


Office of the City Manager

June 1, 2022

To: Honorable Mayor and Members of the City Council

From:  Dee Williams-Ridley, City Manager

Subject: Fair Political Practices Commission (FPPC) Conflict of Interest Code  
Biennial Notice

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

The Fair Political Practices Commission (FPPC) requires that a biennial notice must be filed with the agency's code reviewing body by October 3, 2022. The City Council is the code reviewing body for city agencies.

The City Council adopted Resolution No. 70,074-N.S. on October 26, 2021, approving a revised Conflict of Interest Code. Revisions to the Code were made in consultation with the City Attorney's Office and Department Directors. The Department appendices were updated to reflect changes in department organization, including newly established classifications and the deletion of classifications which have been abolished. A new appendix was added for the Office of the Director of Police Accountability.

The attached 2022 Local Agency Biennial Notice reflects that no additional changes to the Code are needed at this time. Staff will review and update the Conflict of Interest Code again in 2023.

Encl.: 2022 Local Agency Biennial Notice

cc: Paul Buddenhagen, Deputy City Manager  
LaTanya Bellow, Deputy City Manager  
Jenny Wong, City Auditor  
Mark Numainville, City Clerk  
Matthai Chakko, Assistant to the City Manager



## 2022 Local Agency Biennial Notice

Name of Agency: City of Berkeley  
Mailing Address: 2180 Milvia Street  
Contact Person: Dee Williams-Ridley Phone No. 510-981-7000  
Email: dwilliams-ridley@cityofberkeley.info Alternate Email: mnumainville@cityofberkeley.info

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

**An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

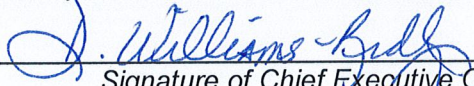
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
Signature of Chief Executive Officer

6/1/2022  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

Berkeley City Council  
2180 Milvia St.  
Berkeley, CA 94704

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

[www.fppc.ca.gov](http://www.fppc.ca.gov)  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
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