



Office of the City Manager

REVISED AGENDA MATERIAL for Supplemental Packet 1

Meeting Date: **October 29, 2019**

Item Number: **7**

Item Description: **Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 29, 2019**

Submitted by: **Henry Oyekanmi, Director, Finance**

This revised agenda material is being submitted to accurately label and describe the 2020 Community Survey. The change to that label, “2020 Community Survey,” was the only change to both the report and the attached spreadsheet.



Office of the City Manager

CONSENT CALENDAR
October 29, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Henry Oyekanmi, Director, Finance
Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 29, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$160,000.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Crisis System Evaluation	Will be added in the first AAO	n/a	\$85,000
Survey Registered Voters for Potential 2020 Ballot Initiatives 2020 Community Survey	Will be added in the first AAO	n/a	\$75,000
Total:			\$160,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid)

or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance, 510-981-7329

Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on October 29, 2019

- a) Crisis System Evaluation
- b) ~~Survey Registered Voters for 2020 Ballot Measures~~ 2020 Community Survey

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: October 29, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
20-11357-C	Crisis System Evaluation	12/11/2019	1/9/2020	Evaluation of current mental health crisis system in City of Berkeley; Conducting stakeholder process for getting input into possible revisions to the mental health crisis system; Environmental scan of models for mental health crisis systems that have limited law enforcement model; and Recommendation for improving mental health crisis system in Berkeley.	\$85,000	HHMCA2001-NONPERSONN-CONTRSERVI-MISCPROFSV	HHCS/Mental Health	Conor Murphy 981-7611 Steven Grolnic-McClurg 981-5249
20-11359-C	2020 Community Survey	11/15/2019	12/19/2019	2020 Community Survey	\$75,000	011-21-201-000-0000-000-412-612990-	City Manager's Office	Dave White 981-7000
DEPT. TOTAL					\$160,000			
GRAND TOTAL					\$160,000			