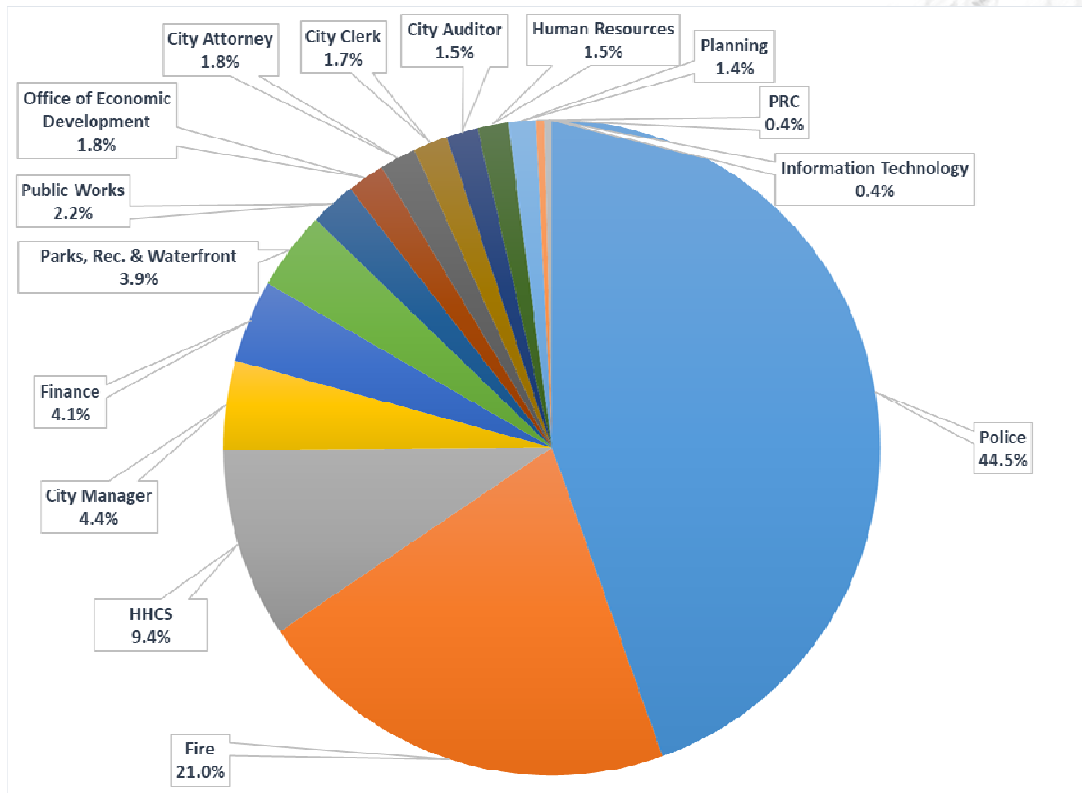


- FY 20 Total General Fund Revenues Post COVID-19 INCLUDES ONLY property transfer tax allocated to baseline operations as part of Adopted Biennial Budget.

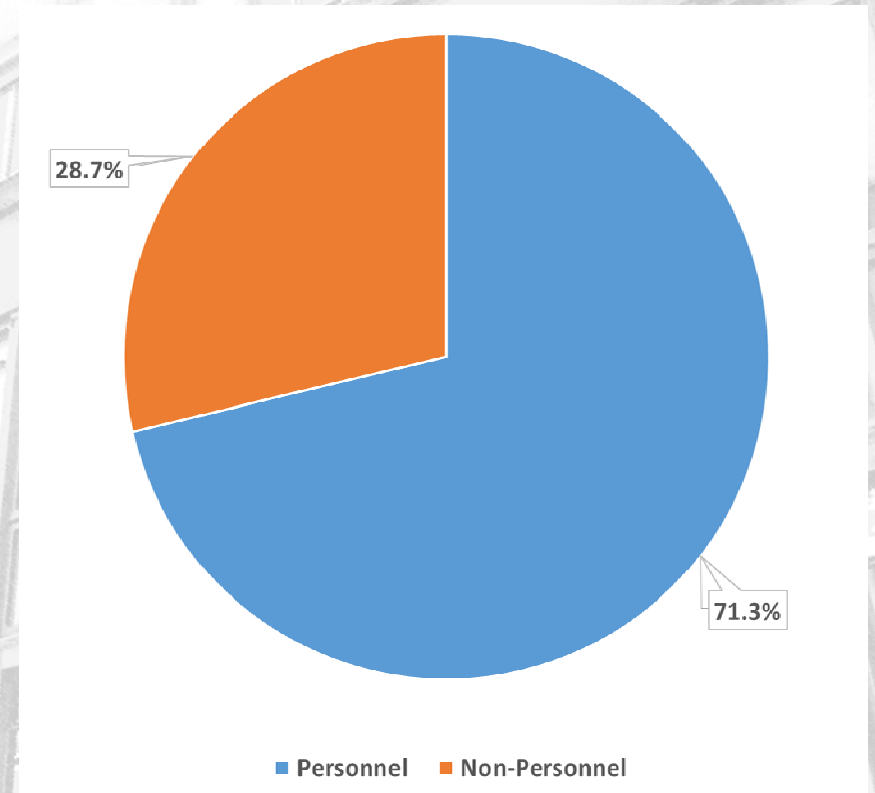
HOMELESS PANEL OF EXPERTS

FY 2021 GENERAL FUND ADOPTED BUDGET

BY DEPARTMENT*



BY EXPENDITURE



■ Personnel ■ Non-Personnel

* EXCLUDES internal service fund charges..

HOMELESS PANEL OF EXPERTS

Department	FY 2021 Revised Baseline Budget	FY 2021 Internal Service Costs	FY 2021 Adjusted Budget*	10% Deferral	12% Deferral	15% Deferral
City Auditor	2,657,863	227,099	2,430,764	243,076	291,692	364,615
City Attorney	3,039,583	218,523	2,821,060	282,106	338,527	423,159
City Clerk	2,849,880	182,225	2,667,655	266,766	320,119	400,148
City Manager	7,481,872	605,555	6,876,317	687,632	825,158	1,031,448
Finance	7,172,555	771,001	6,401,554	640,155	768,186	960,233
Fire	35,795,902	2,841,265	32,954,637	3,295,464	3,954,556	4,943,196
Health, Housing, & Community Services	17,701,995	3,013,721	14,688,274	1,468,827	1,762,593	2,203,241
Human Resources	2,635,819	265,070	2,370,749	237,075	284,490	355,612
Information Technology	580,710	-	580,710			
Office of Economic Development	2,959,800	73,306	2,886,494	288,649	346,379	432,974
Parks Rec & Waterfront	6,943,078	851,031	6,092,047	609,205	731,046	913,807
Planning	2,534,191	400,284	2,133,907	213,391	256,069	320,086
Police	73,986,482	4,135,383	69,851,099	6,985,110	8,382,132	10,477,665
PRC	788,001	161,898	626,103	62,610	75,132	93,915
Public Works	4,408,589	890,461	3,518,128	351,813	422,175	527,719
TOTAL	171,536,320	14,636,822	156,899,498	15,631,879	18,758,255	23,447,818
**FY 2021 Adjusted Budget = FY 2021 Revised Budget - FY 2021 Internal Services						
Internal Service Costs include the following:						
Facilities Maintenance						
IT Cost Allocation						
Mail Services						
Vehicle Maintenance						
Vehicle Replacement						

HOMELESS PANEL OF EXPERTS

FY 2021 Deferrals (Proposed by Departments)

➤ Non-personnel items: capital, projects, and supplies, professional services, training, etc.

- ❖ 10% - \$4.1M
- ❖ 12% - \$7.0M
- ❖ 15% - \$7.5M

➤ Personnel:

- ❖ 10% - \$13.2M
- ❖ 12% - \$15.2M
- ❖ 15% - \$18.0M



HOMELESS PANEL OF EXPERTS

General Fund Reserves	Stability Reserve	Catastrophic Reserve	Reserve %
Beginning Cash Balance - Reserves	\$ 20.25	\$ 16.39	
FY 2019 Allocation to Reserves	\$ 0.64	\$ 0.52	
% Allocation	55%	45%	
Reserve Balance	\$ 20.89	\$ 16.91	
Reserved for Camps Fund - Tuolumne Cam	-	\$ (3.30)	
Ending Cash Balance - Reserves	\$ 20.89	\$ 13.61	17.43%

Areas of Risk / Unknowns

- FY 21 COVID-19 response \$\$
- Duration of pandemic – second wave? third wave?
- Depth of Recession / Timing of economic recovery
- The next emergency: public safety power shut-off, earthquake, fire

HOMELESS PANEL OF EXPERTS

Areas of Risk / Unknowns

- Limited data / information
 - Time
 - Review
 - Update
 - Communicate



COVID-19 Actions To Date

- Shelters
 - Evaluations of Physical Plant and Procedures
 - Supplies
 - Decompression
 - Testing for residents and staff
- Set Up 18 RVs and 4 BR House for Vulnerable populations
- Hotel – working with County
- Coordinated Outreach
 - Education, hand sanitizer and masks
 - Food Distribution and Hot Meals
 - Testing
- Mobile Shower Program with Laundry
- Expansion of Showers at Willard and West Campus Showers Open
- Expansion of port-a-potties and handwashing stations
- Housing Retention Grants – 214 Households

CARES Act and Other Funding for COVID-19

Sources

- CDBG – CV : \$1,610,805
- ESG – CV : \$808,117
- CSBG : \$368,088
- HEAP : \$893,000

Uses

- Berkeley Safer Ground Program
- Porta-Potties and Handwashing Stations
- Food for distribution to encampments
- Additional Costs for Shelter Programs
- Mobile Shower Program

FY 2020 Homeless Funding

FY2020 Homeless Funding	General Fund	County	Federal	Other	State	Grand Total
Emergency Shelter	\$ 624,497		\$ 170,502		\$ 565,963	\$ 1,360,962
Other	\$ 20,124				\$ 524,924	\$ 545,048
Outreach	\$ 89,210				\$ 802,894	\$ 892,104
Permanent Supportive Housing	\$ 110,000		\$ 7,021,028		\$ 157,045	\$ 7,288,073
Rapid Re-Housing	\$ 268,220					\$ 268,220
Supportive Services	\$ 193,995				\$ 20,000	\$ 213,995
Transitional Housing	\$ 257,983					\$ 257,983
Drop-In Services	\$ 271,139					\$ 271,139
Permanent Housing Case Management	\$ 578,164					\$ 578,164
Coordinated Entry System	\$ 833,366	\$ 604,615	\$ 493,962		\$ 981,221	\$ 2,913,164
Homeless Prevention	\$ 311,842					\$ 311,842
Navigation Center			\$ 214,298	\$ 150,000	\$ 2,050,000	\$ 2,414,298
Grand Total	\$ 3,558,540	\$ 604,615	\$ 7,899,790	\$ 150,000	\$ 5,102,047	\$ 17,314,992

Other City Activities

- Encampment clean-ups
 - Public Works – Clean Cities
 - Parks, Recreation and Waterfront
- Police Department Community Services Bureau
- 5150 Transports
- City Manager’s Office Neighborhood services
- Health and Hygiene
 - Willard Shower Program
 - Port-a-Potties
 - Handwashing stations

FY 21 Homeless Funding

	General Fund	County	Federal	Other	State	Funding Gap	Grand Total
Emergency Shelter	\$ 624,497		\$ 170,502		\$ 565,963	\$565,963	\$794,999
Other	\$ 20,124				\$ 524,924	\$500,000	\$45,048
Outreach	\$ 89,210				\$ 802,894	??	\$ 892,104
Permanent Supportive Housing	\$ 110,000		\$ 7,021,028		\$ 157,045		\$ 7,288,073
Rapid Re-Housing	\$ 268,220						\$ 268,220
Supportive Services	\$ 193,995				\$ 20,000		\$ 213,995
Transitional Housing	\$ 257,983						\$ 257,983
Drop-In Services	\$ 271,139						\$ 271,139
Permanent Housing Case Management	\$ 578,164						\$ 578,164
Coordinated Entry System	\$ 833,366	\$ 112,338	\$473,024		\$ 625,611	\$0	\$2,044,339
Homeless Prevention	\$ 311,842						\$ 311,842
Navigation Center			\$ 214,298	\$ 150,000	\$ 2,050,000	\$2,200,000	\$ 2,414,298
Grand Total	\$ 3,558,540	\$ 604,615	\$ 7,899,790	\$ 150,000	\$ 5,102,047	\$3,265,963	\$ 15,380,204

Measure P – Balancing Ideas

- Continue existing programs
 - Coordinated Entry System – reduce due to carryover funding from Alameda County
 - Pathways STAIR program – reduce due to carryover RRH funding
 - Dorothy Day House Shelter and Drop-In Program – keep level
- Delay new programs and expansions
 - RV Parking
 - STAIR Expansion
 - Lifelong Street Medicine
 - Training and Evaluation

Budget Process / Timeline

Date	Budget/Finance Policy Committee	City Council
May 12		<ul style="list-style-type: none"> FY20 Mid-Year Budget Update FY21 Budget Update and Public Hearing #1
May 19	<ul style="list-style-type: none"> Discuss list of proposed capital projects and program deferrals Reserves 	
May 26		<ul style="list-style-type: none"> FY21 Budget Public Hearing #2
May 26 or 28	<ul style="list-style-type: none"> Discuss additional list of proposed deferrals 	
June 2		<ul style="list-style-type: none"> FY21 Budget Discussion
June 11	<ul style="list-style-type: none"> Budget Discussion 	
June 16		<ul style="list-style-type: none"> FY21 Budget Discussion
June 25	<ul style="list-style-type: none"> Budget Discussion 	
June 30		<ul style="list-style-type: none"> FY21 Mid-Biennial Budget Update and FY21 Annual Appropriations Ordinance

June ____, 2020

Mayor Jesse Arreguin
Members of the City Council
2180 Milvia Street
Berkeley, CA 94704

Dear Mayor Arreguin and Members of the City Council,

I am writing on behalf of the Homeless Services Panel of Experts per action taken at our June ____ meeting. Our message is simple: **We urge, and in our capacity as required advisors to the City Council, recommend that the Council allocate and use all funds generated from the passage of Measure P to directly and explicitly address and reduce homelessness.**

We are aware that the City of Berkeley faces an unprecedented budget picture with the contraction in revenue due to the COVID-19 crisis. We understand that in seeking to fill gaps, unspent Measure P funds have already been redirected to other purposes, and that there may be proposals to allocate additional Measure P-generated funds for other needs.

While we understand the Council faces difficult decisions and competing needs, we know that the crisis of homelessness is not over. On the contrary, the COVID-19 pandemic significantly endangers our unhoused neighbors, and the economic crisis it has wrought may lead to increased homelessness in the near future.

As our City joins the country in calling for long-overdue justice for Black and brown people we must recognize that our failure to adequately address homelessness is also racial injustice. Homelessness in Berkeley **vastly** disproportionately affects Black people. Black people make up 9% of the Berkeley population but make up 57% of those who are homeless within our City.¹ This is unconscionable. Measure P funds give the City an opportunity to begin to address this gross inequity; moving funds from homelessness to other needs not only risks losing the trust of the voters, it potentially perpetuates undervaluing issues that disproportionately impact Black people in our City.

We recognize the funding environment has changed, and that one-time resources from the State and federal government related to COVID are being used to cover some costs that were originally expected to be covered through Measure P. We applaud this and see it as critical to addressing the current health crisis. But those resources are not enough. The City has not moved significant numbers of individuals or families to housing since the pandemic began; anecdotally, homelessness may be growing. Measure P was passed on the promise that it would allow the City to do more, and we must do more.

Our October proposal recommended a balance between funding permanent housing and services, which are the solution to homelessness, and critical investments to immediately shelter and serve

¹ Applied Survey Research, *City of Berkeley Homeless Count and Survey Comprehensive Report*, p. 16

people who have nowhere to live. We particularly urged the Council to allocate funding to permanently house homeless individuals and families with children.

The needs we identified remain and the balance we offered is still critical. However, with new one-time resources and changes in the market, the opportunities for strategically using our local funds may have changed. We encourage the Council and staff to work together to identify opportunities for securing housing now, and using Measure P strategically to ensure sustainability. We know that communities across our state are involved in developing creative solutions and we look to Berkeley to lead.

We also once again protest the use of Measure P-generated funds to cover the full costs of 5150 Transport which are not limited to people who are homeless and not budgeted with consideration that most people transported are housed. In our report of October 29, 2019 we recommended the Council refer to the City Manager *“to produce information regarding the percentage of those transported who are homeless and to identify other potential sources to cover this expense.”* We reiterate this recommendation.

Finally, we wish to underscore the urgency of moving forward on homelessness as *quickly as possible*. In our January letter we recommended the City Manager bring back a timeline for the commitment and expenditure of Measure P funds. We do not believe this was done, and it appears that funds that might have been used to help in this crisis remain unallocated, or have already been redirected.

Today, both the real danger of inaction on homelessness and emerging opportunities to have an impact make urgency even more critical. We recommend again that the Council require the City Manager to quickly return with a plan for insuring that all funds generated by Measure P are committed, and spent, to address and reduce homelessness.

Thank you for your consideration.

Sincerely,

Katharine Gale
Chair, Homeless Services Panel of Experts

Amber Whitson, Vice-Chair

Anthony Carrasco
Amy Garlin
Sheila Jordan
Rachel Metz
Jaime Mulligan
Lilian Patel
Mark Trotz