



Planning and Development
Building and Safety Division

CITY OF BERKELEY

Planning and Development, Building & Safety Division
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ESTIMATED PLAN CHECK TURNAROUND TIMES*

PERMIT TYPE	INITIAL PLAN CHECK TURNAROUND TIME IN WORKING DAYS	RESUBMITTAL TURNAROUND TIME IN WORKING DAYS	BRIEF DESCRIPTIONS OF PROJECTS REVIEWED UNDER THESE PERMIT TYPE
BP-0 (OTC and 24 Hours)	OVER THE COUNTER	NEXT DAY	<p>Projects that can be reviewed (including providing comments) and/or approved within 30 minutes or less.</p> <p>Examples:</p> <ul style="list-style-type: none"> ➤ Residential kitchen remodels ➤ Residential bathroom remodels ➤ Dry-rot/pest control damage repairs ➤ Deck/porch repair/alteration ➤ Residential voluntary seismic retrofits ➤ Window replacements ➤ Solar PV installations for Single-Family Dwellings, Duplexes & ADUs ➤ Residential Electric Vehicle Chargers and Energy Storage Systems ➤ Other similar projects of minor nature per plan checker's discretion; plan review can be accomplished within 30 minutes
BP-1 (1 WEEK)	5 WORKING DAYS	5 WORKING DAYS	<p>Projects where plan reviews can be completed within 3 hours.</p> <p>Examples:</p> <ul style="list-style-type: none"> ➤ Residential remodels and/or alterations (excluding attic and/or basement conversions) that may also include some structural calculations ➤ Small residential additions (i.e. porch enclosures, bay additions, room extensions, other similar add-ons) that may also include some structural calculations ➤ Demolitions ➤ Signs/awnings/canopies/fences ➤ Nonresidential and multi-family Solar PV/EV/ESS systems ➤ Stand-alone Mechanical or Electrical or Plumbing installations not associated with a BP-3 or BP-6
BP-3 (3 WEEKS)	15 WORKING DAYS	10 WORKING DAYS	<p>Projects where plan reviews can be completed within 8 hours.</p> <p>Examples:</p> <ul style="list-style-type: none"> ➤ Nonresidential tenant improvements ➤ Nonresidential additions ➤ Residential additions, attic/basement conversions, major remodels ➤ New single family residences and accessory structures ➤ Structural alteration projects ➤ Non-residential and multi-family engineered seismic retrofits ➤ Code Enforcement cases
BP-3A (ACCELERATED)	8 WORKING DAYS	5 WORKING DAYS	<p>Examples same as BP-3</p> <p>Notes:</p> <ul style="list-style-type: none"> ➤ Requires upfront supervisor's approval as accelerated reviews are performed outside of regular working hours; ➤ Requires additional 80% of regular plan check fee; ➤ Regular plan check turnaround time reduced by 50%
BP-6 (6 WEEKS)	30 WORKING DAYS	15 WORKING DAYS	<p>Projects where plan reviews take more than one working day to complete.</p> <p>Examples:</p> <ul style="list-style-type: none"> ➤ Large projects of any kind over \$1 million in valuation ➤ New multi-family residential building (3+ dwelling units) ➤ New commercial, industrial, or mixed-use buildings
BP-6A (ACCELERATED)	15 WORKING DAYS	10 WORKING DAYS	<p>Examples same as BP-6</p> <p>Notes:</p> <ul style="list-style-type: none"> ➤ Requires upfront supervisor's approval as accelerated reviews are performed outside of regular working hours; ➤ Requires additional 80% of regular plan check fee; ➤ Regular plan check turnaround time reduced by 50%

* INCOMPLETE OR INADEQUATE PLANS MAY SUBSTANTIALLY IMPACT ESTIMATED PLAN CHECK TURNAROUND TIMES